

# CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

Council Meeting 5<sup>th</sup> April 2022

## Correspondence

	<b>FROM</b>	<b>SUBJECT</b>
11.1	Cambridgeshire County Council	No Mow May
11.2	South Cambs District Council	Update for those supporting refugees from Ukraine
11.3	Cambourne Village College	School Access Letter to parents
11.4	NALC	Civility and Respect Project



The below schedule is a summary of correspondence circulated by the Town Clerk to Councillors since the last meeting by email

FROM	SUBJECT
Anthony Browne MP	March News from Anthony Browne MP
CAPALC	Prospective Councillor Sessions
South Cambridgeshire District Council	Assistance for those affected by the war in Ukraine
CAPALC	For Circulation - March Bulletin
	Planning Training
Anthony Browne MP	Anthony's Fundraising Cycle Ride for Ukraine
Greater Cambridge Partnership	GCP Executive Board Meeting
Cambridgeshire County Council	Cambridgeshire Flood Risk Management Strategy Consultation
Anthony Browne MP	Let's raise over £10k for Ukraine!
Cambs Acre	Your invitation to 'Food, Farming and Countryside Commission: Listening to Cambridgeshire'





My ref: NMM

Your ref:

Date: 18 March 2022

Contact: Jonathan Clarke

Telephone: 0345 045 5212

E Mail: [highways@cambridgeshire.gov.uk](mailto:highways@cambridgeshire.gov.uk)



**Steve Cox**  
**Executive Director**  
Place and Economy

New Shire Hall  
Box No. ALC2615  
Emery Crescent  
Enterprise Campus  
Alconbury Weald  
Huntingdon  
PE28 4YE

Sent via email

Dear Sir/Madam

## **No Mow May**

I am writing to you as your parish cut the grass along the highway verges on Cambridgeshire County Councils behalf.

Last year 2021 we adopted a new verge management policy. As part of the development of this policy we worked with the organisation Plantlife.

<https://www.plantlife.org.uk/uk>.

Plantlife are again running the No Mow May campaign and this letter is to inform you that Cambridgeshire Highways are supporting the campaign and will not be cutting any highway verges during the month of May, we would also like to encourage you to read the details of the campaign and lend your support to it.

<https://www.plantlife.org.uk/uk/discover-wild-plants-nature/no-mow-may>

Supporting the campaign should not compromise any safety concerns you may have, and Cambridgeshire Highways will cut junctions should there be a safety requirement to do so.

It would also be appreciated if you could confirm if you are able to support the campaign so we can feedback to our contacts at Plantlife.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Jonathan Clarke".

Jonathan Clarke  
**Highways Maintenance Manager**  
**Highways Service**



**John Vickery**

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**From:** Reece Horne - TW East Anglia  
**Sent:** 01 April 2022 08:26  
**To:** Reece Horne - TW East Anglia  
**Subject:** Re: Taylor Wimpey East Anglia Support No Mow May

Dear All,

This year we will be supporting the No Mow May scheme across our region. We are proactively improving our approach to the environment and sustainability and believe in the ecological benefits refraining from cutting grasses during May presents. Therefore, if you carry out maintenance of highway verges or landscapes on behalf Taylor Wimpey East Anglia we request that the grass is not cut during May. Routine maintenance of de-weeding ornamental plant beds, tree pruning, watering new planting and bin collection should still continue during this period.

Our customer services and sales teams have been briefed should it attract attention from customers. This may in turn attract calls from customers to your companies, who can be redirected to our customer services team.

It is a scheme promoted by bodies such as National Trust and is promoted by Plantlife; the campaign encourages to not cut the grass in May in order to create habitat for invertebrates. This also increases nectar availability for pollinators.

*The benefits from a 2019 survey:*

- *Over 200 species of flowers were found on lawns*
- *The top three lawn flowers were daisy, white clover and selfheal.*
- *Plantlife created the National Nectar Score – all lawn flowers included in the survey produced a combined 23kg of nectar sugar per day, colossal! This is enough to support 2.1 million honey bees – or around 60,000 hives.*
- *80% of lawns involved in the survey were found to support the equivalent of around 400 bees a day.*
- *20% were considered “superlawns” – these could support up 10 times as many – up to 4000 bees a day!*

<https://www.plantlife.org.uk/uk/discover-wild-plants-nature/no-mow-may>

*Councils and local planning authorities are asked to allow grass on road verges and parks to grow out during May.*

If you have any queries or concerns relating to this message, please do not hesitate to contact me.

Kind Regards,

Reece

**Reece Horne | Adoptions Manager | Taylor Wimpey East Anglia**  
**Castle House | Kempson Way | Bury St Edmunds | Suffolk | IP32 7AR**  
**m:** \_\_\_\_\_  
**Taylor Wimpey East Anglia is a division of Taylor Wimpey UK Limited**

**Think before you print!**





**From:** Communities Duty <[Duty.Communities@scamb.gov.uk](mailto:Duty.Communities@scamb.gov.uk)>

**Sent:** 24 March 2022 15:16

**Subject:** Update for those supporting refugees from Ukraine – 24 March 2022

## Update for those supporting refugees from Ukraine – 24 March 2022

Dear Parish Councillors,

During the pandemic we have written to community volunteers, members and parish council colleagues on a regular basis with information that we believed would be useful in your efforts to support your local community. We now want to be able to provide similar guidance to those groups who are considering supporting refugees from Ukraine (whether through direct sponsorship or providing the wraparound support to refugees who arrive in your community) and will be sending weekly or fortnightly updates as needed. Please note that we will continue to collate information relating to local support for Ukraine on our [Support for Ukraine webpage](#).

### Council support for communities welcoming refugees from Ukraine

There is still some detail that is unclear in relation to which local authority will undertake which elements of support. In this update you can see the information that we do have, as well as information on who to approach if you need support.

As has been the case during the pandemic, if hosts or community groups need questions answered, or help to solve a local issue, [please email our Communities team](#) who will try to help.

We are currently seeking further clarity on:

- Access to additional funding for community groups supporting refugees
- Access to legal support for refugees
- Access to interpreting services
- Which Council will be undertaking safeguarding checks of host families
- How and when welfare checks will be undertaken on the homes offered
- What process will be put in place in case of a breakdown in relations between a sponsor and a guest/family to ensure housing can be provided
- How hosts can support guests to access health and education services (although more information is provided below).

### Feedback

During the pandemic, it was invaluable to hear from our local community groups and volunteers to share best practice with other volunteers in the district and we would like to do the same thing as we welcome refugees from Ukraine. Currently there is only a small Ukrainian population in our district but we would like to start by communicating with them and helping them to make connections.

### Emerging case studies

We have already seen in a number of our communities a phenomenal response to the emerging refugee crisis and wanted to share one such case study. If your community is likely to coordinate a similar response, please let us know what support you think you are likely to need from us. We are here to help.

## Open Arms in Shelfords/Stapleford (OASISS)

The community in Great Shelford, Little Shelford and Stapleford is working to establish how many people are likely to offer accommodation to Ukrainian refugees in their area, in order to plan the support needed, and to be able to invite the wider community to offer help even without being able to provide accommodation. The community group aims to help link refugees with local residents offering accommodation, but initially is putting out a request for information to ascertain how many local people are signing up to the Government scheme to offer accommodation.

The idea is that through a coordinated community approach, they will be able to provide the refugees in their community with “an immediate support network as they face the challenges of settling into a new environment and the sadness ahead that many may have to deal with if this war continues with more soldiers and citizens killed.” The organisers asked those planning to offer accommodation to answer the following questions:

1. How many people can you accommodate? Single adult; More than one adult; Adults with children (if so, how many children); No preference
2. What space can you offer (considering pressure on bathrooms and kitchens when you consider available bedrooms)? Rooms in a property with access to shared facilities; a self-contained annexe/ an empty property; single room/s; double room/s
3. Would the space you offer be suitable for the very elderly or for someone with a disability in terms of access?
4. Are you able to commit to six months? If not, how long are you able to commit to providing space in your home? This could be, for example, relief accommodation for other hosts or as interim housing.
5. Do you mind telling us if you have a current DBS in place? We know that checks (quite rightly) will be part of any scheme.

### Routes to the UK

Please always [check the Government’s website for the latest UK visa support for Ukrainian nationals](#).

Government schemes to settle refugees from Ukraine

1. [The Ukraine Family scheme](#). The Government has introduced special rules to make it easier for Ukrainians to bring family members from Ukraine to safety in the UK; this is called being a ‘sponsor’. It will cost nothing to sponsor family members, it doesn’t matter how much the sponsor or the guest earns or whether or not they can speak English and family members don’t have to get a medical test to show they are free of certain notifiable diseases such as Tuberculosis (TB). [Citizens Advice has some useful guidance here](#). If the host family is unable to provide accommodation, guests can [approach the Council for support](#).



2. **The Homes for Ukraine scheme.** Ukrainians who are fleeing Ukraine but who don't have a family connection in the UK can also be sponsored by an individual/ family/ charity/ community or faith group or business. In this case the Government expects that the sponsor is able to provide accommodation, free of charge, to the specific named Ukrainian individual/family for at least six months. [Sponsors can apply through the Homes for Ukraine scheme here.](#) Charities such as [Reset](#) are helping to match sponsors with those fleeing Ukraine. For those leaving Ukraine, it is free to [apply for this visa](#) and applicants do not need to pay the immigration health surcharge or biometric enrolment fee for this scheme. Ukrainians can stay in the UK for up to three years. For further information please [visit the Government's Frequently Asked Questions](#). Hosts are expected to stay in touch with their guests prior to arrival, help them travel to the accommodation if needed, and to signpost them to essential services such as registering with a GP or finding a school place.

3. **Ukrainians already in the UK are able to extend their visa to stay.**

Sponsorship Frequently Asked Questions

Q. Will providing accommodation mean that I am classified as subletting (because of the £350 payment from Government)?

*No, you will not be classified as subletting.*

Q. Do I need to tell my mortgage provider that I am providing accommodation through these schemes?  
*You should contact your mortgage provider to double check. They may ask you to sign a disclosure.*

Q. Will receiving the £350 affect my Benefits entitlement?

*No, the Government has advised that this will not affect your Benefits entitlement.*

Q. Will providing accommodation affect my entitlement to Benefits, for instance if my guest is able to earn an income?

*No, you cannot charge the guest rent, and the £350 is classified as a gift. The Department for Work and Pensions has said it is ensuring that those who have stepped up to sponsor a Ukrainian individual or family do not see their household benefit entitlements affected as a result.*

Q. Will my home be checked?

*The Council's Environmental Health or Housing colleagues will be conducting safety checks on accommodation.*

Q. Will hosts be checked?

*Yes, DBS (a criminal record) checks on all adults (over 18) living in the property will also be undertaken – we do not yet know the process for this.*

Transport

The Rail Delivery Group is offering free travel to Ukrainian nationals travelling to the UK on National Rail services. Passengers will need to show a Ukrainian passport and a boarding pass or ticket showing their arrival into the UK. The offer is valid across all train operators in England, Scotland and Wales, and they will have 48 hours from arrival in the UK to complete their journey. They will also be able to use London Underground and Docklands Light Railway services if their journey requires them to travel between London national rail stations. Find out more on the [National Rail website](#). We hope to include more information at a later stage about travelling locally in and around South Cambridgeshire.

Ukrainian nationals entering the UK with their pets

The Government has put in place [support for people fleeing Ukraine and entering the UK with their pets](#). Using an emergency licence, people fleeing Ukraine can bring their pets to the UK with any quarantine costs being met by the Government. The Animal and Plant Health Agency is providing quick licence approvals and quarantine arrangements to avoid creating additional burdens or delays. The Government will also be covering their vaccination, microchipping and quarantine costs, recognising that many individuals from Ukraine will not have been able to complete the full health preparations required for their pet on arrival.

## I want to help, but can't offer accommodation

In the coming weeks we hope to see many more practical ways in which residents can help support local efforts, once we have a better picture of how many refugees are likely to arrive in the district, and where they will be accommodated.

If you would like to volunteer to support refugees, please [email our Communities team](#). The team will keep a list of willing volunteers. Please provide your location, as well as any skills you have such as speaking Ukrainian or Russian. Please be aware that we may share these details with your local community group leader. In time, we may be able to provide information about how to support with meals, interim accommodation, and helping refugees to settle in to your community. We will update our website when we have more information about this.

In the meantime, some information about [how to offer support](#) is available on our website – such as through donations to charitable organisations working on the ground in and around Ukraine.

### Access to services

Our understanding is that people arriving under the two Government schemes set out above will be able to live and work in the UK for up to three years and access healthcare, benefits, employment support, education and English language tuition.

It is important to remember that people arriving through these schemes may have been traumatised by the war and having to leave loved ones behind. Some may need support to process what has happened from mental health practitioners. Others may have physical medical concerns that have arisen or that have gone without treatment. It will be important that hosts are able to help signpost new arrivals to the right support systems and we will update our website when we have more information about this.

#### Mental health

Barnardo's has set up a Ukrainian Support Helpline to provide a holistic support service to anyone fleeing the conflict in Ukraine. Barnardo's free helpline (0800 148 8586) is staffed by English, Ukrainian and Russian speakers to offer support to children and families arriving in the UK from Ukraine. The helpline is open Monday to Friday (10am to 8pm) and Saturday (10am to 3pm). Callers will be able to get help and advice on a range of issues. You can also [email the team](#) or [find out more on the Barnardo's website](#).

#### Physical health: free access to NHS healthcare

Ukrainian refugees will be [guaranteed free access to NHS healthcare](#) on a similar basis as other UK residents including the offer of COVID-19 vaccines and medical screening. This covers any NHS treatment that started on or after 24 February (the date the full-scale Russian invasion began) and includes NHS dentistry. When we have further information related local NHS providers, we will update our website. In the meantime please visit [www.nhs.uk](http://www.nhs.uk).

#### Benefits

Ukrainian refugees will be able to [access Benefits](#) on a similar basis as other UK residents. You can [find out more about Universal Credit on the Government's website](#). Universal Credit is a monthly payment to help with living costs, which people may be eligible for if they are on a low income, out of work or cannot work.

Ukrainians will also be eligible for Housing Benefit, Pension Credit, Personal Independence Payment, Child Disability Living Allowance and Carers Allowance, and Attendance Allowance. [Please see the Government's statement here](#).

#### Help for refugees who are at risk of homelessness

If someone is at risk of becoming homeless – for instance if a relationship between a guest and a host breaks down – it is important to act as soon as possible. [Please contact our team](#). Additionally, if someone has become homeless, they need to contact our team for advice and support.

#### Housing costs

If a refugee/refugee family can't afford to pay rent, they can apply for assistance with housing costs via [Universal Credit](#) although this can take up to six weeks to come through and might not cover all of the



rent. Our [Housing Advice team](#) can work with families to support them to remain with family or to secure alternative accommodation. If help is needed to pay a rent deposit, or rent in advance, [contact our Housing Advice team](#).

#### Employment support

The Government has confirmed that Ukrainian refugees are able to work in the UK for up to three years. If you already have a guest or one is arriving imminently who is keen to find work, please email [openforbusiness@scambs.gov.uk](mailto:openforbusiness@scambs.gov.uk). Our Business Support Team is collating information about local job opportunities, including for those people who either don't speak English or have limited English and they will be happy to try to match guests with work placements in the coming weeks and months. You may wish to [signpost guests to the local Job Centre](#) for support. As we know more, we will update our website.

#### Education

The Government has committed to providing full access to schools. The County Council is the local authority responsible for education. When we have information about how any referrals for school places should be made, we will update our website. If you are welcoming a family with children in the immediate future, please let us know by emailing [duty.communities@scambs.gov.uk](mailto:duty.communities@scambs.gov.uk) so that we can coordinate with colleagues at the County Council.

#### Map of local food banks and food hubs

Should individuals or families be in need of food (whether as a one-off or more regular support), please [direct them to the Foodbank page on our website](#). This shows a map of different types of foodbanks or food-hubs in the area with opening hours and information about how to access support. Council staff can provide food bank vouchers – please email [duty.communities@scambs.gov.uk](mailto:duty.communities@scambs.gov.uk) for information.

#### If you run a business and would like to offer support

If you run a business in South Cambridgeshire and would like to offer your support, please [email our Business Support team](#). The team will coordinate offers and match them to the emerging need as people start to settle in the district. You may want to offer food boxes or other items that are identified as being needed; or perhaps you'd like to publicise job vacancies to help new arrivals find suitable work.

#### Is your business affected by the crisis?

You may have other questions about the effect of the war in Ukraine on your business – from rising fuel costs, or links to Russia in your supply chain, to cyber security (for instance, have you checked whether your business can continue to run if you experience a loss of IT - would you lose network access or the use of your business telephony)? Please email the team with any specific queries or take a look at our [Business Support web pages](#), where you can also sign up to our monthly Business Support e-newsletter for the latest guidance and support.

Bill

Bill Handley

Lead Cabinet Member for Community Resilience, Health and Wellbeing  
South Cambridgeshire District Council



Dear Parents and Carers

## Changes to Road Access to our Schools

You will all be aware of the extensive building work for West Cambourne but may not realise the significant impact the new road network will have on access to our schools.

Some very concerning changes are planned for our approach roads, as shown below. The current access, Fig 1 is being replaced by the layout on Fig 2. This new route will serve a dense area of housing, with many driveways opening directly onto our approach roads. No parking restrictions are apparently planned, so there is a very strong likelihood of extreme congestion at peak school traffic times. Our in-house traffic survey carried out on Wednesday 9 Feb recorded 1215 vehicles entering our shared school site between 07.30 and 20.15h.

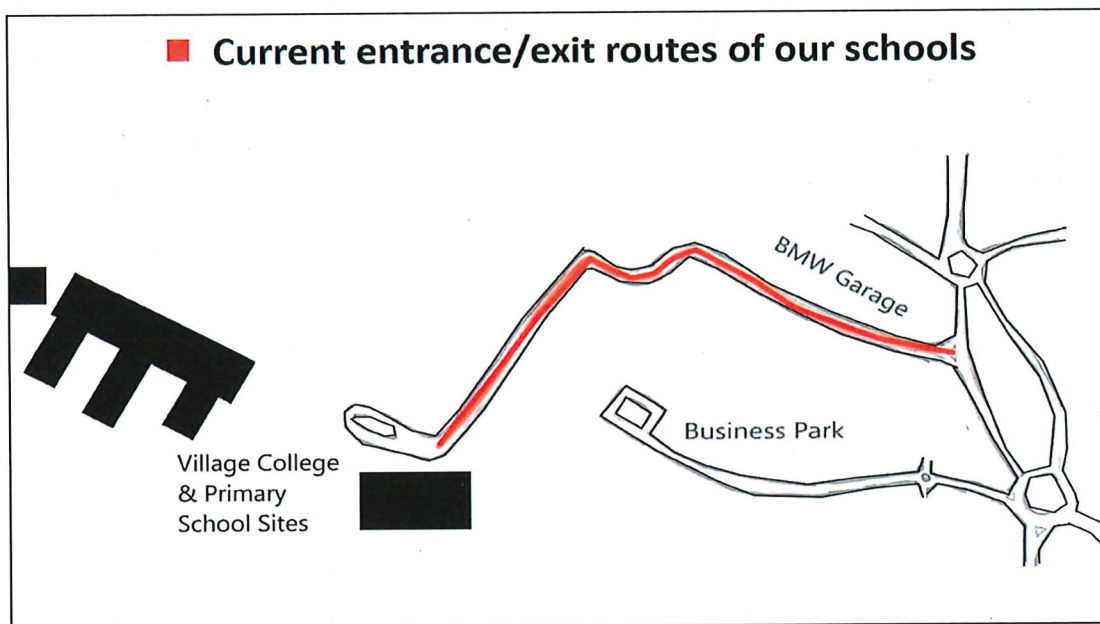


Figure 1: Current entrance/exit routes of our schools

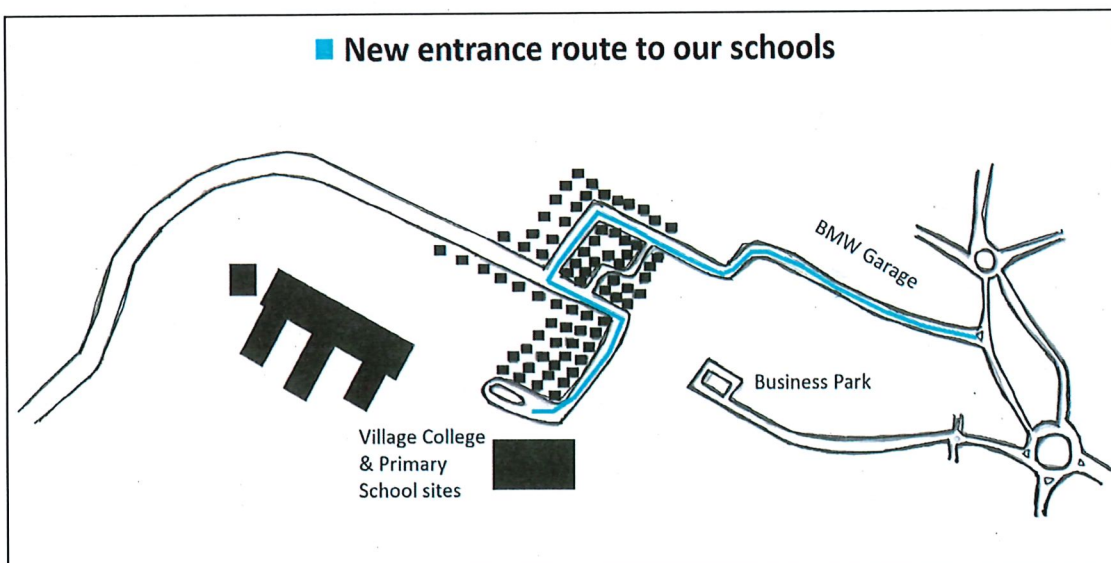


Figure 2: New entrance routes to our schools

There has been minimal contact with either of our schools regarding changes to our access, either from the developers, Taylor Wimpey / Bovis Homes, from their agents, Ellipsis, or from SCDC planning department: we have never been directly consulted on the impact on our schools of these changes.

You will be aware that the section of Sheepfold Lane immediately outside our gates has been narrowed, with drop-down kerbs already built to give access to future homes fronting the road. A request to widen this section of road has so far been ignored. The secondary school has had to respond to these changes by including a one-way system within its new development plans, to prevent complete traffic gridlock at peak times (See Fig 3.) The new plans involve entry onto campus for vehicles via Sheepfold Lane and passage right through the site to exit onto the West Cambridge road network. This is far from ideal but unfortunately is the only sensible response at present to the imposed changes.

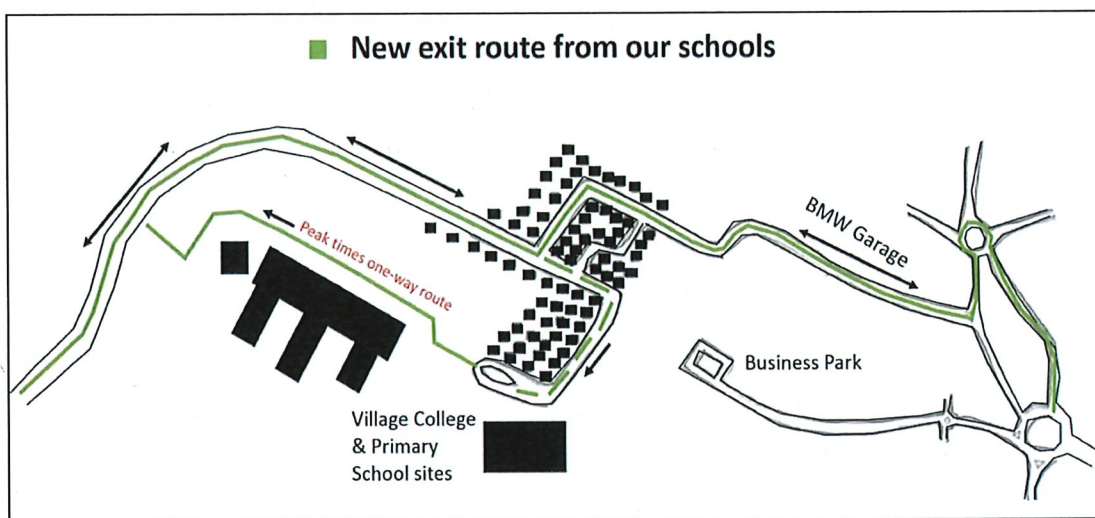


Figure 3: New exit routes from our schools

**Possible Solutions**

There would seem to be two ways in which this undesirable situation can be averted. One is to reinstate our current direct access along Sheepfold Lane with a new road wide enough to take full school traffic:

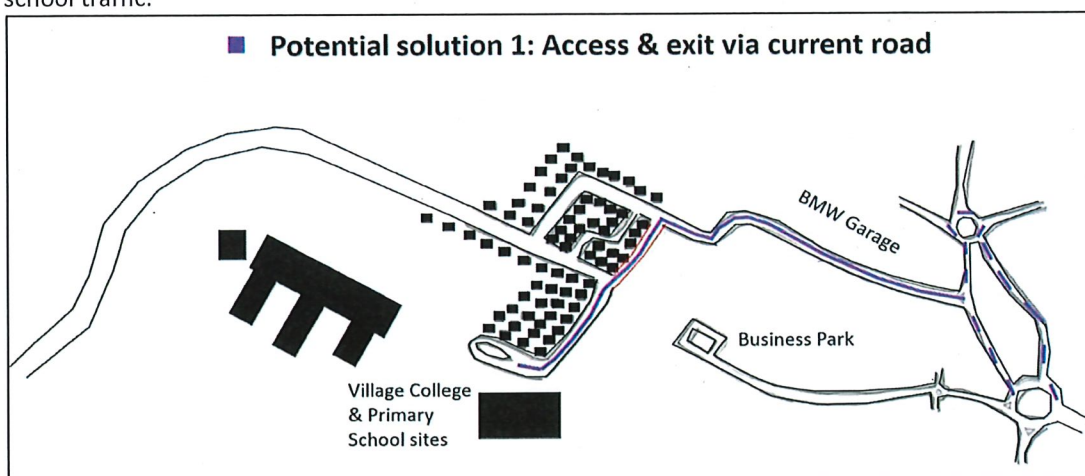


Figure 4: Potential route 1: reinstating the current access road



An alternative solution is to convert the planned bus/cycle route from the Business Park onto Sheepfold Lane with a road open to all traffic, and a corresponding widening of the narrowed section of Sheepfold Lane: Figure 5.

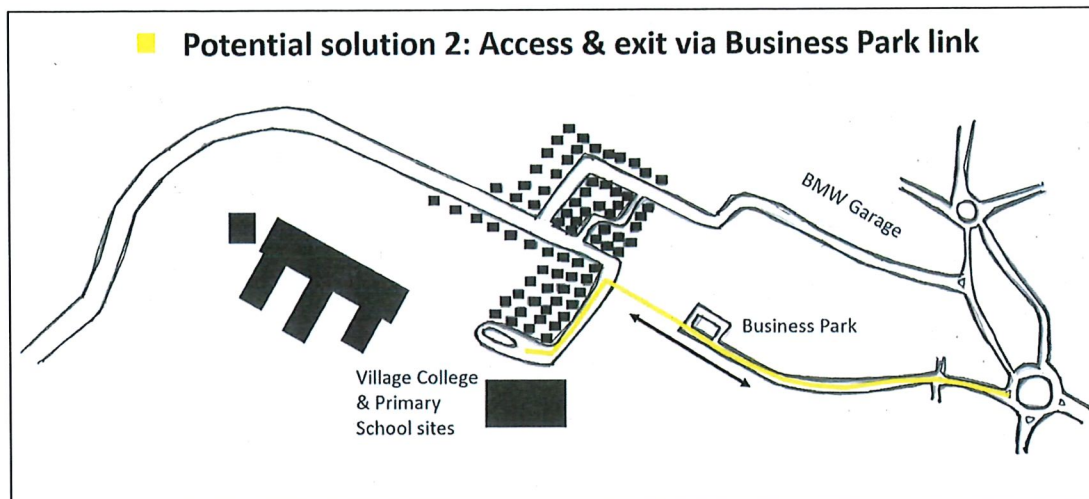


Figure 5: Potential route 2: through the Business Park

#### Lack of Cycle Path

Alongside this problem of vehicular access, we have the ongoing dangerous situation to the south, caused by the lack of cycle path the length of Swansley Lane which forces our young cyclists to ride into oncoming traffic due to cars parked on the road. The installation of a full cycle path is apparently planned, but despite pressing appeals over the past years from the secondary school, progress is slow in moving this forward with the controlling developers' agent: Ellipsis.

If you would like to see more of the plans for West Cambourne and the new access routes for our schools, you can search on the South Cambridgeshire Planning Portal: [Applications Search \(greatercambridgeplanning.org\)](https://www.greatercambridgeplanning.org) : Application Reference number: 20/01640/REM

If you share the schools' concern on these matters and want to avoid the inevitable lengthened journey times and congestion on your car journeys to school, we urge you to express your views:

- Chief Executive Officer of the South Cambs District Council, Ms Liz Watts: [liz.watts@scambs.gov.uk](mailto:liz.watts@scambs.gov.uk)
- Our MP, Anthony Brown, whom we contacted more than a year ago about these issues: [anthony.browne.mp@parliament.uk](mailto:anthony.browne.mp@parliament.uk).
- Ellipsis, the agents for the developers Taylor Wimpey/Bovis Homes [stephanie.moffat@ellipsisland.com](mailto:stephanie.moffat@ellipsisland.com)

We would be delighted to hear from anyone able to support us in this appeal to rationalise our combined schools' future access.

Yours sincerely

Claire Coates

James Hoban

Cate Thompson

Cambourne Village College

Hardwick and Cambourne Primary School



CAMBOURNE VILLAGE COLLEGE PH 3  
 Routes & Security zones  
 DRAWING NO: 4104/0219  
 REVISION NO:  
 DATE: 27/07/2019  
 DRAWN BY: J. P. [unreadable]  
 CHECKED BY: [unreadable]

Figure 6: Traffic zones planned for through the school day

## Tell NALC what civility and respect mean to you



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

The Civility and Respect Project is creating a video to showcase what civility and respect mean in the local (parish and town) council sector.

NALC, One Voice Wales, and the Society of Local Council Clerks want as many people as possible from the sector to participate and submit a video, following the instructions below.

- The video should be no more than 10 seconds long.
- Your email should include your name, position, and organisation (e.g. Cllr Jane Public, chair of Example Parish Council or Joe Public, clerk of Example Parish Council, or Jane Public, volunteer of Example Parish Council).
- Your video should include one sentence on what civility and respect mean to you.
- The video should be filmed in landscape (holding your phone sideways). There is no need to worry about the beginning and end of the video, as it will be edited.

Please send your videos to NALC at [michelle.moss@nalc.gov.uk](mailto:michelle.moss@nalc.gov.uk) by 1 May 2022.