



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

LEISURE & AMENITIES COMMITTEE

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 22nd February 2022. Meeting commenced at 20:35pm

Present:

Cllr G Thompson (Chairman)
Cllr A Ahmed
Cllr S Bhattacharya
Cllr A Fisher

Cllr J O'Dwyer
Cllr J Patel
Cllr R Poulton
Cllr J Simpson

In attendance:

John Vickery-Town Clerk
Ellie Lydon- Committee Clerk

No members of the Public were in attendance for the meeting.

1. **APOLOGIES**

Apologies for absence were received from Cllr D Sharma and acceptable reasons for absence were given.

It was:

RESOLVED to accept the apologies from Cllr D Sharma.

2. **MINUTES**

To approve as a correct record the minutes of the Leisure and Amenities Meeting LA/M87 held on Tuesday 23rd November 2021 (M87).

It was:

RESOLVED that the Minutes for the meeting, held on Tuesday 23rd November 2021 (M87) were approved and signed.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr Patel disclosed a non-pecuniary interest in Agenda Item 5 CYP as a treasurer and trustee of Cambourne Youth Partnership.

Cllr Simpson disclosed a non-pecuniary interest in Agenda Item 7.2 Allotments as a plot holder.

4. **CHAIRMAN'S ANNOUNCEMENTS**

The chairman made no announcements.

5. **CAMBOURNE YOUTH PARTNERSHIP**

Signed

Date 19th April 2022

An update was received from Jonathan Buwert, Lead Youth Development worker for Romsey Mill. (Report attached)

It was:

RESOLVED to receive the report.

6. **SPORTS DEVELOPMENT**

An update was received from Owen Baker, Sports Development Officer.

Cambourne Village College (CVC) Coaching Academy

Working with CVC we have developed a new Coaching Academy, where 16 students will be taught the fundamentals of coaching and how to plan, organise and deliver a session. This programme will run over 6 weeks and all the students will get the opportunity to coach to each other in small groups. They will then be given the opportunity to coach primary school students. All of the Cambourne primary schools will be invited to take part in a football festival.

Inclusive Football

Inclusive Football sessions now run every Sunday 11:30-12:30 we have around 10 children who attend with various disabilities.

Cambourne Town FC Tournament

Planning of the second annual football tournament has begun and should take place the weekend of 3rd/4th of September. Planning to have a Disability Festival and Walking Football Tournament at some point across the weekend.

Walking Football

Planning of a second Walking Football session has begun. With the current session South Cambs Amblers coming under the Cambourne Town FC umbrella they will now be known as Cambourne Town Amblers.

Half Term Kickabout Football

Two further kickabout sessions were arranged for Thursday and Friday of half term. The first three days were booked by Cambridge United, Norwich City (RDP) and Cambs FA Advanced Coaching Centre (Pathway for Girls).

Nearly 40 kids were playing football on the first day of the Half Term Kickabout along with families. It was very successful more are to be held.

A point was made that Inclusive football shouldn't be judged on numbers alone. It should be promoted to other people and encourage them to come along.

The Councillors thanked Owen Baker for his work on inclusive football.

It was:

Signed

Date 19th April 2022

RESOLVED to receive the update.

7. REPORT ON FACILITIES

An update on Facilities in Cambourne since 23rd November 2021.

7.1 BURIAL GROUND (Cambourne Cemetery)

There has been one interment.

The Town Council has been asked if there was a Muslim section in the burial ground. See attached report.

The Councilors commended Town Clerk on good and speedy work.

It was:

RESOLVED that the report be received and the actions of the Town Clerk be confirmed.

7.2 ALLOTMENTS

The allotments continue to be well used. Monthly inspections will resume in March.

It was:

RESOLVED that the report be received.

7.3 PLAYGROUNDS, OPEN SPACES, SKATE PARK AND FOOTPATHS

Playgrounds

Work has started on researching the appropriate replacement equipment and grants that are available to support the replacement equipment and changing the safety surfaces.

The wet pour is still being pulled up at Great Cambourne Play area and is repaired straight away.

Jay Clarke at SCDC may be able to advise on possible grants.

Open Spaces.

The transfer documents for the next tranches of Taylor Wimpey and McA open spaces have been received ready for signing and are being reviewed.

Skate Park

The skate park installation of the ramps by Fearless Ramps and floodlights by A H Electrical has been completed and is being well used. The floodlights enable the ramps to be used safely until 10pm when they are programmed to switch off. The youth shelter will be installed shortly by the ground staff.

The grant claim forms have been submitted.

The opening ceremony is planned to be held on the 6th April 2022 (Easter Holidays).

It had been noticed that a company had advertised to hold some Skateboard lessons on the skate park. The company was approached to seek information on their intentions. The Council had then received a request from the company for holding more lessons on a regular basis. Due to the Council's duty of care we requested the normal documentation to ensure the safety of the young people. There was then a number of posts saying we were stopping the company from carrying out lessons at Cambourne's skatepark, we therefore published the following response to clarify the situation:

In response to this statement Lets Go Skate (LGS) has published, we wish to clarify some points that have been taken out of context.

Signed

Date 19th April 2022

We must emphasise that the Council never refused LGS permission to teach lessons at the skatepark. LGS was approached after we were made aware lessons were being advertised at the skatepark and permission had not been requested to run these lessons. We asked Jason to send his Risk Assessment and Public Liability Insurance in order to go ahead with the lessons on Sunday 23rd January. We also requested he send any dates through if he wants to teach in Cambourne in the near future.

Jason approached us on Monday (31.01.22) informing us that he had lots of interest for another beginner lesson in Cambourne and wants to return. The Council requested the dates Jason had in mind for these lessons so we can run it by a Councillor, as well as checking that Jason had a DBS and first aid qualification as the Council has a duty of care to its residents. Particularly the young and vulnerable, and to ensure businesses using our facilities have these when working with children and in an activity where risk of injury is greater. Jason did not supply specific dates and informed us that other Council's allow him to use their facilities as he pleases once he has supplied necessary paperwork. As with any activity that happens in the Town Council's land/building/facility, we simply wish to be notified when the lessons take place. We also requested that lessons do not take place during peak times as we know how well used the skatepark is in the evenings and the weekend, to which we suggested the morning be a preferred time.

Regarding a fee, it was suggested that councillors may consider this at the next Council meeting. With most of our facilities that are used: community buildings, sports facilities, land for trading, all businesses and clubs pay a reasonable fee. The Council wants to support lessons in skateboarding so that young people can use the new skatepark safely and enhance their skills, whilst ensuring this can be accessible for all. The Council planned to provide free lessons as part of the skatepark refurbishment opening ceremony which will take place in the Spring. Jason was invited to attend if he was interested and available once a date had been set.

We reiterate that during these email exchanges, we have not said that LGS cannot use the skatepark for lessons. We simply asked for dates and documents as we would for any business wanting to use a Council facility. All documents required have been received, and the Council will discuss LGS use of the skatepark at the Leisure & Amenities Committee meeting on Tuesday 22nd February.

The Committee should consider if it is appropriate to allow a company to run lessons on the skate park. The company would charge participants for attendance at the lessons.

If the Council allows a company to run lessons on the skate park, should the Council request:

1. Payment for use of the park?
2. Request the appropriate documentation to ensure the safety of the skate park users?
3. Agreeing the times and days the park is available for paid lessons to ensure the park is available at peak times for free access for users?

Councillors were in favour of skateboarding lessons taking place at the Skate Park but agreed that an agreement should be drawn up which includes request for times and all appropriate documents. Training to be on a Saturday or Sunday morning, between the hours of 9am – 11am to avoid times when the park is well used or by special arrangements with the Town Council.

A question was raised as to whether instead of charging companies to use the skatepark for lessons, whether they can come to an agreement with the Council to offer some free lessons along with paid lessons.

It was agreed to delegate the creation of the agreement document to the Community Development Officer and Town Clerk in consultation with the Committee Chair, which will be agreed by Councillors and published.

It was:

RESOLVED that the report be received and to delegate the creation of the agreement document to the Community Development Officer and Town Clerk in consultation with the Committee Chair, which will be agreed by Councillors and published.

Footpaths (Lower Cambourne)

The Town Clerk has been passing on the reports from residents about the condition of the footpath on School Lane and bridleway where the rising main had been installed. The footpath on School Lane has been repaired and the verge is due to be topped up with topsoil.

Regarding the bridleway the following response has been received from the Contractor.

Hi John,

We did show the Wildlife Trust (Mark Ricketts) our works at early stages and they were content with the works, materials. See attached in progress photographs showing compaction, membranes used and thickness of material, which was better spec than what we went through.

Unless the footway is surfaced with asphalt or an aggregate like granite or plainings are used, then the footway will attract mud in the winter months, as do a lot of the tertiary footways. Using bikes on other footways in the area will have a similar problem.

Our scope and requirement was only to reinstate the existing footway to the previous state rather than build a new upgraded footway. Unfortunately that is the problem of seeing machinery working, that then there is expectation of having an improved or upgraded footway which is not the case here (although we are always happy to look at works to upgrade or improve footways).

Kind Regards,



Further correspondence has taken place and they will look to roll it again once it has had a chance to dry out.

The issue of upgrading the bridleway to tarmac and with streetlights was considered at the planning stage, but due to ecology considerations it was not included in the proposals.

It was:

RESOLVED that the report be received.

7.4 PREMISES

The premises continue to be well used by regular and private hirers. Some of the regular hirers still have to return following Covid-19.

Security Upgrade

The upgrade of the security system to the Blue Space, Hub and Town Council offices is virtually complete and is now cloud based so it can be monitored from any location. It is also simpler to set the alarms in the Blue Space. We have also established an up-to-date data base of all fob holders. The system is a lot simpler to manage and takes a lot less time as we do not have to visit different buildings to download the event logs and amend the old fobs. The new system proved its worth on Thursday Night when a hirer could not access the Hub as their fob was not allowing them access to the building. The Town Clerk was able to remotely access and reprogram the system to allow the fob access.

Blue School

The Boiler has been replaced as it failed at Christmas and was not economical to repair.

The Hub, Community Centre

Katherine Southwood, Reopening High Streets Safely Project Lead, Business Development Team approached the Town Council regarding the potential of holding regular market in Cambourne, there is some potential funding to kick start a regular market in Cambourne.

The Town Clerk and Community Development officer is working with the SCDC team on the possibility of holding a regular market in Cambourne. They are researching local markets and vendors to provide information on how this could work. Initially we are looking to hold this in the Hub Community Centre car park as there is space, toilets and it is an accessible location. The market could be relocated in the future if a suitable space close by became available. This is in very early stages and further information will be reported as it progresses to future meetings.

It would be helpful if the Committee gave an in-principal approval to holding a regular market.

A question was raised as to whether the Hub name can be changed to be called the Town Hall?

The Town Clerk explained that The Hub was named by the residents.

A question was raised as to whether there can be a vending machine in the hub. It was suggested to add it to a future agenda item.

It was:

RESOLVED that the report be received, and the committee agreed to the principal of a market being held at the Hub in Cambourne.

7.5 CAMBOURNE SPORTS FACILITIES

The Town Clerk has received the annual report from Everyone Active regarding the last financial year. This is being reviewed by the Committee Chairman and Town Clerk.

The report will taken to the next Finance and Policy Meeting in March as a confidential item.

The roof of the gym has been damaged by high winds and the gym will be closed for until it can be made safe. Two contractors have provided a price and the insurance company has been contacted.

It was:

RESOLVED that the report be received.
that the report be received.

7.6 TRAILER PARK

The Trailer Park currently has 1 vacant plot and there are 0 people on the waiting list.

It was:

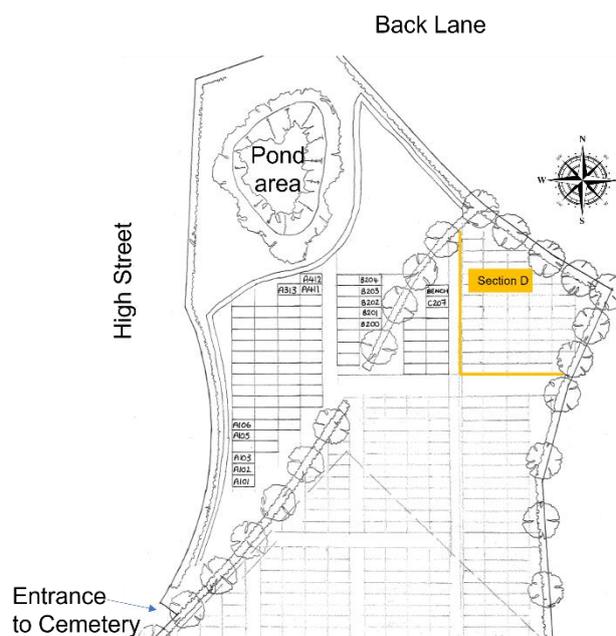
RESOLVED that the report be received.

7.1 Cambourne Cemetery – Designated area for Muslim burials

In January we were approached by residents that enquired about purchasing plots in the cemetery, and if there was a designated area for Muslim burials. As part of our research, we contacted St Neots, St Ives and Huntingdon Town Council to find out if they had designated areas and all 3 Councils do have a designated area. We also took advice from Cambourne Crescent and the main guidance for a Muslim burial is: The grave should be perpendicular to Mecca, with the deceased's body positioned so their right side faces the Islamic holy city. This means the layout of graves is slightly angled. The cemetery is currently laid out with graves facing East. The graves will be laid out facing North-Northeast in the area of land shown on the map known as section D. All the local towns do not allow burials on a Sunday and Cambourne should follow the same times.

It is:

RECOMMENDED that the Council confirms the Town Clerks action that Section D of Cambourne Cemetery be the designated as an area for Muslim burials.





8. CORRESPONDENCE

8.1 Alford Storage and Textile Company

Suggestions were made for an appropriate location for the bin. A point was raised that there are multiple clothes bin around Cambourne, including at the fire station, lower Cambourne coop, outside church and outside home bargains and there is not a need for more.

It was suggested to politely decline due to the large number of bins Cambourne already has but we will keep under consideration.

It was:

RESOLVED to politely decline due to the large number of bins Cambourne already has but we will keep under consideration.

8.2 Cambourne Resident

The Lamp post belongs to Cambridgeshire County Council and the resident would need to pay a license to put it there.

The Town Council will run a message about dog fouling in the Cambourne Crier again.

It was:

RESOLVED that the resident will be responded to that the council are unable to take any action but a message will be run in the Cambourne Crier.

9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

10. ALLOTMENTS

To receive a report from the Town Clerk.

It was

RESOLVED to receive the report.

11. STREET TRADING

To receive a report from the Town Clerk.

It was

RESOLVED that report be received and the new street trading policy be taken to Finance & Policy Meeting in March 2022.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

13. DATE OF NEXT MEETING – 19th April 2022

The meeting closed at 21:51