



## CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that Meeting of the **Town Council** will be held at **The Hub Community Centre** on **5<sup>th</sup> October 2021**, **immediately after the Planning Meeting** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

*John Vickery, Town Clerk to the Town Council*

*29th September 2021*

### AGENDA

#### **PUBLIC ADDRESS TO COUNCIL**

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).” **Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.**

**Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETING**  
To approve as a correct record the minutes of the CTC/215 Meeting held on the 7<sup>th</sup> September 2021.
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.  
**Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.**
4. **CHAIRMAN'S ANNOUNCEMENTS**
5. **POLICE MATTERS**  
[cambourne-policing-team](#)  
To receive correspondence
6. **CLERKS UPDATE**  
To receive an update from the Town Clerk.
7. **COUNTY COUNCIL MATTERS**  
To receive a report from the County Councillor for Cambourne Ward.
8. **DISTRICT COUNCIL MATTERS**  
To receive reports from the District Councillors for Cambourne.
9. **FINANCIAL STATEMENT**
  - 9.1 To receive the schedule of payments attached.
  - 9.2 To receive a report on the current financial position.

**9.3 To receive the Bank Reconciliation**

- 10. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN:**  
To receive a report from PKF Littlejohn LLP on the Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March 2021.
- 11. OXCAM ARC**  
To receive report from the Town Clerk
- 12. EASTGATE ACTIVE TRAVEL SCHEME**  
To receive correspondence from Cambridgeshire County Council.
- 13. CORRESPONDENCE**  
Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)
- 14. LAND TRANSFERS**  
To receive a report from the Town Clerk.
- 15. TRAFFIC MATTERS & ROAD SAFETY**  
To receive an update on traffic matters.
- 16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
Exclusion of the press and the public.  
**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
- 17. CONFIDENTIAL MATTERS**  
To receive an update from the Town Clerk
- 18. STAFFING**  
To receive a report from the Town Clerk
- 19. THE HUB**  
To receive a report from the Town Clerk
- 20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
**Re-admittance of the press and the public.**  
**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
- 21. TO CONFIRM DATE OF NEXT MEETING – 2<sup>nd</sup> November 2021**  
This will be a face-to-face meeting

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