



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that a Virtual Meeting of the **Town Council** will be held on **14th July 2020 at 19.00** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Town Clerk to the Town Council

8th July 2020

AGENDA

This will be a virtual meeting accessed by Teams on the following [LINK](#)
If you do not have teams click the button for using your browser and type in your name when requested. *(If you have any questions please contact the Town Council details below)*

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).” **Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.**

Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETING**
To approve as a correct record the minutes of the Council Meeting CTC 201 held on 3rd March 2020.
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
4. **POLICE MATTERS**
https://www.police.uk/cambridgeshire/SCambs_Cambourne/
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **CLERKS UPDATE**
To receive an update from the Town Clerk.

7. **FINANCIAL STATEMENT**
 7.1 To receive the schedule of payments attached
 7.2 To receive a report on the current financial position
 7.3 To receive the Bank Reconciliation
8. **Annual Governance and Accountability Return (AGAR)** To consider the Annual Return
9. **CORRESPONDENCE**
Town Clerk to report on the Correspondence circulated since the 17th any correspondence needing to be brought to the Council's attention. (Schedule Herewith)
10. **COMMITTEE REPORTS**
 To receive minutes of meetings of the following Committees and consider any recommendations contained therein:
10.1 PLANNING COMMITTEE held on 17th March 2020 PLN M321
10.2 FINANCE AND POLICY COMMITTEE held on 17th March 2020 FIN M77
11. **PLANNING APPLICATIONS**
 Further to the resolution at the Planning Committee meeting PLN M321 item 4 on the 17th March 2020 it was agreed that the Town Clerk in consultation with the Chairman and Committee members be delegated authority to respond to planning applications.
 To confirm the actions of the Town Clerk in consultation with the Chairman and Committee members in responding to the attached Planning Applications.
12. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
 Exclusion of the press and the public.
MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
 There will be a short recess while members of the public sign out.
13. **CHAIRS COMMITTEE.**
 Further to the resolution at the Finance and Policy Committee meeting FIN M77 item 4 on the 17th March 2020 it was agreed that the Town Clerk in consultation with the Chairs Committee be delegated authority to take necessary actions to ensure the Council can continue running during the emergency authority.
 To receive a report from the Town Clerk and confirm the actions taken in consultation with the Chairs Committee.
14. **CYP UPDATE**
 To receive a report from the Town Clerk.
15. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
16. **TO CONFIRM DATE OF NEXT MEETING – 1st September 2020**

*John Vickery, Clerk to Cambourne Town Council. Town Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW.
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