



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that a Virtual Meeting of the **Town Council** will be held in e on **3rd November 2020 at 19.00** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Town Clerk to the Town Council

28th October 2020

AGENDA

This will be a virtual meeting accessed by Teams on the following [LINK](#)
If you do not have Teams click the button for using your browser and type in your name when requested. *(If you have any questions please contact the Town Council details below)*

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).” **Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.**

Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETING**
To approve as a correct record the minutes of the Council Meeting CTC 204 held on 6th October 2020.
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
4. **POLICE MATTERS**
[cambourne-policing-team](#)
5. **CHAIRMAN'S ANNOUNCEMENTS**
6. **CLERKS UPDATE**
To receive an update from the Town Clerk.
7. **COUNTY COUNCIL MATTERS**

To receive a report from the County Councillor for Cambourne Ward.

8. **DISTRICT COUNCIL MATTERS**
To receive reports from the District Councillors for Cambourne.
9. **COUNCILLOR VACANCY**
To receive a report from the Town Clerk
10. **FINANCIAL STATEMENT**
10.1 To receive the schedule of payments attached
11. **COUNCIL MISSION STATEMENT**
To consider updating the Mission Statement.
12. **CORRESPONDENCE**
Town Clerk to report on the Correspondence circulated since the 17th any correspondence needing to be brought to the Council's attention. (Schedule Herewith)
13. **LAND TRANSFERS**
To consider a report from the Town Clerk.
14. **TRAFFIC MATTERS & ROAD SAFETY**
To receive an update on traffic matters.
15. **STREET NAMING**
To receive an update from the Town Clerk
16. **PLANNING APPLICATIONS**
To receive a report from the Town Clerk on responses made from the 15th September 2020.
To confirm the actions of the Town Clerk in consultation with the Chairman and Committee members in responding to the attached Planning Applications.
17. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Exclusion of the press and the public.
MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
There will be a short recess while members of the public sign out.
18. **CONFIDENTIAL MATTER UPDATE**
To receive a report from the Town Clerk
19. **USE OF THE HUB FACILITIES**
To receive a report from the Community Development Officer
20. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
21. **TO CONFIRM DATE OF NEXT MEETING – 1st December 2020**

John Vickery, Clerk to Cambourne Town Council. Town Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW. Tel 01954 714403 E-Mail clerk@CambourneParishCouncil.gov.uk