



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

FINANCE AND POLICY COMMITTEE

A meeting of this Committee was held, on Tuesday 20th July 2021. Meeting commenced at 19.01

Present:

Cllr R Poulton (Chairman)

Cllr S Drew

Cllr P Gavigan

Cllr S Krintas

Cllr J Patel

Cllr G Thompson

In attendance:

John Vickery – Town Clerk

Ellie Lydon – Committee Clerk

One member of the Public were in attendance for the meeting.

1. APOLOGIES

Apologies for absence were received from, Cllr J O'Dwyer. Acceptable reasons for absence were given.

It was:

RESOLVED to accept the apologies from Cllr J O'Dwyer.

2. MINUTES

To approve as a correct record the minutes of the Meeting FIN/M79 held on 15th December 2020.

It was:

RESOLVED that the Minutes of the meeting FIN/M79 held on Tuesday 20th July 2021 were confirmed as being a correct record and duly signed by the Chairman.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

No declarations or requests were made.

4. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made no announcements.

5. FINANCIAL STATEMENT

5.1 To receive the schedule of payments attached.

Councillors raised questions

Signed

Dated: 19th October 2021

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A question was raised regarding cost of the electric supply for The Hub, only for one month in Feb. The Town Clerk explained they were closing off accounts to change to different suppliers.

B1820- This was to replace the entrance matting into the MUGA and tennis courts to make sure they are safer.

A question was raised as to what the 'E' stood for in 'Electricity Land Between E Cambourne' The Town Clerk explained it was for Eastgate, Cambourne (Cricket Pavilion)

BT Payment says monthly on page 3 should be quarterly.

Page 3-

SWALEC, Gas supply to Hub- £2,735.11. A concern was raised that the figure was high. The Town Clerk said he will check the cost and explained we have since switched to different providers.

B1827- Blue School. Once the Blue School transferred, it should say Blue School insurance.

B1834- A question was raised what the red and yellow paint is for. It is for the 3G.

Page 5

Penultimate shouldn't say SCDC for the TV license. This will be amended.

Page 6

Public works loan- This is the penultimate payment for the sports centre fitout. There is one more to go out in December 2021.

B1862- Everyone Active. The Town Council was working with South Cambridgeshire District Council for a grant of £58,735 to help with the reopening of the Sports Centre. As the Town Council own the building the money had to go to SCDC and was then passed on to the Sports Centre. It is being monitored to make sure the money is used appropriately.

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B1873- A question was raised as to what services Cambridge Security Services provided. The Town Clerk explained they are a key holding service, who unlock and Hub and Blue School over the weekend. They carried on unlocking over lockdown as the Testing Centre were using the Hub. They are also key holders and are the emergency call out for all buildings out of office hours.

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B1885- Broxap. The Town Clerk explained this is for 3 memorial benches, which residents are paying for. One is placed on the cricket outfield, one is for burial ground and the last one is for Monkfield Medical Practice. We recharge out but, gain benches to be used by the public.

It was:

RESOLVED that the schedule of payments attached be received and the payments be approved.

5.2 CURRENT FINANCIAL STATEMENT

The Council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 16th July 2021.

It was:

RESOLVED that the report on the Finance Spreadsheet as at 16th July 2021.

5.3 Bank Reconciliations

To consider approving the Bank reconciliations as at 4th May 2021, 1st June 2021 and 1st July 2021.

It was:

RESOLVED that the bank reconciliation for 4th May 2021, 1st June 2021 and 1st July 2021 be received and approved.

6. PARLIAMENTARY BOUNDARIES REVIEW

To receive a report from the Town Clerk.

This item was previously reported to the Full Council Meeting on 6th July 2021 and a response is to be given by the 2nd August 2021, however there is not another Full Council Meeting until 7th September 2021.

The Town Clerk raised a point as to whether the suggested constituency is effective in portraying where the constituency is located, considering St Neots is on the edge. The large bulk of the electorates will be in the new developments of Northstowe, Cambourne West, Bourn Airfield etc. Consideration should be given for an alternative name.

A point was raised that the Government will have to use the population as it stands when they create the new boundaries and cannot take into account growth. A name for the boundary was also put forward 'West Cambridgeshire'

Cambourne will still come under South Cambs District Council.

It was suggested to email the councillors to get their input on the name, and their feedback with a deadline of Friday 30th July 2021.

It was:

RESOLVED that the Town Council will respond to the review, stating that we understand the necessity for equalising the size of constituencies throughout the Country but are concerned that the new constituency is the home to a large number of shire where there are significant developments taking place in Cambourne West, Bourn Airfield, Northstowe and the large developments at St Neots. This growth is greater than anticipated in other areas and therefore will form an imbalance in representation within the new Parliamentary Constituency formed. The Town Clerk will circulate and email to all Councillors in relation to the constituency name for responding by 30th July 2021.

7. POLICIES

To receive a report from the Town Clerk.

It was
RESOLVED that the report be received and no comments to be made.

8. SPORT CENTRE UPDATE

No update was received from the Sports Centre.

It was proposed for a meeting to be arranged with Simon Clasby, Central Manager of Everyone Active with Cllr G Thompson and the Town Clerk.

It was
RESOLVED that the Town Clerk and Cllr G Thompson arrange a meeting with Simon Clasby.

9. CAMBOURNE TOWN COUNCIL FACILITIES UPDATE

To receive a report from the Town Clerk.

It was
RESOLVED that the report be received.

10. CORRESPONDENCE

Housing Association previously put up a no ball game sign on our land, the Town Council asked for it to be removed.

It is a play area for children to enjoy, ball games included.

Councillors raised questions as to whether posts or wooden mushrooms could be placed facing away from the railings to direct the children to play in the other direction.

The Town Clerk suggested leaving wild flowers to grow under the trees and along the railings to form a barrier so children would be less likely to use the area as goal posts.

A question was raised as to whether the resident could ask their Housing Association to put up protective measures at their window?

It was
RESOLVED that the correspondence be received and the Town Clerk is to respond to the resident.

11. A428 BLACK CAT TO CAXTON GIBBET ROAD

It was
RESOLVED that the report be received.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public are excluded from the Meeting.

It was:
RESOLVED to exclude the press and public from the meeting.

13. CONFIDENTIAL MATTER

To receive an update from the Town Clerk.

It was

RESOLVED that the report be received.

14. STAFFING

To receive an update from the Town Clerk.

14.1

It was:

RESOLVED to receive the report and the job description be approved.

14.2

It was:

RESOLVED to receive the report and confirm the recommendation.

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:

RESOLVED to re-admit the press and Public.

16. DATE OF NEXT MEETING –19th October 2021

The meeting closed at 19:40

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
29-Mar-21		1,067.20	266.80	1,334.00	Scottish Power	Electricity - MUGA	1202	M
29-Mar-21		2,200.90	550.23	2,751.13	Southern Electric	Electricity - Hub (February)	1407	M
07-Apr-21	B1819	45.00		45.00	Steven Eagell Toyota	Van MOT	1109	
07-Apr-21	B1819	376.59	94.15	470.74	Steven Eagell Toyota	Van maintenance	1109	
07-Apr-21	B1820	955.00	191.00	1,146.00	Technical Surfaces Ltd	Matting	1208	
07-Apr-21	B1821	21.25	4.25	25.50	Tudor Environmental	Seed trays, container pots	1107	
07-Apr-21	B1821	223.50	44.70	268.20	Tudor Environmental	Hanging baskets, brackets, liners	1107	
07-Apr-21	B1821	39.55	7.91	47.46	Tudor Environmental	Scoop, stick labels, Knife, tray	1107	
07-Apr-21	B1821	199.50	22.38	221.88	Tudor Environmental	Ear muffs, engine oil, mowing line, mowing thread	1104	
12-Apr-21	DD	13.91	2.76	16.67	Barclays	Bank Charges A/C 93936082	203	M
12-Apr-21	DD	156.08	31.22	187.30	BT	Mobile Phones	403	M
13-Apr-21	DD	374.93	74.98	449.91	Fuel Genie	Petrol & Diesel	1109	M
15-Apr-21	DD	19.98	4.00	23.98	Barclaycard	Ink cartridges	405	
15-Apr-21	DD	30.00		30.00	Barclaycard	Pitchero One Club Website	1209	M
15-Apr-21	DD	23.98	4.80	28.78	Barclaycard	Domain renewal - Cambourne Town FC & All club.co.uk	1209	
15-Apr-21	DD	38.69		38.69	Barclaycard	Domain renewal - Cambourne Town FC & All club.com	1209	
15-Apr-21	DD	354.80	70.96	425.76	Barclaycard	Litter picking equipment	1413	
16-Apr-21	DD	71.43	17.85	89.28	SGW Payroll	Year End processing	110	A
19-Apr-21	DD	92.17	4.61	96.78	Crown Gas & Power	Gas - The Hub	1416	M
19-Apr-21	DD	195.66	39.13	234.79	Crown Gas & Power	Gas - The Blue School	1416	M
21-Apr-21	DD	28.80		28.80	Eon	Electricity - Trailer Park - Final Bill	1705	M
22-Apr-21	DD	6,082.30		6,082.30	PAYE		102	M
23-Apr-21	DD	65.80	13.16	78.96	Shift F7 Ltd (BrightVision)	Office 360	404	M
23-Apr-21	DD	213.50	42.70	256.20	Southern Electric	Electricity - Lower Cricket Pavilion	1407	M
26-Apr-21	DD	89.28		89.28	SGW Payroll	Payroll processing	110	M
26-Apr-21	DD	183.07		192.22	Southern Electric	Electricity - Land between back lane and E Cambourne	1806	M
			9.15					

Signed

Dated: 19th October 2021

26-Apr-21	DD	258.33	51.66	309.99	Southern Electric	Electricity - Cambourne Leisure centre	1806	M
26-Apr-21	DD	21,250.46	0.00	21,250.46	Payroll		101	M
26-Apr-21	DD	6,846.61	0.00	6,846.61	Pension		103	M
27-Apr-21	DD	1,415.61	283.12	1,698.73	BT	Rental Charges	403	M
28-Apr-21	DD	1,067.20	266.80	1,334.00	Scottish Power	Electricity - MUGA	1202	M
30-Apr-21	DD	150.78		150.78	Everflow	Water - Sports buildings	1810	M
30-Apr-21	DD	76.65		76.65	Everflow	Water - Public open spaces	1108	M
30-Apr-21	DD	1,788.64		1,788.64	Everflow	Water - Community buildings	1414	M
04-May-21	DD	90.00		90.00	SCDC	Rates - Cemetery	906	M
04-May-21	DD	104.00		104.00	SCDC	Rates - Lower Cricket Pavilion	1811	M
04-May-21	DD	167.00		167.00	SCDC	Rates - New Cricket Pavilion	1811	M
04-May-21	DD	464.00		464.00	SCDC	Rates - Muga	1206	M
04-May-21	DD	574.00		574.00	SCDC	Rates - Sports Pavilion	1811	M
04-May-21	DD	599.00		599.00	SCDC	Rates - Trailer Park	1711	M
04-May-21	DD	649.00		649.00	SCDC	Rates - The Hub	1415	M
04-May-21	DD	892.00		892.00	Pennon Water	Water - Blue School	1414	M
04-May-21	DD	2,279.26	455.85	2,735.11	SWALEC	Hub - Gas	1416	M
05-May-21	B1822	2,005.20	501.31	2,506.51	Agrovista	Fertiliser, Pitch care	1201	
05-May-21	B1823	2,600.00	520.00	3,120.00	Bremner Partnership	Youth Building solicitor fees	2011	
05-May-21	B1824	48.50	9.70	58.20	Briar Security	Call out, battery replacement	1410	
05-May-21	B1824	1,505.00	301.00	1,806.00	Briar Security	Yearly maintenance charges	1409	A
05-May-21	B1825	379.77	94.95	474.72	British Sugar	Soil loam	1205	
05-May-21	B1826	90.00	18.00	108.00	Cambridge Security	Unlock Hub & Blue School - April 2021	1419	M
05-May-21	B1827	1,387.39	166.49	1,553.88	Came & Company	Blue School	205	A
05-May-21	B1828	4,374.78		4,374.78	Came & Company	Agricultural/vehicle insurance	205	A
05-May-21	B1829	1,256.00		1,256.00	Capalc	Affiliation fees & DPO membership	207	A
05-May-21	B1830	215.70	43.14	258.84	CCL Supplies	Compactor bags, disposable gloves	1107	
05-May-21	B1830	141.50	28.30	169.80	CCL Supplies	Toilet rolls and hand towels	1411	
05-May-21	B1831	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417	M
05-May-21	B1831	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
05-May-21	B1832	4,700.00	940.00	5,640.00	Concept	Youth Building performance spec	2011	
05-May-21	B1833	9.79	1.96	11.75	Edge	Edge additional Module	404	
05-May-21	B1834	176.14	35.23	211.37	Fleet	Red & Yellow paint	1107	

05-May-21	B1835	422.30	84.46	506.76	GB Sport & Leisure	Black crumb, wet pour kits, green, yellow, black	1107	
05-May-21	B1836	300.00		300.00	Grant - Cambourne Church	Mental Health Training	303	
05-May-21	B1837	100.00		100.00	Grant - Cambridge past, present & future	Bourn Mill repair work	303	
05-May-21	B1838	2,083.34		2,083.34	Inclusive Development	Summer Term 2021 payment	1412	½
05-May-21	B1839	11.01	2.20	13.21	Madingley Mulch	Vermiculite, oasis	1105	
05-May-21	B1840	20.00		20.00	Mr Billy Searle	Trailer park key deposit	1713	
05-May-21	B1841	323.70	55.34	379.04	NPH	Ride on roller hire	1208	
05-May-21	B1842	661.50	132.30	793.80	Rospa	Annual play ground inspections	1106	A
05-May-21	B1843	33.57	1.68	35.25	Scottishpower	Electricity - Brace Dein feeder pillar	1102	M
05-May-21	B1844	183.31	36.66	219.97	Screwfix	Sander, pillar drill	1103	
05-May-21	B1845	8.00	1.60	9.60	Shannard Ltd	T Hinge	1107	
05-May-21	B1846	90.60	9.36	99.96	Tudor Environmental	Helmet, ear muffs,	504	
05-May-21	B1846	87.00	17.40	104.40	Tudor Environmental	Multi purpose compost	1105	
06-May-21	DD	12.50		12.50	BarclayCard	Commission	203	M
07-May-21	B1847	549.42		549.42	Came & Company	Agricultural/vehicle insurance shortfall payment	205	
10-May-21	DD	13.91	2.76	16.67	Barclays	Bank Charges A/C 93936082	203	M
10-May-21	DD	371.61	74.32	445.93	Ricohuk	Printer charges	407	Q
12-May-21	DD	154.00	30.80	184.80	BT	Mobile Phones	403	M
13-May-21	DD	687.95	137.57	825.52	Fuel Genie	Petrol & Diesel	1109	M
14-May-21	DD	98.75	19.75	118.50	BT	Rental Charges	403	M
17-May-21	DD	200.34		200.34	Crown Gas & Power	Gas - The Hub	1416	M
17-May-21	DD	602.36		602.36	Barclaycard	Huws Grays Ridgeons - Overdue balance from Feb.	1107	
17-May-21	DD	277.50		277.50	Barclaycard	Van tax	1109	
17-May-21	DD	278.00	55.60	333.60	Barclaycard	Rapid Racking	1103	
17-May-21	DD	30.00		30.00	Barclaycard	Monthly Website hosting and email addresses football	1412	
17-May-21	DD	320.00	64.00	384.00	Barclaycard	Survey Monkey Annual Fee	404	
17-May-21	DD	45.66		45.66	Barclaycard	New Staff Badges	106	
17-May-21	DD	66.00		66.00	Barclaycard	1st class stamps	406	
17-May-21	DD	11.95		11.95	Barclaycard	Special delivery tracking package	406	
17-May-21	DD	16.99		16.99	Barclaycard	Diary	405	

Signed

Dated: 19th October 2021

17-May-21	DD	5.99		5.99	Barclaycard	Phone case	403	
17-May-21	DD	43.50		43.50	Barclaycard	Sun cream for ground staff	504	
17-May-21	DD	30.00		30.00	Barclaycard	Monthly Website hosting and email addresses football	1412	M
18-May-21	DD	4.80		4.80	BT	Mobile phones bill shortage	403	
18-May-21	DD	91.20		91.20	SGW Payroll	Payroll processing	110	M
19-May-21	DD	364.93		364.93	Crown Gas & Power	Gas - The Blue School	1416	M
19-May-21	B1848	246.50	49.30	295.80	C&J Supplies	Tennis court keys x 30	1208	
19-May-21	B1849	65.45	13.09	78.54	CBS	Stationary	405	
19-May-21	B1850	64.50	12.90	77.40	CCL Supplies	Blue fold hand towels	1411	
19-May-21	B1850	35.80	7.16	42.96	CCL Supplies	Sanitiser	1411	
19-May-21	B1850	34.95	6.99	41.94	CCL Supplies	Jangro alcohol gel hand rub	1411	
19-May-21	B1851	117.12	29.28	146.40	Espo	Locker	408	
19-May-21	B1852	423.63	105.90	529.53	Frank Walker	Rear drivers side window replacement	1107	
19-May-21	B1853	85.00	17.00	102.00	GB Sport and Leisure	Knotless goal nets pair	1208	
19-May-21	B1854	892.50	178.50	1,071.00	Liquorice	Artwork of sponsorship pack	1209	
19-May-21	B1855	80.16	16.05	96.21	Madingly Mulch	Post fast x 10, cement bags x10	1107	
19-May-21	B1856	20.00		20.00	Mrs Moyra Purser	Trailer Park key deposit return	1713	
19-May-21	B1857	226.40	45.28	271.68	Scamblers	Supply and fit 2 new tyres	1109	
19-May-21	B1858	65.45	13.08	78.53	Screwfix	Key safe x 2, dustpan and brush	1010	
21-May-21	DD	6,290.16		6,290.16	PAYE		102	M
24-May-21	DD	65.80	13.16	78.96	Shift F7 Ltd (BrightVision)	Office 360	404	M
24-May-21	DD	161.67		161.67	Southern Electric	Electricity - Lower Cricket Pavilion	1806	M
24-May-21	DD	195.17		195.17	Southern Electric	Electricity - Land between back lane and E Cambourne	1806	M
24-May-21	DD	143.98		143.98	Everflow	Water - sports buildings	1810	M
24-May-21	DD	74.40		74.40	Everflow	Water - Public open spaces	1108	M
24-May-21	DD	1,732.56		1,732.56	Everflow	Water - Community buildings	1414	M
26-May-21	DD	22,098.11	0.00	22,098.11	Payroll		101	M
26-May-21	DD	7,038.47	0.00	7,038.47	Pension		103	M
27-May-21	DD	222.31		222.31	Southern Electric	Electricity - Cambourne Leisure centre	1806	M
28-May-21	DD	1,067.20	266.80	1,334.00	Scottish Power	Electricity - MUGA	1202	M
01-Jun-21	DD	90.00		90.00	SCDC	Rates - Cemetery	906	M
01-Jun-21	DD	104.00		104.00	SCDC	Rates - Lower Cricket Pavilion	1811	M

Signed

Dated: 19th October 2021

01-Jun-21	DD	159.00		159.00	SCDC	TV Licence	1420	Y
01-Jun-21	DD	167.00		167.00	SCDC	Rates - New Cricket Pavilion	1811	M
01-Jun-21	DD	318.13		318.13	Shire Leasing	Phone equipment hire	403	Q
01-Jun-21	DD	464.00		464.00	SCDC	Rates - Muga	1206	M
01-Jun-21	DD	574.00		574.00	SCDC	Rates - Sports Pavilion	1811	M
01-Jun-21	DD	599.00		599.00	SCDC	Rates - Trailer Park	1711	M
01-Jun-21	DD	649.00		649.00	SCDC	Rates - The Hub	1415	M
01-Jun-21	DD	892.00		892.00	Pennon Water	Water - Blue School	1414	M
01-Jun-21	DD	826.73	165.34	992.07	Southern Electric	Electricity - The Hub	1407	M
01-Jun-21	DD	16,952.86		16,952.86	Public Works loan		2004	Q
02-Jun-21	B1859	170.00	34.00	204.00	Briar Security	Leisure Centre CCTV Annual Maintenance Charge	1808	A
02-Jun-21	B1860	47.23	9.45	56.68	CBS	Stationary	405	
02-Jun-21	B1861	3,492.00	698.40	4,190.40	Coulsons	Fan replacement & containment check	1410	
02-Jun-21	B1862	58,775.00		58,775.00	Everyone Active	NLRF Grant	2004	
02-Jun-21	B1863	72.80	14.57	87.37	Ibbetts	Pump, scissors, plant food	1107	
02-Jun-21	B1864	15.00		15.00	Mrs Adele Fell	Key deposit trailer park	1713	
02-Jun-21	B1864	30.88		30.88	Mrs Adele Fell	Refund for May payment	1713	
02-Jun-21	B1865	1,908.96	381.79	2,290.75	NC Plumbing & Heating	Supply and fit new immersion system - Hub	1413	
02-Jun-21	B1866	667.90	133.58	801.48	Premier Logos	Uniform	106	
02-Jun-21	B1867	361.24	72.25	433.49	Scamblers	Service and repair As730 rotary cutter	1104	
02-Jun-21	B1867	627.23	125.45	752.68	Scamblers	John Deere mower repair	1104	
02-Jun-21	B1868	24.98	4.99	29.97	Screwfix	Ear defenders	504	
02-Jun-21	B1868	79.98		79.98	Screwfix	Safety boots x 2	504	
02-Jun-21	B1868	23.33	4.67	28.00	Screwfix	Chain	1107	
02-Jun-21	B1868	21.65	4.32	25.97	Screwfix	Ear defenders x 2	504	
02-Jun-21	B1868	39.25	7.85	47.10	Screwfix	Sealed cover and frame, lever dual flush valve	1413	
02-Jun-21	B1868	183.43	36.69	220.12	Screwfix	Fuse pack, breaker, dual lever flush valve	1103	
02-Jun-21	B1869	15.30	3.06	18.36	Tudor Environmental	Vitax slug gone	1107	
02-Jun-21	B1869	35.35	7.07	42.42	Tudor Environmental	Hanging basket brackets	1107	
02-Jun-21	B1869	48.40	9.68	58.08	Tudor Environmental	Hanging basket brackets	1107	
07-Jun-21	DD	90.50		90.50	BarclayCard	Commission	203	M

Signed

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10-Jun-21	DD	36.56		36.56	Barclays	Bank Charges A/C 93936082	203	M
10-Jun-21	DD	76.00	15.20	91.20	SGW Payroll	Payroll processing	110	M
10-Jun-21	DD	164.78	32.00	196.78	BT	Mobile Phones	403	M
15-Jun-21	DD	849.76	169.93	1,019.69	Fuel Genie	Petrol & Diesel	1109	M
15-Jun-21	DD	148.95	29.79	178.74	BT	Rental Charges	403	M
15-Jun-21	DD	51.50	0.80	52.30	Barclaycard	Clerks Manual 2019	405	
15-Jun-21	DD	123.00	0.80	123.80	Barclaycard	13th Ed Local Council Administration	405	
15-Jun-21	DD	85.00		85.00	Barclaycard	Stamps	406	
15-Jun-21	DD	21.00		21.00	Barclaycard	TENs application fee	1412	
15-Jun-21	DD	10.93		10.93	Barclaycard	Postage	406	
15-Jun-21	DD	130.00	26.00	156.00	Barclaycard	NCP - blocked manhole	1809	
15-Jun-21	DD	30.00		30.00	Barclaycard	Monthly hosting and football email addresses	1412	M
16-Jun-21	DD	213.72	42.74	256.46	Crown Gas & Power	Gas - The Hub	1416	M
16-Jun-21	B1870	3,772.49	754.50	4,526.99	Adept IT Services	Upgraded laptops and screens	408	
16-Jun-21	B1870	720.00	144.00	864.00	Adept IT Services	Laptop set up x 4	408	
16-Jun-21	B1871	525.45	105.09	630.54	Agrovista	Reinforcement pegs, rubber grass mats	1107	
16-Jun-21	B1872	2,100.00		2,100.00	Cambridge Recycling	Dismantle & removal of skate ramps	2010	
16-Jun-21	B1873	150.00	30.00	180.00	Cambridge Security Services	Unlock Hub and Blue School - May 2021	1419	M
16-Jun-21	B1874	119.90	23.98	143.88	CCL Supplies	2 x front guard mat	1413	
16-Jun-21	B1875	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417	M
16-Jun-21	B1875	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
16-Jun-21	B1876	24.96	4.99	29.95	Huws Gray Ridgeons	Wood	1107	
16-Jun-21	B1877	200.00		200.00	Liz Pinchen	Internal Audit 2020/21	202	Y
16-Jun-21	B1878	118.00	23.60	141.60	Online Playgrounds	Handihoop pro litter bag opener	1107	
16-Jun-21	B1879	750.00	150.00	900.00	S & C Slatter	Bi Monthly sports champ	1201	
16-Jun-21	B1880	19.70	3.94	23.64	Tudor Environmental	Growmore	1105	
16-Jun-21	B1880	110.40	22.08	132.48	Tudor Environmental	Stihl strimmer line, seed tray cavity insert	1107	
18-Jun-21	DD	118.83	5.94	124.77	Crown Gas & Power	Gas - The Blue School	1416	M
21-Jun-21	DD	159.89	7.99	167.88	Southern Electric	Electricity - Land between back lane and E Cambourne	1806	M
21-Jun-21	DD	171.46	8.57	180.03	Southern Electric	Electricity - Lower Cricket Pavilion	1806	M
22-Jun-21	DD	146.24		146.24	Everflow	Water - sports buildings	1810	M
22-Jun-21	DD	77.53		77.53	Everflow	Water - Public open spaces	1108	M

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22-Jun-21	DD	1,788.64		1,788.64	Everflow	Water - Community buildings	1414	M
22-Jun-21	DD	6,290.16		6,290.16	PAYE		102	M
23-Jun-21	DD	65.80	13.16	78.96	Shift F7 Ltd (BrightVision)	Office 360	404	M
24-Jun-21	DD	230.73	46.14	276.87	Southern Electric	Electricity - Cambourne Leisure centre	1806	M
25-Jun-21	DD	22,021.03	0.00	22,021.03	Payroll		101	M
25-Jun-21	DD	7,015.71	0.00	7,015.71	Pension		103	M
28-Jun-21	DD	565.57	113.11	678.68	Southern Electric	Electricity - Lower Cricket Pavilion	1806	M
28-Jun-21	DD	720.85	144.17	865.02	Southern Electric	Electricity - Blue School	1407	M
28-Jun-21	DD	1,067.20	266.80	1,334.00	Scottish Power	Electricity - MUGA	1202	M
01-Jul-21	DD	90.00		90.00	SCDC	Rates - Cemetery	906	M
01-Jul-21	DD	104.00		104.00	SCDC	Rates - Lower Cricket Pavilion	1811	M
01-Jul-21	DD	167.00		167.00	SCDC	Rates - New Cricket Pavilion	1811	M
01-Jul-21	DD	464.00		464.00	SCDC	Rates - Muga	1206	M
01-Jul-21	DD	574.00		574.00	SCDC	Rates - Sports Pavilion	1811	M
01-Jul-21	DD	599.00		599.00	SCDC	Rates - Trailer Park	1711	M
01-Jul-21	DD	649.00		649.00	SCDC	Rates - The Hub	1415	M
01-Jul-21	DD	892.00		892.00	Pennon Water	Water - Blue School	1414	M
01-Jul-21	DD	1,081.67		1,081.67	SCDC	Bin waste collection	1422	M
01-Jul-21	B1881	150.40		150.40	Agrovista	Grass seed	1201	
01-Jul-21	B1881	432.00	86.40	518.40	Agrovista	Bowgrass Elite	1201	
01-Jul-21	B1882	235.00	47.00	282.00	AH Electrical	The Hub - replace key switch, lamp switch	1413	
01-Jul-21	B1882	440.00	88.00	528.00	AH Electrical	Blue Space - Replace faulty lamps & tubes	1413	
01-Jul-21	B1883	2,000.00	400.00	2,400.00	Bremner Partnership	Youth building preparation costs	2011	
01-Jul-21	B1884	937.91	187.59	1,125.50	British Sugar	Surface dressing	1205	
01-Jul-21	B1885	1,851.00	370.20	2,221.20	Broxap	3 x benches and fixings	1107	
01-Jul-21	B1886	50.00	10.00	60.00	CamFire	The Hub maintenance of fire equipment	1410	Y
01-Jul-21	B1886	40.00	8.00	48.00	CamFire	Soul Building maintenance of fire equipment	1410	Y
01-Jul-21	B1886	1,350.00	270.00	1,620.00	CamFire	Blue Space maintenance of fire equipment	1410	Y
01-Jul-21	B1887	57.09	11.42	68.51	CBS	Lever arch files, Paper	405	
01-Jul-21	B1888	104.90	20.98	125.88	CCL Supplies	Toilet roll, gloves, air freshener	1411	
01-Jul-21	B1888	43.10	8.62	51.72	CCL Supplies	Hand soap, blue roll	1411	

Signed

Dated: 19th October 2021

01-Jul-21	B1889	15,000.00		15,000.00	CYP	Grant	302	
01-Jul-21	B1890	17.30	3.46	20.76	Ibbetts	wire rope	1104	
01-Jul-21	B1891	95.00		95.00	ICCM	Membership fee	207	Y
01-Jul-21	B1892	16,167.84	3,233.57	19,401.41	Lindum Group Ltd	Youth building work	2011	
01-Jul-21	B1893	131.38	26.28	157.66	NC Plumbing	Blue Space leak under sink	1413	
01-Jul-21	B1893	61.00	12.20	73.20	NC Plumbing	The Hub - Leaking pipe	1413	
01-Jul-21	B1894	400.00	80.00	480.00	Ratcliff Land Surveys	Soul Building Topographical survey	2011	
01-Jul-21	B1894	450.00	90.00	540.00	Ratcliff Land Surveys	Dundee Close Topographical survey	2011	
01-Jul-21	B1895	722.76	144.54	867.30	Scamblers	Spearhead flail	1104	
01-Jul-21	B1895	20,120.00	4,024.00	24,144.00	Scamblers	2 x Grasshopper mowers	1103	
01-Jul-21	B1895	183.23	36.65	219.88	Scamblers	Attention to Allet CC246 cassette	1103	
01-Jul-21	B1896	84.54	16.90	101.44	Screwfix	Tool box, wrench set, blades, pliers	1103	
01-Jul-21	B1897	53.55		53.55	SSE	Electricity - Feeder pillar Green Haze Lane	1102	Q
01-Jul-21	B1898	102.38	20.47	122.85	Tudor Environmental	Steel banding, banding buckles	1107	
05-Jul-21	DD	51.50		51.50	BarclayCard	Commission	203	M
08-Jul-21	B1899	120.00	24.00	144.00	Cambridge Security Services	Unlock Hub and Blue School - June 21	1419	M
08-Jul-21	B1900	10.60	2.12	12.72	CCL Supplies	Hand soap	1411	
08-Jul-21	B1901	1,600.00	320.00	1,920.00	Complete Cleaning	Hub and Blue school cleaning	1417	M
08-Jul-21	B1901	1,330.00	266.00	1,596.00	Complete Cleaning	Sports facilities cleaning	1820	M
08-Jul-21	B1902	35.95	7.19	43.14	CPC	Plug in adaptors	1107	
08-Jul-21	B1903	33.25	6.65	39.90	Edge IT Systems	Band upgrade	404	
08-Jul-21	B1904	390.00	78.00	468.00	Liquorice Design Limited	Stage two of CTFC visual branding	1209	
08-Jul-21	B1905	77.58	15.51	93.09	Scamblers	Blade bolt and spacer	1104	
08-Jul-21	B1905	1,397.51	279.51	1,677.02	Scamblers	Service and repair John Deere Tractor	1109	
08-Jul-21	B1906	51.00	2.55	53.55	Southern Electric	Electricity - Feeder Pillar Greenhaze Lane	1102	Q
08-Jul-21	B1907	84.54	16.90	101.44	Trade UK	Wood, screws	1107	
08-Jul-21	B1908	100.00		100.00	Via Service	Car Share annual subscription - Grant	303	Y
12-Jul-21		36.56		36.56	Barclays	Bank Charges A/C 93936082	203	M
13-Jul-21		159.60	31.92	191.52	BT	Mobile Phones	403	M
13-Jul-21		711.85	142.34	854.19	Fuel Genie	Petrol & Diesel	1109	M

Signed

Dated: 19th October 2021

Agenda Item 5.3
CAMBOURNE TOWN COUNCIL
BANK RECONCILIATION AT 4th May 2021

Prepared by John Vickery Parish Clerk and RFO

19/05/2021

Total Receipts of the Council up to 30th April 2021	348,709.25
Total Receipts of the Council up to 31st March 2021	1,172,664.02
Total Receipts of the CPEF up to 30th April 2021	1,263,461.70
Total Payments by the Council up to 30th April 2021	68,739.24
Total Payments by the Council up to 31st March 2021	792,314.13
Total Payments by the CPEF up to 30th April 2021	961,299.07
Balance	A
	962,482.53

Barclays Bank PLC	
Account No 93936082	
Statement from Bank dated 4th May 2021	1,000.00
Account No 90496049	
Statement from Bank dated 4th May 2021	£ 647,645.46
Account No 23365964 CPEF	
Statement from Bank dated 4th May 2021	£ 302,162.63
Total	950,808.09

Unpresented cheques at 30th April 2021
Barclays

	TOTAL	£	-
Unrecorded income at 30th April 2021	TOTAL		11,674.44
Balance	B	£	962,482.53
Check	A-B		-0.00
Petty Cash	Total		142.48
Balance including Petty Cash	Total		962,625.01

Signed
Chairman

Clerk

Date

Independent Councillor Check

Date

Signed

Dated: 19th October 2021
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CAMBOURNE TOWN COUNCIL
BANK RECONCILIATION AT 1st June 2021

Prepared by John Vickery Parish Clerk and RFO

09/06/2021

Total Receipts of the Council up to 28th May 2021	355,606.93
Total Receipts of the Council up to 31st March 2021	1,172,664.02
Total Receipts of the CPEF up to 28th May 2021	1,264,692.28
Total Payments by the Council up to 28th May 2021	151,808.55
Total Payments by the Council up 31st March 2021	792,314.13
Total Payments by the CPEF up to 28th May 2021	961,317.33
Balance	A
	887,523.22

Barclays Bank PLC	
Account No 93936082	
Statement from Bank dated 1st June 2021	1,000.00
Account No 90496049	
Statement from Bank dated 1st June 2021	£ 571,173.83
Account No 23365964 CPEF	
Statement from Bank dated 1st June 2021	£ 303,374.95
Total	875,548.78

Unpresented cheques at 28th May 2021
Barclays

	TOTAL	£	-
Unrecorded income at 28th May 2021	TOTAL		11,974.44
Balance	B	£	887,523.22
Check A-B			-0.00
Petty Cash	Total		142.48
Balance including Petty Cash	Total		887,665.70

Signed
Chairman Clerk Date

Independent Councillor Check Date

Signed

Dated: 19th October 2021
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CAMBOURNE TOWN COUNCIL
BANK RECONCILIATION AT 1st JULY 2021

Prepared by John Vickery Parish Clerk and RFO

14/07/2021

Total Receipts of the Council up to 26th February 2021	363,733.24
Total Receipts of the Council up to 30th June 2021	1,172,664.02
Total Receipts of the CPEF up to 26th February 2021	1,264,692.28
Total Payments by the Council up to 30th June 2021	299,336.17
Total Payments by the Council up to 31st March 2021	792,314.13
Total Payments by the CPEF up to 30th June 2021	961,317.33
Balance	A
	748,121.91

Barclays Bank PLC	
Account No 93936082	
Statement from Bank dated 1st July 2021	1,000.00
Account No 90496049	
Statement from Bank dated 1st July 2021	£ 442,611.70
Account No 23365964 CPEF	
Statement from Bank dated 1st July 2021	£ 303,374.95
Total	746,986.65

Unpresented cheques at 30th June 2021
Barclays

	TOTAL	£ -
Unrecorded income at 30th June 2021	TOTAL	1,135.26
Balance	B	£ 748,121.91
Check A-B		-0.00
Petty Cash	Total	142.48
Balance including Petty Cash	Total	748,264.39

Signed
Chairman Clerk Date

Independent Councillor Check Date

Signed

Dated: 19th October 2021
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