



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A Virtual meeting of this Council was held using Teams on Tuesday 15th September 2020. Meeting commenced at 19:03

Present:

Cllr J O'Dwyer (Chairman)	Cllr K McIntyre
Cllr R Poulton (Vice Chairman)	Cllr F Panrucker
Cllr S Bhattacharya	Cllr J Patel
Cllr A Fisher	Cllr D Sharma
Cllr P Gavigan	Cllr J Simpson
Cllr P Hedges	Cllr E Spanner
Cllr D Jones	Cllr G Thompson
Cllr S Krintas	

In attendance: John Vickery Town Clerk
Heather Nigbur-Day Deputy Town Clerk

No members of the public were in attendance.

1. APOLOGIES

Apologies for absence were received from Cllr A Ahmed and Cllr T Hudson. Acceptable reasons for absence have been given.

It was:

RESOLVED that the apologies from Cllr A Ahmed and Cllr T Hudson, for their absence be received and approved.

2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of the Council Meeting CTC/M202 held on 14th July 2020

It was:

RESOLVED that the minutes of the Council Meeting CTC/M202 be approved and signed.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr J Patel made declared a non-pecuniary interest in agenda item 17, as the Treasurer and Trustee of the Cambourne Youth Partnership.

4. POLICE MATTERS

No reports had been received.
Correspondence received was circulated.

Signed

Date 1st September 2020

It was

RESOLVED to receive the correspondence.

5. CHAIRMAN'S ANNOUNCEMENTS

- Participated in a webinar with Countryside relating to the Bourn Airfield Development. The purpose of the webinar was to re-engage and to explain the slight amendments to the design/layouts.
- Participated in a webinar with East West Railway, the purpose was to re-engage and to encourage stakeholders in the process. The consideration of North Cambourne for the Railway way and not South Cambourne was put forward and EWR agreed to consider it.

6. CLERKS UPDATE

The Town Clerk did not give a report as the agenda items cover the majority of what would be reported.

It was

RESOLVED to receive the Clerks report.

7. COUNTY COUNCIL MATTERS

No report was received.

8. DISTRICT COUNCIL MATTERS

No reports were received.

Apologies were received from District Councillor R Betson.

It was

RESOLVED to receive Cllr R Betson's apologies.

9. GRANTS

The following grant applications were received:

9.1 Cambridgeshire Search and Rescue (CamSAR) £300 requested.
Constitution, Grants applied for and explanation of finances supplied.

It was

RESOLVED that the grant to CamSAR be approved for the sum of £300.

9.2 The Cogwheel Trust CIO £600 requested.
Constitution and finances explained supplied.

It was

RESOLVED that the grant to The Cogwheel Trust be approved for the sum of £600 and offer a venue free of charge in Cambourne if it would help them to deliver their service. CTC to request information about the level of their financial reserves.

9.3 Magpas Air Ambulance £100 requested.

Memorandum and Articles of Association, Grants applied for and Annual report and Accounts supplied.

It was

RESOLVED that the grant to Magpas be approved for the sum of £100.

10. COUNCIL PRIORITIES

The Town Chair has requested this item be put on the Agenda, so Councillors can look at the priorities for the next Financial Year. Cllrs will decide a work plan of major projects and set the agenda for the Town Council. Obviously, this will be supplemented as initiatives and opportunities arise that may benefit Cambourne. As necessary, project costs can be built into the budgeting process.

Currently the Council has the following projects, which are due to be started or completed in the next financial year:

The current projects that are being carried over for completion at the end of the financial year and carried forward into the next financial year of 2021/2022 are:

- Zebra Crossing at Lancaster Gate / Eastgate
- 20mph Speed limit throughout Cambourne
- Skate Park redevelopment
- Cambourne Youth Building
- Lower Cricket Pavilion upgrade.

Additional priorities that will be due to be looked at, over the next financial year 2021/2022, will be:

- The completion of the 1st floor at The Hub, using S106 money from West Cambourne due prior to the 1st occupation.
- Replacement doors and windows and the redecoration of The Hub Community Centre.

The Councillors should consider if they have any items that they consider to be on the list. These should be forwarded to the Town Clerk by 29th September 2020.

It was requested that the drawings for The Hub 1st floor expansion be reviewed, as the new Councillors have not seen the plans for some time.

It was

RESOLVED to receive the reports and have the drawings available at a future Council meeting.

11. CORRESPONDENCE

Signed

Date 1st September 2020
3-10

Schedule of correspondence attached below

The schedule listed all the correspondence circulated by email to all councillors since the 14th July 2020.

It was:

RESOLVED to receive the correspondence.

12. LAND TRANSFERS

To receive a report from the Town Clerk.

Report attached below.

It was:

RESOLVED that the report be received.

13. TRAFFIC MATTERS & ROAD SAFETY
13.1 20 MPH SPEED LIMIT

The remaining two speed counts that had to be completed, where commenced on Saturday 5th September 2020 and were completed on Friday 11th September 2020.

Once the data has been received from TRACSIS, it will be forwarded to John O'Donnell at Cambridgeshire County Council to review what is required, to be able to implement a 20mph speed limit throughout Cambourne.

It was:

RESOLVED to receive the report

13.2 ZEBRA CROSSING

Lancaster Gate / Eastgate where adopted on 13th July 2020, enabling Cambridgeshire County Council to move forward with the Zebra Crossing. Lancaster Gate / Eastgate work is progressing. The zebra crossing has had a road safety audit conducted and the report is due shortly. The design has been amended since the original discussions, changing it to a parallel crossing (Zebra crossing with cycle crossing alongside). This would formalise cyclists crossing without dismounting. The crossing has been moved slightly further north, so that it is not in line with the existing cycle path route (as requested by the Development Management (CCC)) and it also avoids the iron work in the existing informal crossing location.

The Public Notice was circulated on 19th August 2020 for comments to be made by 11th September 2020.

It was

RESOLVED to receive the report

13.3 Stopping of Highway at A1198, Ermine Street, Cambourne Amended Notice.

It was

RESOLVED to receive the correspondence

13.4 TTRO School Lane, Cambourne.

It was
RESOLVED to receive the correspondence

14. PLANNING APPLICATIONS

The Town Clerk presented a written report of all the planning applications that had been replied to following the resolution at the Planning Committee meeting PLN M321 item 4 on the 17th March 2020 it was agreed that the Town Clerk in consultation with the Chairman and Committee members be delegated authority to respond to planning applications.

To confirm the actions of the Town Clerk in consultation with the Chairman and Committee members in responding to the attached Planning Applications.

It was:
RESOLVED that the report be received, and the actions of the Town Clerk be confirmed.

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

It was:
RESOLVED that the Press and Public be excluded.

16. SKATE PARK

To receive a report from the Town Clerk

The Town Council wished to express their thanks to Jessica Lydon for her continued work in bringing this project forward.

It was:
RESOLVED to receive the report.

17. CYP UPDATE

To receive a report from the Town Clerk.

It was:
RESOLVED to receive the report.

18. DEFIBRILLATOR

To receive a report from the Town Clerk

It was
RESOLVED that the report be received, and the Council obtains three number Defibrillators from London Hearts.

19. SIGNS

To receive a report from the Town Clerk

It was
RESOLVED to receive the report and carry out the necessary actions.

20. MAPPING SYSTEM

To receive a report from the Town Clerk

It was
RESOLVED to receive the report and carry out the necessary actions

21. CONFIDENTIAL MATTERS

To receive a report from the Town Clerk

It was
RESOLVED to receive the report and carry out the necessary actions

22. STAFFING

To receive a report from the Town Clerk

It was
RESOLVED to receive the report, and the Town Council will implement the agreement in relation to the financial year 2020-21 back dated to the 1st April 2020.

23. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:
RESOLVED that the Press and Public be re-admitted.

24. DATE OF NEXT MEETING – 6th October 2020

The meeting closed at 20.29

Agenda Item 11

CAMBOURNE TOWN COUNCIL
District of South Cambridgeshire

Council Meeting 15th September 2020

CORRESPONDENCE

Correspondence included in this agenda pack

	FROM	SUBJECT
11.1	East Anglian Air Ambulance	Update Letter.
11.2	Greater Cambridge Shared Planning Service	NECAAP Public Notice, North East Cambridge Area Action Plan.
11.3	Kirstin Rayner – Gamlingay Clerk	Gamlingay Neighbourhood Plan Consultation Notice
11.4	Greater Cambridge Shared Planning Service	Draft North East Cambridge Area Action Plan
11.5	Crime Stoppers	Cable Theft Poster

Signed

Date 1st September 2020
7-10

CAMBOURNE TOWN COUNCIL
District of South Cambridgeshire

LAND TRANSFERS

Council Meeting 15th September 2020

Good Afternoon John

Please find below an updated status report on current matters involving the Town Council 25th August 2020.

1. Upper Cambourne Northern Greenway SIP –MCA (59)

My application to register the Transfer to the Town Council (submitted to the Land Registry on the 10th March 2020) remains outstanding.

The Transfer was completed on 6th March 2020.

2. Cambourne Youth Centre – MCA (63)

My application to register the Transfer to the Town Council (submitted to the Land Registry on the 19th September 2019) remains outstanding.

The Transfer was completed on the 4th September 2019.

3. Cambourne School Lease Variation – County Council (65)

In your absence on annual leave I have heard further from the County Council on the draft Lease and await your instructions on the County Council's proposed revisions to the break clause (my email of the 19 August refers).
(Instructions have been given)

4. Land Parcel GC29 – Bovis Homes (73)

I have received a revised plan from Bovis' Solicitors and have sent this on to you for approval/comment (my email of 25 August refers). **(The plan has been approved)**

Signed

Date 1st September 2020
8-10

5. Various Land Parcels – Taylor Wimpey (69)

My applications to register the Transfers to the Town Council of tranches 3, 4 and 5 were submitted to the Land Registry on the 7th February 2020 and remain outstanding.

These Transfers were completed on 4th February 2020 and cover land parcels:

LC06	LC09	LC05
LC14	GC17	LC02
LC13		

The Transfer for tranche 6 was completed on the 19th May 2020 and my application to register the same was submitted to the Land Registry on 1st May 2020. This remains outstanding.

This Transfer relates to land parcels UC1A, UC1B and LAP1-4.

6. Priory Walk Car Park – MCA (72)

The Transfer was completed on the 18 August and I am in the process of registering the same at HM Land Registry.

7 – GC06 Greenhaze Lane (MCA (69))

My application to register this Transfer has now been concluded.

7. 5 x Greenway – MCA (75)

This is a new matter, on which I await your instructions to proceed (my email of 13 August refers). **(Instructions have been given)**

Do let me know should you have any queries on the above John.

Signed

Date 1st September 2020
9-10

Signed

Date 1st September 2020
10-10