



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at the New Cricket Pavilion on Tuesday 8th June 2021. Meeting commenced at 19:15

Present:

Cllr R Poulton (Vice Chairman)

Cllr S Bhattacharya

Cllr S Drew

Cllr D Jones

Cllr K McIntyre

Cllr F Panrucker

Cllr J Patel

Cllr G Thompson

In attendance:

John Vickery Town Clerk

Ellie Lydon- Committee Clerk

2 members of the public were in attendance.

1. **APOLOGIES**

Apologies for absence were received from Cllr A Ahmed, Cllr N Akhter, Cllr A Fisher, Cllr P Gavigan, Cllr T Hudson, Cllr S Krintas, Cllr J O'Dwyer, Cllr D Sharma, Cllr J Simpson and Cllr E Spanner acceptable reasons for absence were given.

It was:

RESOLVED to accept the apologies from Cllr A Ahmed, Cllr N Akhter, Cllr A Fisher, Cllr P Gavigan, Cllr T Hudson, Cllr S Krintas, Cllr J O'Dwyer, Cllr D Sharma, Cllr J Simpson and Cllr E Spanner.

2. **MINUTES OF LAST MEETING**

To approve as a correct record the minutes of the Council Meeting CTC/M211 held on 27th April 2021 and the Annual Council Meeting CTC/ACM16 held on the 4th May 2021. To receive The Annual Town Meeting Minutes CTC/ACM16 held on the 18th May 2021.

It was:

RESOLVED that the minutes of the Council Meeting CTC/M211 and CTC/ACM16 be approved and signed. The Annual Town Meeting Minutes CTC/ACM16 were received.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr Patel declared a pecuniary interest in agenda item 18, as a trustee and Treasurer of the CYP.

4. **CHAIRMAN'S ANNOUNCEMENTS**

Signed

Date 6th July 2021.

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No announcements were made.

5. POLICE MATTERS

Correspondence was received and circulated with the agenda packs.

5.1 Neighbourhood Watch

It was:

RESOLVED to receive the correspondence.

5.2 South Cambridgeshire Neighbourhood Team

It was:

RESOLVED to receive the correspondence.

6. CLERKS UPDATE

To receive an update from the Town Clerk.

The Town Clerk attended a virtual meeting organised by Anthony Browne MP regarding East West Rail. station preference south to Cambourne. Some wanted the station via London rather than Cambridgeshire. The Town Clerk had attended meetings for North and South Parishes and the feedback was different depending on which group was present at the time.

Bourn Airfield is looking positive for the provision of additional funding for Cambourne Leisure Centre. The heads of terms for the S106 has a provision for indoor sport. The Town Clerk has “fleshed out” the reasons and what the Town Council expect. A 12 page report was sent to the District Council officer who is responsible for preparing the report. Sport England report on Bourn Airfield stated that the provision should be at the Cambourne Leisure Centre and not a second site. This funding would be combined with West Cambourne S106 contribution to enhance Cambourne Leisure Centre. This potentially would include a swimming pool, additional 2 badminton courts, expansion of the gymnasium area, climbing wall and new spinning rooms.

A question was raised about the proposed cycle lane planned for Swansley Lane. The Town Clerk explained the current cycle route stops at the Lower cricket outfield and will be extended to join the cycle link to Cambourne Village College. The completion request was made when considering the original West Cambourne Planning Application. The proposed design will be brought to a future Council Meeting.

It was:

RESOLVED to receive the report.

7. COUNTY COUNCIL MATTERS

To receive a report from the County Councillor for Cambourne Ward.

County Councillor Mark Howell was present and gave a verbal report.

Cllr Mark Howell wished to thank everybody who took part in the recent elections on the 6th May 2021. He also updated Councillors that under the new governing body there will be quarterly meetings instead of monthly meetings.

It was:

RESOLVED to receive the report.

8. DISTRICT COUNCIL MATTERS

To receive reports from Cllr Bhattacharya and Cllr Clayton, the District Councillors for Cambourne.

Apologies were received from Cllr R Betson.

A report was received from Cllr Bhattacharya who was also in attendance.

Cllr Clayton's report was circulated to Councillors by email prior to the meeting for information but had been received after the deadline so could not be discussed at the meeting.

It was:

RESOLVED to receive the reports.

9. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURNS (AGARS)

To receive a report from the Town Clerk.

Cllr Bhattacharya joined the meeting at 19:25

The Town Clerk reported that the AGARS will not be considered at this meeting as the internal audit could only be arranged for Wednesday 9th June 2021. A Special Council meeting will be called on 22nd June 2021. This is still within the deadline to submit to the external auditor on time.

It was:

RESOLVED to consider the Annual Governance and Accountability Returns on the 22nd June 2021 and to take the necessary actions to enable it to be submitted by the 30th June 2021.

10. EAST WEST RAIL

To receive an update on East West Rail.

10.1 East West Rail Consultation

The consultation response was submitted on the 8th June 2021, prior to the deadline. It took in to account all the comments that were raised by Councillors and residents, and no further amendments were made.

The Councillors thanked the Town Clerk for his time and effort when producing the report.

It was:

RESOLVED that the report be received.

10.2 East West Rail Email

It was:
RESOLVED that the email be received.

11. CORRESPONDENCE

Town Clerk to report on any correspondence needing to be brought to the Council's attention.

11.1 CAPALC

It was:
RESOLVED that the correspondence be received.

11.2 Greater Cambridgeshire Partnership

It was:
RESOLVED that the correspondence be received.

11.3 Bridget Smith

The Town Clerk has emailed Bridget Smith and is arranging a date for her to speak at a future Council Meeting.

A question was raised as to whether there is any indication that there will be development anywhere other than in Cambourne. The Town Clerk reported that the subject has not been raised.

A Councillor informed the Council that the new investment company had purchased the local centre at Northstowe and an office building in the science park, Cambridge.

A Councillor asked if there would be a requirement for a S106 agreement. With the number of houses proposed it will be over the S106 threshold. The S106 will be proportionate to the scale of other developments in Cambourne.

A Councillor suggested it was surprising that affordable housing was not higher than the minimum. Other than Cambridge the District Council have not been able to meet the 40% of affordable housing.

It was:
RESOLVED that the correspondence be received and letter to be written to Bridget Smith.

11.4 The Tree Council

It was:
RESOLVED that the correspondence be received.

12. LAND TRANSFERS

To receive a report from the Town Clerk

Signed

Date 6th July 2021.
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The Town Clerk has had a discussion with Taylor Wimpey regarding the Country Park. MCA are currently finishing the last elements of the 950 and adoption works. MCA have on their agenda the transfer of the country park to the Town Council. The issue had been raised with the District Council S106 Officer.

The Local Plan, Preferred Sites will be going out for consultation later in the year and we have been asked to look at an agenda item at the November Council Meeting.

A question was raised as to where the Country Park is. The Town Clerk explained it is in Great Cambourne and it is currently owned by MCA. The Wildlife Trust does not want to take on that area of land. Rather than be a golf course it will be a Country Park and owned by the Town Council, stopping it being developed into housing. The rest of the Country Park is meant to be transferred to the Wildlife Trust.

It was:

RESOLVED that the report be received.

13. TRAFFIC MATTERS & ROAD SAFETY

To receive an update on traffic matters.

13.1 20mph Speed Limit

The Town Clerk reported that the design work is progressing, and they are hoping to be finished on site in the 4th quarter of the year- i.e., before April 1st, 2022. Delays occurred due to factors such as design, tendering for signs and speed calming measures around the County due to Covid-19 works in the Town centres. Work is continuing and they will be reporting back to the Town Council.

It was:

RESOLVED that the email be received.

13.2 20mph Speed Limit

It was:

RESOLVED that the email be received.

13.3 Cambourne to Cambridge Independent Audit Review

Cambourne to Cambridge have requested to meet with Cambourne Town Council to give a report on the outcome of the audit discussion by the Executive Board on the 1st July 2021. The Town Clerk has invited representatives to attend the July Full Council Meeting on 6th July 2021.

It was:

RESOLVED that the email be received.

14. PLANNING APPLICATIONS

All planning applications were for information only. It has been raised that there are some that we should be able to make a comment on. The subject has been raised with South Cambridgeshire District Council.

It was:

RESOLVED that the report be received.

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

It was:

RESOLVED that the Press and Public be excluded.

16. CONFIDENTIAL MATTERS

To consider a report from the Town Clerk

It was:

RESOLVED to receive the report.

17. DOG AND LITTER BINS

To receive a report from the Town Clerk

It was:

RESOLVED to receive the report and order the bins, subject to confirmation of durability of lettering.

18. CAMBOURNE YOUTH BUILDING

To receive a verbal update from the Town Clerk.

It was:

RESOLVED to receive the report.

19. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:

RESOLVED that the Press and Public be re-admitted.

20. DATE OF NEXT MEETING – 6th July 2021

The meeting closed at 20:01

CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

Council Meeting 8th June 2021

Town Clerks Report

Below is a short update on activities since the 4th May 2021. Some elements are covered by separate agenda items.

- Liaising Craig Newton, Operations Manager, Tim Deer Operations Team, Local Test and Trace, Public Health Directorate, Cambridgeshire County Council over the running of the Cambourne LFT and future usage.

From the 3rd February 2021 to the 30th April 2021 4,781 tests have been carried out there were 30 positive tests and 5414 negative tests this meant that 30 people who were asymptomatic (showing no symptoms) were asked to isolate and not spread the infection, thus breaking the chain of infection.

- South Cambs District Council second meeting with members of the Area 3 Planning Team. The main issue was the lack of staff which was delaying some applications. Planning Department is due to carry out a service review over the next 12 months looking at how they work with people including Parishes.
- South Cambs District Council Covid-19 community update there was a general update on the pandemic and the Government Road map.
- Further meetings to progress the formation of Cambourne Town Football Club.
- Virtual meeting organised by Anthony Browne MP regarding East West Rail this was primarily attended by parishes to the north of Cambourne and Hardwick. There was a lot of discussion on the route of the railway with a preference for it to have a station south of Cambourne going to a south Cambridge station. Additional EWR meetings regarding the consultation and clarification of some issues.
- Further meetings to progress the formation of Cambourne Town Football Club.
- Cambourne 10k update meeting regarding steps to enable the race to proceed on the 26th September 2021.
- West Cambourne meeting with Kam from Ellipsis regarding the new cycle lane in Swansley Lane. Further meeting and correspondence resolving an issue over street naming.

Signed

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- Meetings at the skate park in relation to the removal of the old skate park and the making good of the Tarmac on removal.
- Meeting with Louise Ward Development Officer Sustainable Communities and Well being Team at SCDC and the Town Chairman, regarding the Heads of Terms for Bourn Airfield in relation to the contribution for Indoor Sport.
- Post tender and design meetings following award of contract for the construction of the new Youth Building.

It is:

Recommended that: the report be received

Signed

Date 6th July 2021.
8-10

CAMBOURNE TOWN COUNCIL
District of South Cambridgeshire

LAND TRANSFERS

Council Meeting 8th June 2021

Please find below an updated status report on current matters involving the Town Council.

1. Upper Cambourne Northern Greenway SIP – MCA (59)

The position remains as per my last report, in that my application to register the Transfer to the Town Council has been concluded.

I will forward on a copy of the registered title once I have reviewed the same.

2. Land Parcel GC29 – Bovis Homes (73)

The form of Transfer is agreed, however I am awaiting updated plans from Bovis' Solicitor before we can engross.

3. Various Land Parcels – Taylor Wimpey (69)

As per my last report, the Land Registry have completed my various registration applications.

Once I have checked the paperwork received, I will let you have Official Copies of the Town Council's various titles.

4. Priory Walk Car Park – MCA (72)

There has been no change since my last report, as my application to register the Transfer to the Town Council (submitted to the Land Registry on 26th August 2020) remains outstanding.

The Transfer was completed on 18th August.

5. 5 x Greenway – MCA (75)

As per my last report, I have received a draft Transfer and title information and will be in contact once I have been able to review the same.

6. Country Park (SCDC and MCA)

There has been no change since my last report, as no communication has been received to-date in relation to this site.

Signed

Date 6th July 2021.
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April Status Report

1. Upper Cambourne Northern Greenway SIP – MCA (59)

The position remains as per my last report, in that my application to register the Transfer to the Town Council has been concluded.

I will forward on a copy of the registered title once I have reviewed the same.

2. Land Parcel GC29 – Bovis Homes (73)

The position remains as per my last report, in that I have returned an amended form of Transfer to Bovis' Solicitor and await confirmation that this is in an agreed form.

3. Various Land Parcels – Taylor Wimpey (69)

As per my last report, the Land Registry have completed my various registration applications.

Once I have checked the paperwork received, I will let you have Official Copies of the Town Council's various titles.

4. Priory Walk Car Park – MCA (72)

There has been no change since my last report, as my application to register the Transfer to the Town Council (submitted to the Land Registry on 26th August 2020) remains outstanding.

The Transfer was completed on 18th August.

5. 5 x Greenway – MCA (75)

I have now received a draft Transfer and title information and will be in contact as to the Transfer once I have been able to review the same.

6. Country Park (SCDC and MCA)

No communication has been received to-date in relation to this site.

Signed

Date 6th July 2021.
10-10