



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A Meeting of this Council was held at The Hub Community Centre Cambourne on Tuesday 3rd March 2020. Meeting commenced at 19:56

Present:

Cllr J O'Dwyer (Chairman)	Cllr T Hudson
Cllr R Poulton (Vice Chairman)	Cllr D Jones
Cllr A Ahmed	Cllr D Maklin
Cllr N Akhter	Cllr K McIntyre
Cllr S Bhattacharaya	Cllr J Patel
Cllr P Gavigan	Cllr J Simpson
Cllr P Hedges	Cllr G Thompson

In attendance: John Vickery Town Clerk
Heather Nigbur-Day Deputy Town Clerk

5 members of the public were in attendance.

1. APOLOGIES

Apologies for absence were received from Cllr A Fisher, Cllr S Krintas, Cllr D Sharma and Cllr E Spanner. Acceptable reasons for absence have been given.

It was:

RESOLVED that the apologies from Cllr A Fisher, Cllr S krintas, Cllr D Sharma and Cllr E Spanner for their absence be received and approved.

2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of the Council Meeting CTC/M200 held on 4th February 2020

It was:

RESOLVED that the minutes of the Council Meeting CTC/M200 be approved and signed.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr J Patel made a declaration of interest in agenda item 19, as the Treasurer of the CYP.

Cllr J Simpson declared a non-pecuniary interest in Agenda Item 7, as a family member had come forward to stand as a Councillor.

Signed

Date 7th April 2020

Cllr S Bhattacharya declared a declaration of interest in agenda item 12, as a family member had put forward a grant request for CamCare UK

Cllr N Akhter declared a declaration of interest in agenda item 12, as the applicant for Cambourne Crescent.

Cllr A Aftab declared a declaration of interest in agenda item 12, a member of Cambourne Crescent.

Cllr D Maklin declared a declaration of interest in agenda item 12, as a member of CamCare UK.

4. POLICE MATTERS

No reports had been received.

Cllr P Gavigan had met with the new Police Sergeant, who was keen to work closely with the Council on several initiatives within the community.

It was discussed that the new Sergeant should be invited to the next Council meeting on the 7th April 2020.

It was

RESOLVED to receive the verbal report from Cllr P Gavigan and invite the new area Sergeant to the next Council meeting.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made no announcements.

6. CLERKS UPDATE

Clerks Report since 4th February 2020

- Continued discussions with David Gowland of Cambridgeshire County Council regarding the repair and transfer of The Blue School. The contractors have started to carry repairs to the heating system prior to servicing of the whole system. It is hoped to conclude this matter by at latest the end of March. The draft lease for the use of classroom 4 has been received.
- Further meeting and discussions with Cambourne Eagles, Cambourne FC, Cambourne Spartans Cambourne Rovers and Cambourne United regarding the future of football in Cambourne. The Working Group has met to look at the steps needed to set up One Club in Cambourne.
- Discussions with Andrew Cole regarding the road adoption works being carried out in Cambourne.
- Meetings at Cambourne Village College in relation to the Joint Project on Engagement. A fuller update will be given under Agenda item number 20.
- Meeting and correspondence with Jay Clarke SCDC, Alison Ainsworth Park Run Ambassador and Cllr G Thompson regarding the route of the junior parkrun.
- Web Site the Community Development Officer and I have been chasing Coastline Graphics regarding the new domain name. the reason for the delay is that the

Council itself has to submit the application rather than our agent a new form is being sent over for the Council to sign.

- Meeting with Bill Miller the minister of Cambourne Church regarding the growth in and around Cambourne and the impact on the Church.
- Meeting with the organisers of the 10k race and the Community Development officer to confirm details of the race.
- Attended the East West rail proposal and registered the importance of meeting with the Town and local Parish Councils on the developing route. East West rail will be arranging meetings with groups of councils and then will look at meeting with the Town Council.
- Cambourne Youth Building, further progress has been made including attending the District Council Cabinet and Full Council meetings. A fuller update will be given under Agenda item number 19.

Community Development Officer report since 4th February 2020

Updated list of events this year organised or supported by the Town Council:

Event	Date
Cambourne 10k	Sunday 5 th April
Easter Activities	Wednesday 8 th April
Community Clean-Up Day	Saturday 9 th May
Food Market	BH Monday 25 th May
Repair Café	Saturday 6 th June
Fun Run	Saturday 18 th July
Food Market	BH Monday 31 st August
Community Fete	Saturday 12 th September
Big Squiggle	Saturday 3 rd October
Halloween Activities	Wednesday 28 th October
Fireworks Night	Saturday 7 th November
Christmas Lights Switch On	Saturday 21 st November
Christmas Market	Saturday 28 th November
Repair Café	Saturday 5 th December

It was

RESOLVED to receive both reports.

7. COUNCILLOR VACANCY

Voting was carried out by Councillor's casting their vote for the number of their chosen candidate.

One candidate achieved over 50% of the vote, Francis Panrucker, was then Co - opted on to the Cambourne Town Council and signed the declaration of acceptance of office.

The Chairman wished to thank all the candidates for their interest and time.

Signed

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There is currently a vacancy on the Planning Committee and Finance and Policy Committee. The Chairman requested that the spaces be considered, and an update give to the Town Clerk.

It was

RESOLVED to Co – opt Francis Panrucker onto Cambourne Town Council. It was delegated to the Town Clerk to add the new Councillor to the relevant committees.

8. COUNTY COUNCIL MATTERS

Cllr M Howell submitted a report. Cllr M Howell sent his apologies for not attending the meeting.

It was discussed and requested that the Education department should be invited to the Council meeting in September 2020 to discuss the need/surplus of school places.

It was

RESOLVED to accept Cllr M Howells apologies and receive the report.

9. DISTRICT COUNCIL MATTERS

To receive reports from the District Councillors for Cambourne.

Cllr S Bhattacharya sent a report, which was considered.

Cllr R Betson sent her apologies for not submitting a report, as she had been unable to attend meetings over the last 4 weeks.

Cllr G Clayton did not send a report.

The District Councillors were in attendance for the meeting.

It was

RESOLVED to receive Cllr S Bhattacharya's report and Cllr Betson's and Cllr Clayton's apologies.

10. TOWN PLAN

The Chairman reported that the Town Plan actions will be differed and reviewed at the next Council meeting.

It was:

RESOLVED to defer this Item until Council meets on 7th April 2020.

11. FINANCIAL STATEMENT

11.1 SCHEDULE OF PAYMENTS:

To receive the schedule of payments attached.

It was

RESOLVED to receive the schedule of payments attached and approve the payments.

11.2 CURRENT FINANCIAL STATEMENT:

The council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 26.2.20.

It was

RESOLVED to receive the report on the Finance Spreadsheet.

11.3 BANK RECONCILIATION:

To receive approving the Bank reconciliations as at the 3rd February 2020

It was

RESOLVED to approve and receive the bank reconciliation for 3rd February 2020.

Cllr S Bhattacharya, Cllr D Maklin, Cllr N Akter and Cllr A Ahmed left the meeting for this item.

12. GRANT APPLICATIONS

4 grant applications were received but only 3 before the deadline. The following 3 applications were considered:

12.1 Camcare UK – By way of supplying paper and printing facilities.

It was

RESOLVED to approve the grant.

12.2 Cambourne Crescent – By way of supplying room hire for the planned events listed on the application, free of charge.

It was

RESOLVED to approve the grant.

12.3 Relate – A grant of £250 was approved. A link would be added to the Council website to raise the profile.

It was

RESOLVED that the grant be approved for the sum of £250.

It was noted that Grants would only be considered if all the information had been supplied with the application.

13. LAND TRANSFERS

To receive a report from the Town Clerk.

Report attached below.

Signed

Date 7th April 2020
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It was:

RESOLVED that the report be received.

14. TRAFFIC MATTERS AND ROAD SAFETY

The Town Clerk gave a verbal report regarding the Speed Count.

The speed count has been completed. Two counts need to be redone due to water damage and damages caused by vehicles, which did not give accurate readings. These will be redone, and the Council will be updated with the results once they have been concluded.

It was:

RESOLVED that the report be received.

15. CORRESPONDENCE

No Correspondence had been received.

16. COMMITTEE REPORTS

To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

16.1 PLANNING COMMITTEE held on 18th February 2020 PLN M320

16.2 LEISURE & AMENITIES COMMITTEE held on 18th February 2020 L&A M84

It was:

RESOLVED that the minutes be received.

17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

Deputy Town Clerk left the meeting.

18. STAFFING

To receive a report from the Town Clerk.

It was:

RESOLVED to receive the reports and carry out the necessary actions.

19. CYP UPDATE

To receive a report from the Town Clerk

It was:

RESOLVED to receive the report and carry out the necessary actions.

It was:

RESOLVED At the Cambourne Town Council meeting of 3rd March 2020 to seek approval of the Secretary of State for Housing, Communities & Local Government to accept a maturity loan of £500,000.00 over 3 years for the construction of a new Youth Building.

There will be no annual repayments as the interest will be paid at the same time as the loan is settled. Therefore, there will be no need to increase the precept for the purpose of the loan repayments.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

23. DATE OF NEXT MEETING – 7th April 2020

The meeting closed at 2130.

LAND TRANSFERS

Council Meeting 3rd March 2020

Dear John

Please find below an updated status report on current matters involving the Town Council:

1. Upper Cambourne Northern Greenway SIP –MCA (59)

There has been no change since my last report.

Given the length of time this matter has been dormant, I intend removing this matter from my report going forward.

2. Cambourne Youth Centre – MCA (63)

My application to register the Transfer to the Town Council remains with the Land Registry.

3. Cambourne School Lease Variation – County Council (65)

There has been no change since my last report.

4. Land Parcel GC29 – Bovis Homes (73)

I am awaiting your further instructions on the discrepancies between the Transfer plan and the layout on the ground.

Could you please update me on this? Are you waiting to hear from Bovis on this issue?

5. Land Parcels LC02, LC05, LC09 and LC14 – Taylor Wimpey (69)

We have completed the Transfers for tranches 3, 4 and 5 and applications for registration are with HM Land Registry.

There is a title restriction to deal with in relation to tranche 6 and we await hearing further from TW on this.

6. Priory Walk Car Park – MCA (72)

I am awaiting Laytons confirmation that the Transfer is approved and that they are authorised to issue engrossments of the same.

7. Land Parcel GC06 – MCA (69)

Engrossments were issued to the Town Council for signing on 21st January and I look forward to hearing from you with the same as soon as is convenient John.

Signed

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If the engrossments have been misplaced do let me know and I will issue duplicates.

Do let me know should you have any queries on the above John.

Kind regards,

Allison

Signed

Date 7th April 2020
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