



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at the Hub Community Centre on Tuesday 1st March 2022.
Meeting commenced at 19:00.

Present:

Cllr J O'Dwyer (Chairman)	Cllr D Jones
Cllr R Poulton (Vice Chairman)	Cllr S Krintas
Cllr N Akhter	Cllr P Gavigan
Cllr A Ahmed	Cllr K McIntyre
Cllr S Bhattacharya	Cllr F Panrucker
Cllr S Drew	Cllr J Patel
Cllr A Fisher	Cllr J Simpson
	Cllr G Thompson

In attendance: John Vickery - Town Clerk
Ellie Lydon - Committee Clerk

3 members of the public was in attendance.

1. APOLOGIES

Apologies for absence were received from Cllr D Sharma, Cllr E Spanner and Cllr J Patel for being late. Acceptable reasons for absence were given.

It was:

RESOLVED to accept the apologies from Cllr D Sharma, Cllr J Patel and Cllr E Spanner

2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of the Council Meeting [CTC/M219](#) held on 18th January 2022 and the Special Council Meeting CTC/M220 held on the 22nd February 2022.

It was:

RESOLVED that the minutes of the Council Meeting CTC/M219 and Special Council meeting CTC/M220 be approved and signed.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

4. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced he had attended a Teams Meeting for East West Rail last week, which was for the local villages, towns adjacent to A428 that will be impacted by the East West Rail station. The meetings are to be held every 3 months and there were very few attendees at this meeting.

A decision has not yet been made on the location of the station at Cambourne and they are still considering the non statutory consultation that took place whose results should be available in the Summer of 2022.

Signed

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The Chairman asked Councillors to ask the Town Clerk for contact details of guests rather than leave the meeting to talk to them as it is disrespectful to the other councillors.

5. **CAMBOURNE FIRE STATION**

To receive a presentation from Simon Newton, Area Commander Operational Response, Kevin Andrews, Group Commander On-Call Head of Group and Jon Anderson, Assistant Chief Fire Officer.

The opportunity to move Papworth Fire Station to Cambourne. The building was built in 2010 and the Chief Fire Officer at time was clear there would be a shift in location when the new Papworth Hospital was built in Cambridge. The move is hoped to be completed by mid-April 2022.

The Cambourne station has good access and training facilities etc.

The question was raised to Councillors for suggestions and thoughts on how to best generate residents' interest to join the on-call team.

On call staff are paid and submit their available hours, which are checked against the days the fire staff need. If someone commits a lot of time, their pay will reflect that, and they will also be paid for training days too. (2 hours training every week). Previous experience is not required. This is something that can be done alongside someone's main job if their work allows for them to leave during the day.

There are not too many calls every day, so it would not affect releasing from business too much.

A suggestion was made to invite the Fire Service to the next Volunteer Fair that the Town Council holds each year. The cancelled event from January 2022 is to be rescheduled.

Another suggestion was for the Fire Service to attend the Annual Town Council Fete in September, which attracts 5000+ people each year and would be good for fire staff to come along to recruit.

A question was raised as to whether there are opportunities for the fire service to engage the younger community. The fire service does a lot of work with local communities and youth groups and previous ran a cadet scheme. They now assist vulnerable students with a fire break scheme.

The Councillors thanked Simon Newton, Kevin Andrews and Jon Anderson for their time and looked forward to the Cambourne Fire Station being used.

It was:

RESOLVED to receive the presentation.

6. **POLICE MATTERS**

It was:

Signed

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RESOLVED to receive the report.

7. CLERKS UPDATE

To receive an update from the Town Clerk.

Cambourne village college

The Town Clerk has a meeting scheduled to show the quantity surveyor the works required on Swansley Lane to extend the cycle lane from the cricket outfield to the top of Swansley Lane. Regarding the Business Park access, this has been looked at, the Principal of Cambourne Village College, Claire Coates is writing a letter. Once finalised a letter will be sent to parents and carers, the letter outlines the access issues for Cambourne Village College and Hardwick Cambourne School.

Once the letter is approved this will be circulated to Councillors.

A question was raised regarding the SIP off Beaufort Road and when it is due to be open. The Town Clerk explained it is part of the contract that is set for Gladiator Road and he does not currently know the time frame for completion. The Town Clerk will ask if the SIP can be opened before the rest of the works on footpaths are completed.

It was:

RESOLVED to receive the report.

8. COUNTY COUNCIL MATTERS

To receive a report from the County Councillor for Cambourne Ward.

No report was received from Cllr Mark Howell.

9. DISTRICT COUNCIL MATTERS

Cllr Patel joined the meeting during this item.

To receive reports the District Councillors for Cambourne.

Cllr Bhattacharya and Cllr Betson were present and provided reports.

A question was raised as to whether the biodiversity target can be shared and how they can be off set. The Town Clerk explained that the Town Council is due to own the Country Park, which was found to have low biodiversity readings through inspections. To off-set this, more trees will be planted, and other initiatives carried out to compensate for the business park.

9.2 Cllr Betson Report

Item 2 - Cllr Betson mentioned she had not received a response from Cllr Smith and will follow up.

If any Town Councillors have questions on the High Street or anything contained in Cllr Bhattacharya or Cllr Betson's reports, please contact them before the last District Council meeting in March 2022.

Signed

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It was
RESOLVED to receive the report.

- 10. GRANT APPLICATIONS**
To consider grant applications received.

10.1 Cambridgeshire Search and Rescue

The pole costs £4,000 so Cambridgeshire Search and Rescue have gone to number of places to raise enough money for the pole.

They have asked for £300, and the Council have previously given £300 to them before. Councillors could see no issue with continuing to support the work.

It was proposed and seconded to award Cambridgeshire Search and Rescue a grant of £300.

A question was raised as to whether the remaining money in the grant fund could be used as a donation to a charity helping Ukraine. It was proposed to defer to the Finance and Policy Meeting on the 22nd March 2022.

It was
RESOLVED to grant £300 to Cambridgeshire Search and Rescue.

- 11. FINANCIAL STATEMENT**

11.1 To receive the schedule of payments attached

It was:
RESOLVED to approve the schedule of payments.

11.2 To receive a report on the current financial position

A suggested was made to add an item on Wi-Fi at the Hub to a future meeting.

It was:
RESOLVED to receive the report.

11.3 To receive the Bank Reconciliation

It was:
RESOLVED to receive and approve the Bank Reconciliation.

- 12. CORRESPONDENCE**

Town Clerk to report on any correspondence needing to be brought to the Council's attention.

12.1 Lloyds Pharmacy

Councillors viewed the response from NHS England that could not investigate the concerns raised in the letter from the Town Council due to not being a specific patient.

Town Clerk to send the letter with the email address to councillors for them to send individual complaints if they wish to.

Councillors wanted to reiterate they are not complaining about the individual staff at the pharmacy but the running of the company.

A question was raised as to whether the email/letter can be posted on social media for residents to individually complaints. It was suggested that Councillors can post the response/email address so that residents know where to write to.

It was:

RESOLVED that the correspondence be received.

12.2 CAPALC

CAPALC offer free legal advice from NALC which has been very beneficial in previous year.

It was proposed to renew the membership for CAPALC for £1,279.39.

It was:

RESOLVED that the correspondence be received and renew the membership for CAPALC for £1,279.39.

12.3 CamCycle

It was:

RESOLVED that the correspondence be received.

13. LAND TRANSFERS

To receive a report from the Town Clerk

Town Clerk is to raise the undertaking of Mills and Reeves cost with Vistry.

It was:

RESOLVED that the report be received.

14. TRAFFIC MATTERS & ROAD SAFETY

To receive an update on traffic matters.

It was:

RESOLVED that the correspondence be received.

15. COMMITTEE REPORTS

To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

16.1 Planning Committee held on 18th January 2022 PLN/M331, 22nd February 2022 PLN/M332.

16.2 Leisure and Amenities Committee held on 22nd February 2022 LA/M88.

It was

RESOLVED to receive the minutes of PLN/330

Signed

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16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

It was:

RESOLVED that the Press and Public be excluded.

17. PREMISES

To consider a report from the Town Clerk

It was:

RESOLVED to receive the report and actions be noted.

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:

RESOLVED that the Press and Public be re-admitted.

19. DATE OF NEXT MEETING – 5th April 2022

The meeting closed at 20:24