



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A Virtual meeting of this Council was held using Teams on Tuesday 9th February 2021. Meeting commenced at 19:00

Present:

Cllr J O'Dwyer (Chairman)	Cllr S Krintas
Cllr R Poulton (Vice Chairman)	Cllr K McIntyre
Cllr A Ahmed	Cllr F Panrucker
Cllr N Akhter	Cllr J Patel
Cllr S Bhattacharya	Cllr D Sharma
Cllr A Fisher	Cllr J Simpson
Cllr P Gavigan	Cllr E Spanner
Cllr P Hedges	Cllr G Thompson
Cllr D Jones	

In attendance: John Vickery Town Clerk
Heather Nigbur-Day Deputy Town Clerk

8 members of the public were in attendance.

1. **APOLOGIES**

Apologies for absence were received from Cllr T Hudson.

It was

RESOLVED to accept Cllr T Hudson's apologies and acceptable reasons for absence were given.

2. **MINUTES OF LAST MEETING**

To approve as a correct record the minutes of the Council Meeting CTC/M208 held on 9th February 2021. A spelling mistake was noted on a Councillors name.

It was:

RESOLVED that the minutes of the Council Meeting CTC/M208 as amended be approved, and signed.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr Patel declared a pecuniary interest in agenda item 19, as a trustee and Treasurer of the CYP.

Cllr S Krintas declared a pecuniary interest in agenda item 4, as a Governor of Cambourne Village College.

4. **CAMBOURNE VILLAGE COLLEGE**

A presentation was given by Claire Coates – Principal of Cambourne Village College.

The initial part of the presentation given, was about the expansion of the village college, to take up the future growth in school numbers and provide a 6th Form.

Signed

Date 6th April 2021.

(Awaiting approval).

The second part of the presentation introduced the performing arts and cinema projects. An overview of the building development was given, along with the fundraising achieved so far.

Further funding will help to achieve a second dedicated cinema facility, which will benefit the local community greatly. The support of the Town Council to help with the project was requested.

Questions were raised regarding the access road, parking, disabled access and approaching the Hotel for funding.

It was:

RESOLVED to receive the presentation and to support the project in any way possible.

5. INCLUSIVE DEVELOPMENT

A presentation was given by Phil Priestley.

Questions were asked regarding the involvement of the police and the support that they give. Mr Priestley confirmed that they will continue to be involved and are very much looking to work closer together going forward.

The Town Chairman, on behalf of the Council, thanked Mr Priestley for his hard work in such a demanding role and that going forward the Town Council would continue to offer their support.

It was:

RESOLVED to receive the presentation and to confirm funding for September 2021 – 2022, to enable forward planning.

6. POLICE MATTERS

Correspondence was received and circulated with the agenda packs.

It was:

RESOLVED to receive the correspondence.

7. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made no announcements.

8. CLERKS UPDATE

Below is a short update on activities since the 9th February 2021. Some elements are covered by separate agenda items.

- Continued discussions with David Gowland of Cambridgeshire County Council and Mills and Reeve regarding the repair of The Blue School. The contractors have carried out all their works they have been instructed to carry out there were a couple of minor things to finish (replacing a few bulb). In lieu of this the County Council made an offer to reduce the payment towards the steps by £3,000.00 so the transfer could be completed this financial year. As the works to the heating, hot water,

replacement of the floor and partitions to the toilet area had been satisfactorily completed and the replacement of all the ventilation fans throughout the building I accepted this and instructed our solicitors to complete the transfer of the Blue School this has been completed.

- Liaising with Helen Tunster Senior Partnership Manager – Healthy Ageing Public Health Directorate and Craig Newton, Local Test and Trace Operations Manager, Public Health Directorate, Cambridgeshire County Council over the running of the Cambourne LFT. A request has been made to extend the use of the Hub for LFT Community testing until the end of June 2021. This will form part of the monitoring of Covid-19 in the Community so there is clear evidence of the reduction in infections in the community. The test data also allows community tracing of people who have been vaccinated, how long they have been vaccinated and if they prove positive. The data from the Community test centres forms part of the evidence used in assessing the ability to take the 4 steps towards a return to near normal.

The test centre staff does not know the identity of anyone who tests positive or negative.

From the 3rd February 2021 to the 24th February 2021 1931 tests have been carried out there were 19 positive tests and 1912 negative tests this meant that 19 people who were asymptomatic (showing no symptoms) were asked to isolate and not spread the infection, thus breaking the chain of infection.

- Meeting with Taylor Wimpey regarding site wide signage for West Cambourne.
- Meeting with Cllr J O'Dwyer, Nigel Taylor and Neal Perry regarding the progress with the Youth Building and looking forward as to how the new youth building will be used and managed.
- Meeting with Jo Baker Project Manager Greater Cambridge Partnership (GCP) and the Chairs Group regarding C2C. The main topics was the independent audit of the route that has been commissioned, progression of the environmental and topographical survey for the route. The main discussion was around the provision of the Travel Hub in Cambourne, the consensus was that this should be at the EWR station to the North of Cambourne with bus links from there to a Cambourne town service which would come on and of the rapid transport route to avoid changing busses at the Hub to encourage use. It was critical to know the location of the station to move forward. There may need to be a temporary Hub until the final one is provided. C2C is the first step to providing the Combined Authorities metro system (CAM). The next Key date for the C2C route is the 1st July when it will be next discussed by the GCP.
- Catch Up meeting with Cllr J O'Dwyer, Duncan Mason New-crest, Ed Durant Pegasus Group and our three district councillors. Regarding the

High Street and the current position. They are still working on a scheme that will be acceptable to the District Council the differences are getting smaller and he hopes to be in a position to submit an application in the near future.

- Further meetings to progress the formation of Cambourne Town Football Club.
- Meeting with D white Cambourne Cricket Club about a possible picknick in the Park on the Great Cambourne Cricket outfield. The intention is to bring the proposal to the April Council meeting.

It was:

RESOLVED to receive the Clerks report and to extend the use of the Hub for the Cambourne LFT until the end of June.

9. **COUNCILLOR VACANCY**

We have a good response to the notice for Co-option to Cambourne Town Council to fill the vacancy and have received applications from the following candidates:

1. Stephen Drew
2. John Mann
3. Yordanka (Dannie) Shipkova
4. Sudhir Shivananjappa
5. Arshad Siddiqui
6. Andrea Sisneros

As we are in a virtual meeting the voting will be by the Clerk asking each councillor to state the number of the Candidate they would like to see co-opted. If one Candidate receives 50% of the votes they will be Co-opted if not the candidate with the lowest number of votes will drop out and the procedure will be repeated.

The successful candidate will then sign the Declaration of Office prior to joining the meeting. This will be returned to the Town Clerk for counter signing.

The voting process was carried out 3 times to obtain the successful candidate, who required 50% or more of the votes.

The successful candidate was Steven Drew. Stephen signed the Declaration of Office at the time of the meeting and has sent it in to the Town Office.

The Chairman thanked all the candidates for coming forward to join the Council and congratulated Stephen on his success at being a Councillor, on behalf of the Town Council.

It was:

RESOLVED to welcome Stephen Drew as the successful candidate and he be co - opted to Cambourne Town Council.

10. **COUNTY COUNCIL MATTERS**

Signed

Date 6th April 2021.
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Cllr Howell was present and did submit a report.

It was:

RESOLVED to receive the report.

11. DISTRICT COUNCIL MATTERS

No reports had been received prior to the deadline for production of the Agenda packages.

12. EAST WEST RAIL

Questionnaire

The current survey is due to be closed at the end on the 28TH March 2021
The Survey Monkey questionnaire started quite strongly but has slowed recently we have put a reminder in the March edition of the Crier and regularly refresh the news section on the Website and our Face book pages.

As of 25th February 2021

446 responses (168 Web & 278 Facebook)

Mainly Cambourne, but some from surrounding Villages including Elsworth.

Q1 91% yes, 6.5% no and 2.5% no opinion. (station in Cambourne).

Q2 70% North, 13% South and 17% no preference (location of Cambourne station).

Q7 42% North, 29% South and 29% no preference (location of Cambridge station).

A fuller report on the full Questionnaire will be available after the survey closes on the 28TH March 2021.

An email has been received in relation to the Survey Monkey questionnaire and concern over delaying the delivery of the Cambourne Station this is attached and the Town Clerks response.

Letter to Local Parish Councils

As of 25th February 2021

41 Councils were sent the EWR letter, 25 Councils towards Cambridge and 16 towards St Neots.

We have had 20 responses, 4 of those are still to be discussed at Council meetings in March and February.

All responses so far have been in support of a station to the north of Cambourne with the majority also wanting our support for a northern route to Cambridge. Only one Council has responded that they feel they do not have enough information to make an informed decision.

A fuller report on the responses from the letter will be available for the Council meeting on 6th April 2021.

It was:

Signed

Date 6th April 2021.
5-8

RESOLVED to receive the report and to confirm the actions taken.

13. FINANCIAL STATEMENT

13.1 SCHEDULE OF PAYMENTS:

To receive the schedule of payments attached.

A few queries were raised, answers given, further clarification on some of the energy bills to be brought to the next Council meeting on 6th April 2021.

It was:

RESOLVED to differ the schedule of payments attached, to enable clarification of the energy payments at the next Council meeting to be held on 6th April.

13.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at, 23rd February 2021.

It was:

RESOLVED to receive the report on the Finance Spreadsheet as at 23rd February 2021.

13.3 Bank Reconciliations: to consider approving the Bank reconciliations as at the 1st February 2021.

It was:

RESOLVED to receive and approve the bank reconciliation for 1st February 2021.

14. CORRESPONDENCE

Schedule of correspondence attached below:

14.1 Proud Events – Licensing Application.

A question was raised at the possible issue of noise.

It was:

RESOLVED to receive the correspondence and raise the concern regarding noise.

14.2 CAPALC – Membership fee renewal.

It was:

RESOLVED to agree to the renewal of the Capalc membership and make the membership fee payment.

15. TRAFFIC MATTERS & ROAD SAFETY

**Yellow Line Consultation
Questionnaire**

The current survey is due to be closed at the end on the 28TH March 2021
The Survey Monkey questionnaire started quite strongly (although lower than the EWR questionnaire), but had slowed recently, but there has been a recent upturn of responses after the post was renewed. We have put a reminder in the March edition of the Crier and will continue to regularly refresh the news section

Signed

Date 6th April 2021.

on the Website and our Face book pages.

As of 25th February 2021

98 responses (19 Web & 79 Facebook)

Mainly Cambourne, but some from surrounding Villages including Elsworth.

There has been a high % of support for the three zones on the questionnaire (Jeavons Lane x2 and School lane).

Zone 1	92.84% Agree/Strongly Agree	1.02% Disagree/Strongly disagree
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Zone 2	79.60% Agree/Strongly Agree	7.14% Disagree/Strongly disagree
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Zone 3	91.84% Agree/Strongly Agree	4.06% Disagree/Strongly disagree
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A fuller report on the full Questionnaire will be available after the survey closes on the 28TH March 2021.

The work on the Zebra crossing is due to start on 6th April 2021.

The 20mph speed limit will also be started in the new financial year, April 2021, once other projects are completed.

All dates will be put on the Town Councils website and social media pages.

It was:

RESOLVED that the report be received be received and the necessary actions carried out.

16. **PLANNING APPLICATIONS**

The Town Clerk presented a written report of all the planning applications that had been replied to following the resolution at the Planning Committee meeting PLN M321 item 4 on the 17th March 2020 it was agreed that the Town Clerk in consultation with the Chairman and Committee members be delegated authority to respond to planning applications.

To confirm the actions of the Town Clerk in consultation with the Chairman and Committee members in responding to the Planning Applications.

It was:

RESOLVED that the report be received, and the actions of the Town Clerk be confirmed.

17. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

Signed

Date 6th April 2021.

7-8

It was:
RESOLVED that the Press and Public be excluded.

18. STAFFING
18.1 Staffing Recruitment

To receive a report from the Town Clerk

It was:
RESOLVED to receive the Town Clerks report and confirm the actions taken.

18.2 Staffing Structure Review

It was:
RESOLVED to receive the report and the necessary actions be taken.

18.3 Complaint

The Town Chairman has received a complaint from a resident which he has been dealing with.

It was:
RESOLVED that the Town Chairman's report be received.

18.4 Freedom of information request

To receive a report from the Town Clerk

It was:
RESOLVED that the Town Clerks report be received.

19. CAMBOURNE YOUTH BUILDING
To receive a verbal report from the Town Clerk

It was:
RESOLVED to receive the Town Clerks verbal report and confirm the actions.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:
RESOLVED that the Press and Public be re-admitted.

21. DATE OF NEXT MEETING – 6th April 2021
The meeting closed at 20:49