



## CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at the Hub Community Centre on Tuesday 5<sup>th</sup> July 2022.  
Meeting commenced at 19:18.

Present:

Cllr R Poulton (Acting Chairman)  
Cllr S Achall  
Cllr M Hettiarachchi  
Cllr R Jayaraman  
Cllr D Jones  
Cllr P Mehta  
Cllr F Panrucker

Cllr J Panrucker  
Cllr J Patel  
Cllr A Ramachandran  
Cllr A Siddiqui  
Cllr G Thompson  
Cllr H Touheed

In attendance: John Vickery - Town Clerk  
Ellie Lydon - Committee Clerk

5 members of the public were in attendance.

### 1. APOLOGIES

Apologies for absence were received from Cllr A Ahmed, Cllr N Akhter, Cllr Bhattacharya, Cllr A Fisher, Cllr P Gavigan and, Cllr J O'Dwyer. Acceptable reasons for absence were given.

Cllr J Patel gave his apologies for being late.

It was:

**RESOLVED** to accept the apologies from Cllr A Ahmed, Cllr N Akhter, Cllr Bhattacharya, Cllr A Fisher, Cllr P Gavigan and, Cllr J O'Dwyer. and Cllr J Patel for being late.

### 2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of [CTC/M223](#) held on 7<sup>th</sup> June 2022 and [CTC/M224](#) held on the 21<sup>st</sup> June 2022.

It was:

**RESOLVED** that the minutes of CTC/M223 held on 7<sup>th</sup> June 2022 and CTC/M224 held on the 21<sup>st</sup> June 2022 be approved and signed.

### 3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

Cllr Thompson disclosed a non-pecuniary interest in item number 9 as Chairman of Cambourne Town Football Club.

Signed

Date 6<sup>th</sup> September 2022  
1-10

**It was agreed to allow Cllr Howell to move his Agenda Item no 11 forward due to commitment at another meeting.**

**11. COUNTY COUNCIL MATTERS**

To receive a report from the County Councillor for Cambourne ward.

Cllr Mark Howell was present to answer questions from Councillors regarding his report.

Town Council to publicise free school meals. Families in need – put in touch with Cllr Howell.

**Q: Will the robots always park on the pavement in Upper Cambourne?**

**A:** I don't know, but if it is an issue, it can be looked at. The Town Clerk is in contact with Starship and can ask for clarification.

If there are any issues, please report to Starship for them to work on, as this is a trial.

**Q: Will the number of robots increase?**

**A:** I don't believe there is a need for anymore at the moment, but I am not sure if there are plans for more.

**Q: Do you have any updates on the bus way?**

**A:** No, I have been keeping out of it but it is time to revisit. I will copy the Town Clerk in on any information regarding the busway and he can circulate to the Councillors.

It was

**RESOLVED** to receive the report.

**4. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcements.

**5. POLICE MATTERS**

We recently had an incident with a car doing donuts on the football pitches, also a motorbike riding on the pitches and riding on the banks adjacent to the skate park. The local police attended on site to investigate and did patrols to and find the motorcyclist. They were also given the registration of the car.

Following the public consultation meeting, the Town Council have not received an action plan from the Police but there has been an increase in police presence on a Friday and Saturday with police patrolling on foot and by push bike, so they can monitor the situation and take necessary steps.

Since the more positive action there has been a reduction in electric scooters around the youth and sports area.

**5.1 Neighbourhood Alert**

Councillors can independently respond and can copy the Town Clerk in.

It was:

**RESOLVED** to receive the report.

### **5.2 Neighbourhood Alert**

Strategy to end violence against women and girls taking shape.

The Town Clerk will continue to circulate information to the Councillors as information is received.

It was:

**RESOLVED** to receive the report.

### **6. SOUTH CAMBRIDGESHIRE INVESTMENT PARTNERSHIP**

To receive a project update on the land north of Lower Cambourne.

It was agreed to defer this item to a future Council Meeting.

It was:

**RESOLVED** to defer this item to a future Council Meeting

**Cllr Patel joined the meeting during the following item**

### **7. INCLUSIVE DEVELOPMENT**

Phil Priestly was in attendance to update the Council on the progress within his role. Jointly funded by Cambourne Village College and Cambourne Town Council.

Phil has visited all the primary schools in Cambourne to talk to the children about positive citizenship and transitional arrangements for year 6 to secondary school.

He is working with the police to identify the younger people causing issues in Cambourne and working with the earlier year groups in primary schools for longer term prevention work for community engagement.

He has been helping to run the Cambourne Youth Panel and working with the Town Clerk to keep the Cambourne Youth Panel based in Cambourne in order to work towards longer term objectives.

Phil is mentoring and coaching those at Cambourne Village College 1 day a week who need the additional help and support.

There has been lots of focus on PSHE in schools – drugs (mainly cannabis) knife crime and county lines, which are issues that are prevalent.

Steps are being put into place around Cambourne to prevent children from being drawn into that.

He has continued to have a strong relationship with the local constabulary to help steer patrols, which are guided by our information, and he has continued to help with the mentoring scheme running with the constabulary.

Phil has highlighted with the Chief Constable the importance to continue their commitment to this town and he wants to continue the mentoring with senior officers in Cambourne.

Phil highlighted a situation involving ASB where a young person was arrested. A zero-tolerance stance from the police had a good effect on reducing the amount of ASB, however they do not want this to be the main approach and would like to encourage prevention.

### **Questions**

**Q: Has there been a rise in shoplifting, is this on your radar?**

**A:** There has not necessarily been an increase in shopping lifting but there have been some incidents from children in local primary schools. They have been identified and interventions and positive actions taken. I have a good network with the schools, imagery from CCTV is useful and the individuals can be identified swiftly.

It is important to take into account other factors such as the economy, which may signpost to situations of hardship or neglect.

**Q: How are you engaging the youth?**

**A:** I try to signpost children to clubs such as Romsey Mill for physical activity as they run activities such as football and boxing.

My work is more focused on social media, fixing laptops to give to kids in need etc. I worked with Cambourne Youth Partnership, to get in to dialogue consultation and those young people are involved with the redesign of the central library in Cambridge, which helps to give them a feel of community ownership.

**Q: What does the transitional arrangement involve?**

**A:** The transition arrangement is from primary to secondary school. I make visits to the Year 6 pupils in the Cambourne primary schools, with the vast majority going to Cambourne Village College.

I make myself known to them and do some assembly work to speak about messages such as positive behaviour in the community.

The primary schools can also highlight the children that may need additional help and we can then address this with the secondary school.

**Q: How do you stop the drug supply chain?**

**A:** We are trying to educate and use examples of those who have previously experienced and been a victim of the drug supply chain to talk to those who may be at risk of getting involved. It is important to find the balance of protective work and enforcement work.

Cllr Poulton thanked Phil Priestley for his time and the Town Clerk will pass on Phil's contact details if anyone wants to get in contact with him.

It was:

**RESOLVED** to receive the report.

## **8. ACTIVE TRAVEL SCHEME**

To receive an update from The Active Travel Scheme- Cambridgeshire County Council.

Clare Rankin, Project Manager, Cambridgeshire County Council, was in attendance to update the Town Council on the proposed Active Travel Scheme.

Signed

Date 6<sup>th</sup> September 2022  
4-10

The Government announced funding for active travel and stakeholders were contacted for suggestions for a bid for funding for active travel.

Suggestions were taken to the committee and one of the suggestions was to make Eastgate a one-way road. (They were not sure where the suggestion came from).

The initial funding was an immediate reaction to the pandemic, widening paths etc to allow people to keep their distance. The second funding was to encourage active travel through walking and cycling. We have been awarded £1.2 million for the whole of Cambridgeshire.

There are between 15-16 schemes going forward, which are mostly trials. Most schemes are in Cambridge, and some are in South Cambridgeshire.

A discussion was had to make a directional cycleway, a one-way system and widening the footpaths on Eastgate. We have engaged with the Town Council and a questionnaire went out to the Jeavons Wood parents.

From the questionnaire, 44 parents did not support scheme and they highlighted how this would increase the traffic issues that are already prevalent on Back Lane particularly on the weekend with sports matches.

There were also issues raised with the schools' coaches and the door opening on to the carriageway, which highlights concern for safety and accessibility.

A suggestion was made to Jeavons Wood that they could take part in the school streets initiative, which would involve closing the roads immediately outside of schools for drop off and pick up time. This however relies heavily on staff and volunteers and commitment from the school, but it was not something Jeavons Wood wanted to pursue but they would be interested in having a cycle path on Eastgate.

If the Eastgate scheme was to be pursued it would begin as a trial. The widening of footpaths would be costly but would still be a benefit if the trial did not continue.

With the costs involved and the engagement from the Council and Jeavons School we are minded not to progress with this scheme.

Alternative suggestions would be to provide a crossing or give way traffic measures. The installation of zebra crossing would be a more permanent installation and would need consultation.

Suggestions were made for alternative locations for traffic calming measures, such as Back Lane, Sterling Lane and Jeavons Lane. A crossing at the junction of Jeavons lane would be a logical focal point. There is lots of activity in that area and it is already a proposed area for additional yellow lines. Clare can liaise with her colleagues who are leading on that.

As part of the West Cambourne development, there are plans to install a cycleway down the north side of Eastgate and on the High Street together with junction improvements. The Town Clerk is working with James Toombs on a 20mph speed limit throughout Cambourne and additional yellow lining to enforce restrictions slightly further.

We will not be implementing the proposal that was first shown to the Town Council and Clare will speak with consultants and the bus services on other ideas raised.

The Town Clerk will forward the proposed yellow line extension and 20mph speed limit information to Clare.

Cllr Poulton thanked Clare Rankin for coming and asked her to keep us updated.

It was:

**RESOLVED** to receive the report.

Cllr Thompson left the meeting for the following item.

**9. CAMBOURNE TOWN FC**

To receive a request from the committee.

Cambourne Town Football Club proposed use of the Sports Pavilion on Friday mornings and Saturday- Sunday 8:30am-8pm to provide hot and cold drinks and snacks.

Regular classes can still use the pavilion during the week and hire in the evenings at the weekends. The Sports Pavilion would be booked by the Football Club every weekend September- June.

A suggestion was made for the booking to finish at 7pm, as this would allow private bookings more time for their bookings.

A concern was raised that as the Cricket Pavilions are booked by the Cricket club every weekend Apr-September, this would result in another community building not being available for residents to hire.

Another concern was also raised regarding parking on Back Lane due to football matches on the weekend. The Town Clerk stated that messages have been sent to parent to walk or cycle to matches and a benefit of having the pavilion is that it will allow those who are elderly or disabled to have somewhere they can sit and wait.

In reference to residents having limited buildings to hire, the Town Clerk informed Councillors that the Council will be looking to extend the hub upstairs as part of the s106 monies and this will be reported to a future meeting.

The football club pay a large sum of money for use of the pitches. A suggestion was made that there should be a nominal charge but, put in an inclusion fund. There will be a condition to honour the bookings already in the pavilion. A request was raised as to whether the football club can inform the Town Council when they will not be using the pavilion so that it can be hired by the public.

It was proposed to approve the proposal subject to the clarification of the end time and to trial for one year with a review to be submitted to each L&A Meeting.

10 Councillors were in favour and 3 abstained.

Signed

Date 6<sup>th</sup> September 2022  
6-10

It was:

**RESOLVED** to receive the report and approve the proposal subject to the clarification of the end time and to trial for one year with a review to be submitted to each L&A Meeting.

Cllr Thompson rejoined the meeting for the following item.

**10. CLERKS UPDATE**

To receive an update from the Town Clerk

It was

**RESOLVED** to receive the report.

**12. DISTRICT COUNCIL MATTERS**

To receive a report from the District Councillors for Cambourne.

District Councillors Cllr Drew and Cllr Leeming were in attendance to answer questions from the Town Councillors.

A joint report was received from Cllr Helene Leeming and Cllr Stephen Drew.

**Q: What is holding up the progression of the High Street?**

**A:** The issues the District Council raised have been resolved and I believe the planning application is still being worked on and has not been submitted.

**Q: Do East West Rail have a time scale?**

**A:** There will be a consultation evening on 20<sup>th</sup> July at Belfry Hotel, which will be an opportunity to talk to them, but I do not believe they will have concrete information. When we last spoke with them, they had no timescale and were vague about the routes.

East West Rail would like to speak to a group of local people with a focus on inclusivity to involve people with various disabilities so they can think about issues that may not be obvious to them when designing the station.

Cllr Leeming will be meeting with Beth Watson- Community Safety Partnership to discuss road safety in Cambourne. She may be able to support with speed watch group. Councillors should email Cllr Leeming if they have questions or would like to raise any issues with Beth Watson. Cllr Leeming will also be District Representative on the Community Safety Board.

Cllr Poulton thanked Cllr Drew and Cllr Leeming for coming.

It was

**RESOLVED** to receive the reports.

**12.2 Cllr Bhattacharya Report**

A report was received from Cllr Shrobona Bhattacharya and circulated to Councillors.

It was

**RESOLVED** to receive the reports.

**13. CORRESPONDENCE**

Town Clerk to report on any correspondence needing to be brought to the Council's attention.

**13.1 Arthur Rank Hospice Charity**

Email with information on summer activities.

It was

**RESOLVED** to receive the email.

**13.2 Cambridgeshire County Council**

To receive the Cambridgeshire Matters Newsletter.

It was

**RESOLVED** to receive the newsletter.

**14. LAND TRANSFERS**

To receive a report from the Town Clerk

It was:

**RESOLVED** that the report be received.

**15. TRAFFIC MATTERS & ROAD SAFETY**

To receive an update on traffic matters.

**15.1 20mph Speed Limit**

The Town Clerk met with Cllr Mark Howell & James Toombs, Project Engineer, Highway Project and Road Safety Cambridgeshire Highways. They are hoping to use Cambourne as a pilot scheme. The Town Council has set aside funding for the 20mph scheme. However, if they go along with the new County scheme, there will not be a need for as much signage or traffic calming measures, without having to do all the work on the roads to slow the traffic down. 80% of Cambourne roads were designed to be less than 20mph.

The Town Clerk has asked for an update time scale, but if it is not quick, we will force through the privately funded initiative. (Not funded by the County Council, Town Council put away £100,000. That cost would likely come down as they would be working with us on the implementation)

A question was raised as to whether Cambourne Road would also be a 20mph road. As part of the West Cambourne development, works are to be carried out on Cambourne Road. Speed measure and alteration of junctions will be looked at to help with the flow of traffic.

The Town Clerk is also working with the developers and Claire Coates, Head of Cambourne Village College regarding issues relating to the business park.

The Town Council will be consulted on traffic calming measures to implement the 20mph speed limit.

Signed

Date 6<sup>th</sup> September 2022  
8-10

It was:

**RESOLVED** that the correspondence and report be received.

### **15.2 Pedestrian Crossings**

The Town Clerk has spoken with the residents at Uplands Place to update them on the outcome.

It was:

**RESOLVED** that the correspondence be received.

### **15.3 Greater Cambridge Partnership**

Councillors with comments should submit them to the Town Clerk by Friday 8<sup>th</sup> July.

It was:

**RESOLVED** that the correspondence be received.

## **16. COMMITTEE REPORTS**

To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

**16.1** Planning Meeting held on 7<sup>th</sup> June 2022 [PLN/M336](#) and Planning Meeting held on 21<sup>st</sup> June 2022 [PLN/M337](#).

**16.2** Leisure and Amenities held on 21<sup>st</sup> June 2022 [LA/90](#).

It was

**RESOLVED** to receive the minutes of PLN/M335, PLN/M337 and LA/90.

## **17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

It was:

**RESOLVED** that the Press and Public be excluded.

## **18. STAFFING**

To consider a report from the Town Clerk

It was:

**RESOLVED** to receive the report.

## **19. CONFIDENTIAL MATTERS**

To receive an update from the Town Clerk

It was

**RESOLVED** to receive the report and confirm the actions taken.

## **20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

Signed

Date 6<sup>th</sup> September 2022  
9-10

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:

**RESOLVED** that the Press and Public be re-admitted.

21. **DATE OF NEXT MEETING** – 6<sup>th</sup> September 2022

The meeting closed at 21:11