



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at the Hub Community Centre on Tuesday 17th January 2023.

Meeting commenced at 19:15

Present:

Cllr R Poulton (Acting Chair)	Cllr D Jones
Cllr A Ahmed	Cllr P Mehta
Cllr S Achall	Cllr F Panrucker
Cllr S Bhattacharya	Cllr J Panrucker
Cllr A Fisher	Cllr G Thompson
Cllr P Gavigan	Cllr H Touheed
Cllr R Jayaraman	

In attendance: John Vickery - Town Clerk
Ellie Lydon - Committee Clerk

3 members of the public were in attendance.

1. APOLOGIES

Apologies for absence were received from Cllr J O'Dwyer, Cllr M Hettiarachchi, Cllr Patel and Cllr Siddiqui. Acceptable reasons for absence were given.

It was:

RESOLVED to accept the apologies from Cllr J O'Dwyer, Cllr M Hettiarachchi, Cllr J Patel and Cllr Siddiqui.

2. MINUTES OF LAST MEETING

To approve as a correct record the minutes of [CTC/M229](#) held on the 6th December 2022.

Add on Cllr J Panrucker to attendance and delete from the apologies.

It was:

RESOLVED that the minutes as amended of CTC/M229 held on 6th December 2022 be approved and signed as amended.

3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION for items on the agenda.

4. CHAIRMAN'S ANNOUNCEMENTS

no announcements.

5. POLICE MATTERS

Cllr Fisher, Cllr Bhattacharya and Cllr Ahmed joined the meeting during the following item

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Chief Inspector Paul Rogerson for South Cambridgeshire, East Cambridgeshire, Huntingdonshire, Cambridgeshire City was in attendance to answer questions from Councillors and give an update on crime in Cambourne. Sgt Rob Taylor sent his apologies for non-attendance.

CI Paul Rogerson had previously attended a Full Council briefing at South Cambs District Council (SCDC) and received concerns from Town Council representatives that no quality face time had been spent with Cambourne to discuss issues.

Cambourne residents are very good at responding to the community policing survey with around 900 responses, which allows for the police to easily see what is worrying the community. Impact of the crimes perceived is felt by the community and can be seen on the survey.

In summer the main concerns were anti-social behaviour (ASB), from young people, specifically criminal damage caused as a result. Recently there have been more reports of traffic issues including speeding, antisocial driving and parking.

Currently what is worrying the Police is the prevalence of young people 'allowed' to have free roam of streets at night (as young as 12) County lines target areas where young people are on the street late at night and invite them to sell drugs/ join network.

CI Rogerson meets with Claire Coates, Principal of Cambourne Village College twice a month to discuss issues. There are 2 incredibly challenging year groups. We are expecting to go into a difficult summer with more reports of ASB from younger people.

The police are working with social housing and mental health workers to help families. However, a pattern has also been noticed that the young people causing the most problems are from working families with parents who are not accepting their children are the issue and the police are receiving a lack of engagement from the parents.

The police are worried about child exploitation. ASB is anticipated, so patrols are expected to be increased during school holidays and more, discussions will be held with the schools etc.

Comes back to police keeping in contact with schools and the Council and residents keeping the police informed and giving the data.

Partnerships are strong with the schools and SCDC.

County lines team and organised crime team are based in the Cambourne Police Station.

Questions from Councillors

Q: The information you have provided us with this evening is really useful, but we would not have been aware of this if you were not in attendance tonight. How can the communication between the Town Council and Police improve?

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A: Unfortunately, we cannot talk in person with every Town and Parish Council but going forward communication with the Town Council does need to be a part of our plan. I don't think coming to meetings is the best way to give information but scheduled phone conversations with a point of contact between meetings would be beneficial.

Councillors agreed for the Town Clerk to be the point of contact.

Q: Will there be extra police presence?

A: Yes when you need it. The local team is made up of 4 people and the response team is significantly bigger. There are 2 other teams based at the Cambourne Station.

During summer with the increase of ASB, the presence was there. Officers were patrolling every night, who were pulled from elsewhere. The young people are relentless, they will have things taken from them, taken home, and be out again the next night.

Q: Will police attend when calls are received.

A: We will attend if resources are available. Work with call takers – public don't always see the work police are doing in the background.

Q: What can we do to alleviate the problems with the youths?

A: The police are looking to hold interventions with parents and work with the school and SCDC, but we would not ask the Town Council to be involved with this.

If a theme or reason is found that the Town Council can help with, we will be in contact. For example, if parents work long hours and the young people are free to roam, there is potential to look at running after school clubs.

We are trying to understand the covid generations and in more than monthly discussions with social care and early intervention help.

The funding of Phil Priestley's work with the school is also very helpful.

Be careful with how Cambourne Village College is approached and the positions they are put in. They manage the issues that arise in school and police manage the issues outside of the school.

A suggestion was made to invite Claire Coates and Cl Rogerson to a future Council Meeting before the summer.

The crime statistics showed an increase in drugs and weapons, this was from the increase in patrols and police officers finding things on patrol not from phone calls from the public.

The funding from the Police and Crime Commissioner fund would rather be spent on the root cause rather than police hours.

We would also like more police presence, but you will see them when the need is at its highest and late at night.

Important to remember children are vulnerable, not hardened criminals.

Residents are encouraged to utilise the best resources and councillors encourage them to report anything they think needs reporting to allow for data to be gathered. The community are the eyes and ears.

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The Council have active social media and there is a local magazine. It would be beneficial to write brief articles on the issues in Cambourne - wake up calls to parents to bring it home to them.

May also be beneficial to highlight how certain children have caused problems and been dealt with.

Training package – country wide resource. (county lines)

Version to parents

Cartoon version to go to younger viewers.

Q: If we see a group late a night- should we be reporting?

A: If you think a crime is in progress or they are being anti-social, either call 999 or 101

If you notice the same group of kids each night but no crime, report it on the survey link themes, trends and general concerns)

A QR code has been put on Facebook and website. It would be good to put the poster up around Cambourne.

Q: Have the response times to 101 calls improved?

A: I don't know the figure.

Trespassing on 3G pitches, training young girls with groups of aggressive boys.
Calling 101 would not be helpful

Questions were asked on behalf of the Chairman (Cllr O'Dwyer)

Q: We see on social media that other towns/villages have a driving enforcement team, but they have never been in Cambourne.

A: Responses are collated from KSI data (injury, communication concern, box data) There is no definite answer. It may be that is harder for the team to use the roads in Cambourne. KSI are more on priority sites, such as A roads. In Cambourne we have more reports on antisocial driving than speed.

Chief Inspector Rogerson offered to come back to a Council Meeting in Summer. An email will be sent with the calendar of dates.

Cllr Poulton thanked Chief Inspector Paul Rogerson for his time and answering Councillors questions.

It was:

RESOLVED to receive the report and work with the Police on the issues raised

6. **CLERKS UPDATE**

To receive an update from the Town Clerk.

The Town Clerk delivered a brief verbal report.

December was a quieter month. There has been lot of activity in relation to SCIP development which will be discussed at a future meeting.

A lot of activities carried out in December are covered by items on this agenda.

It was
RESOLVED to receive the report.

7. COUNTY COUNCIL MATTERS

Apologies were received from Cllr Mark Howell for not sending in a report and for not attending the meeting due to other commitments.

8. DISTRICT COUNCIL MATTERS

To receive a report from the District Councillors for Cambourne.

8.1 Cllr Shrobona Bhattacharya

Regarding new funding for defibrillators in Cllr Bhattacharya report she asked if there were any in Cambourne and what training is given on them to the public. The Town Clerk confirmed there are 6 defibrillators in Cambourne. When they were purchased, free training was offered. Once switched on clear instructions are given on their use.

Now covid restrictions have eased we will be carrying out some training sessions.

Locations of the defibrillators are on the Town Council website.

The Town Clerk will liaise with the Charity to look where a suitable location where one is needed – e.g. Upper Cambourne.

Cllr Bhattacharya reminded Councillors to please attend the Stagecoach community forum in the Hub Meeting Room on the 20th January 2023.

It was
RESOLVED to receive the report.

8.2 Cllr Drew and Cllr Leeming

Cllr Drew and Cllr Leeming were in attendance and apologised for the report being issued late.

Questions were raised regarding the emails with Stephen Kelly, joint director of planning for Great Cambridge Planning.

It was agreed that Taylor Wimpey's response for a safe route from West Cambourne to Lower Cambourne being available from Autumn is not acceptable.

They have also forgotten to clean the a1198, from gate A to Cambourne, which means resident cannot walk on the line because it is full of mud.

Cllr O'Dwyer had emailed the District Councillors to suggest the Town Council also write supporting the need for the safe route to Cambourne and the Schools be dealt with before Autumn.

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The Community Nurse, Cambourne Safety Partnership share the concern, about new residents attempting to walk down stretch of the A1198 to get to school, bus stops in Cambourne with no streetlights or a safe path.

The Town Council to send a letter to Taylor Wimpey, Vistry and South Cambs District Council regarding safe access.

Stephen Kelly has ideas and is working with the developers. A meeting is being held on Thursday with the developers.

The issue was raised with Taylor Wimpey and Vistry when they attended the December Council meeting.

Can further building works be delayed until the safe route or spine road have been opened.

The Planning Authority and County Council not good at this but cannot push back. The developers already have consent to the build the houses and can continue to build as no specific trigger points to have safe open route at a certain time. Collectively we could use our influence, it is entirely possible for them to do it before the Autumn.

The Developers are saying they haven't heard it is an issue. We need to be as loud as possible about the safe route and not just an officer led concern.

The Spine Road has been constructed but there are four development parcels along with construction traffic that will affect the pedestrian footpaths.

West Cambourne at the moment is an isolated community- only car access. New residents should be able to walk to school, shops etc.

Building slowing down, laying workers off, houses not selling.

There is a need to get in touch with West Cambourne residents, photographs etc. District Councillors could do door knocking. All correspondence received from West Cambourne residents should be shared with the Town Council and all District Councillors.

Has County Councillor Mark Howell been involved?

There have been conversations previously around problems accessing Cambourne Village College. Also had conversations with County Council Transportation Committee and so has Cllr Mark Howell.

Taylor Wimpey and Vistry can open up a safe route without needing permission from anyone else, but if unwilling, Cllr Mark Howell and County Council can put pressure from highways department.

County Council have not specifically been involved with this- more a District Council issue.

We need to look more closely at South Cambs District Council and make sure they are doing their job (planning) are they fit for purpose, are they doing their job properly?

Permission given by SCDC to build West Cambourne has now caused these issues as thought permission was not given due to implications of the development phasing and accessibility.

It was
RESOLVED to receive the reports.

9. FINANCE

9.1 To receive the schedule of payments attached.

The Town Clerk answered questions from the Councillors regarding the schedule of payments.

Amendments will be reflected in the minutes.

It was
RESOLVED to approve the schedule of payments.

9.2 To receive the report of the current financial position.

It was
RESOLVED to receive the current financial position.

9.3 To receive the Bank Reconciliation.

It was
RESOLVED to receive the Bank Reconciliation

10. BUDGET 2023-2024

To consider projects for inclusion in the budget process for 2023-2024.

The Town Clerk explained that calculating the budget has been a long difficult process this year. There have been additional expenditures and loss of income from hirers as some groups have not returned after covid or reduced their bookings.

The biggest impact is every member of staff received a £1,925.00 pay rise that was not budgeted for.

The proposed increase is 10% which works out to £14.65 a year, £1.22 a month increase per household, Band D Council tax. It is below the rate of inflation.

Councillors then discussed their views on the proposed 10% increase.

A concern was raised that the 10% increase is too high. There is reasonable justification for it but getting residents to understand this may be difficult.

Would defer the increase by a year,

It was suggested if the Council did levy a 10% increase, to make residents very aware of what it equates to and why the Council agreed it.

If there are cases of hardship for resident who cannot afford extra amount, SCDC have made an allowance for them. (300 dwellings discounted)

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A statement was made that the Council need to put itself in a position going forward that will allow it to maintain its current service and deliver more further down the line.

A question was raised as to whether any projects can be scrapped or deferred to reduce the increase. The Town Clerk explained that the most expensive project that could be taken out was the 20mph speed limit, but the Council have committed to implement it.

It would bring the percentage down this year to less but if the scheme was bought back later, the Council would have to find that money. The preliminary drawings have been sent through from the County Council. The Town Council have spent money on the 20mph speed limit, carrying out traffic counts, speed counts and survey work.

A point was raised that the 20mph speed limit scheme is in the Parish Plan and few items that has not yet been met. Residents are also continuously asking when the scheme will be implemented.

A point was made that the 20mph scheme is still very important and could save lives.

Affordable housing on lower bands will have a lower increase.

After the 20mph scheme, the play area improvements are the highest expenditure. The works are already being carried out and £40,000 will be paid through grants.

What is the energy fund and can it be used to fund the shortfall. The Energy fund was created from a s106 for the additional 950 houses (Upper Cambourne) which enabled the Council to put solar panels on 13 buildings, install LED lighting and buy 2 electric vehicles for the Ground Staff. It has helped with capital costs for public building work where there have been clear energy/carbon reductions from the funded items.

The money budgeted for the burial ground is for a lichgate to be installed for people to sit and rest. If this was removed, it would take about £2 off the total increase in Band D and may cost more in the future. It would make more sense to take out a larger project.

The Town Clerk worked out the figures if the Council were to take the 20mph speed limit scheme out of the current budget.

Taking the £100,000 out this year balances and only stops balancing year after next where the Council would then have to find another £30,000 and another £40,000 in the following year.

A suggestion was made to review the building hire costs going forward.

When does the decision need to be made on the Precept?

The Town Clerk confirmed the Council must submit the precept request by the end of this month (January 23)

A point was made that a 10% increase sounds like a lot but equates to £1.22 a month/ £14.65 a year, which for most is not a lot and it is important to stress to residents how the increase in budget allows for the Council to carry out its planned projects and deliver its services.

It was proposed to proceed with the budget as submitted and a vote was held to agree the proposed budget and precept to be levied on the District Council.

9 Councillors were in favour of the 10% budget increase and 4 were against.

It was:

RESOLVED that the Town Council levy a precept of £665,388.00 on South Cambs District Council, which is an increase of 10% on Band D properties which equates to an additional £14.65p. (£1.22/month).

11. CALENDAR OF MEETINGS

To receive a draft calendar of meetings 2023-2024.

It was:

RESOLVED to receive the draft calendar of meetings 2023-24.

12. FAITH BUILDINGS

To receive a report from the Town Clerk.

The deadline was closed but has now been extended to allow for groups who have not yet returned the questionnaire to do so.

It was

RESOLVED to receive the report.

13. CORRESPONDENCE

Town Clerk to report on any correspondence needing to be brought to the Council's attention.

13.1 No Ball Games Sign – Email from resident

The Council have not agreed for 'No Ball Games' Signs to be put up elsewhere in Cambourne and do not agree for one to be put up on this occasion. If the house is owned by a housing association they can ask them.

It was

RESOLVED to decline the request for a 'No Ball Games Sign' and respond to the resident.

13.2 Email from Cllr Bhattacharya

Regarding a bench at the bus stop on Broad Street

The land belongs to developers and the 1m adopted path belongs to the County Council. The Town Council have no consent to put anything on the land. The Town Clerk previously researched how much it would cost to install a bench (£1,200) and shelter (£8,000)

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The Town Clerk is due to meet with Andrew Wright, Taylor Wimpey, the owner of the site and will feedback if the Council can get permission.

The bus stop is also due to move locations on the street, which would mean any bench/shelter installed would need to move.

It was

RESOLVED to receive the email.

13.3 Youth Club date for training and info

Cllr R Poulton is leading on a new Youth group to meet on a Monday. As discussed before Cllrs are needed to help support this initially. Training sessions are free and will be held on the 31st January 2023 and 4th February 2023.

Councillors were asked if they would like to attend and the following Councillors responded.

Cllr Bhattacharya, Cllr Ahmed and Cllr Touheed?

An email will be sent to all Councillors to ask if they would like to attend.

It was

RESOLVED to receive the email.

13.4 Previously circulated correspondence

It was

RESOLVED to receive the circulated correspondence.

Cllr A Fisher and Cllr Mehta left the meeting.

14. **LAND TRANSFERS**

To receive a report from the Town Clerk

The Town Clerk has asked for the Country Park an agenda item when attending a meeting with Taylor Wimpey and Vistry.

It was:

RESOLVED that the report be received.

15. **TRAFFIC MATTERS & ROAD SAFETY**

To receive an update on traffic matters.

The Town Clerk had a team's meeting Ellipsis regarding the bus link from Sterling Way to the Broadway. Taylor Wimpey and Vistry are submitting the last details for approval by the 24th January 2023, so the District Council can give approval for the planning application and it can progress. The County Council and Cambourne2Cambridge have agreed the bus link layout.

It was:

RESOLVED to receive the update.

16. COMMITTEE REPORTS

To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

16.1 PLANNING held on 6th December 2022 [PLN/M347](#) and 20th December 2022 [PLN/348](#)

17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Exclusion of the press and the public.

MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

It was:

RESOLVED that the Press and Public be excluded.

18. CONFIDENTIAL MATTERS

To receive an update from the Town Clerk.

It was

RESOLVED that the reports be received, and the actions be approved.

19. STAFFING

To receive a report from the Town Clerk.

It was

RESOLVED that the reports be received and confirm the chairs group actions.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Re-admittance of the press and the public.

MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:

RESOLVED that the Press and Public be re-admitted.

21. DATE OF NEXT MEETING – 7th February 2023

The meeting closed at 21:55

FINANCIAL STATEMENT

9.1 To receive the schedule of payments attached.

RECOMMENDATIONS:

That the schedule of payments attached be received and the payments be approved

SCHEDULE OF PAYMENTS

Paid Accounts

Date	Voucher No	Amount	VAT	Total	Name	For	Budget Code	Freq.
28-Oct-22	DD	55.00	0.00	55.00	ICO	Subscription	410	A
28-Oct-22	DD	755.84	151.16	907.00	Scottish Power	Electricity - Muga	1202	M
29-Oct-22	DD	29.46	1.47	30.93	Southern Electric	Electricity - LC Cricket pavilion	1806	M
29-Oct-22	DD	545.02	109.00	654.02	Southern Electric	Electricity - The Hub	1407	M
03-Nov-22	DD	90.00		90.00	SCDC	Rates - Cemetery	906	M
03-Nov-22	DD	104.00		104.00	SCDC	Rates - Lower Cricket Pavilion	1811	M
03-Nov-22	DD	167.00		167.00	SCDC	Rates - New Cricket Pavilion	1811	M
03-Nov-22	DD	464.00		464.00	SCDC	Rates - Muga	1206	M
03-Nov-22	DD	574.00		574.00	SCDC	Rates - Sports Pavilion	1811	M
03-Nov-22	DD	599.00		599.00	SCDC	Rates - Trailer Park	1711	M
03-Nov-22	DD	649.00		649.00	SCDC	Rates - The Hub	1415	M
03-Nov-22	DD	844.05		844.05	SCDC	Refuse collection	1422	M
03-Nov-22	DD	559.00	0.00	559.00	SCDC	Additional Waste Bins - SP	1422	M
04-Nov-22	DD	75.20	15.04	90.24	Adept IT Services	Office 365	404	M
04-Nov-22	DD	406.52	81.30	487.82	Ricohuk	Printer charges	407	Q
04-Nov-22	DD	65.28	0.00	65.28	Barclays	Commission Bank Charges A/C 93936082	203	M
10-Nov-22	B2328	1,284.78	223.44	1,508.22	NPH	Buckets for Kubota, flashing Beacon	2010	
10-Nov-22	B2329	200.31	40.06	240.37	Thalia Waste Management	Mixed Bulky Waste (tonne)	1107	
10-Nov-22	B2330	90.00	18.00	108.00	NC Plumbing	Blue Space - Boiler Pressure	1413	
10-Nov-22	B2331	101.47	20.29	121.76	CCL Supplies	Cleaning supplies	1411	
10-Nov-22	B2331	77.79	15.56	93.35	CCL Supplies	Cleaning Supplies	1411	
10-Nov-22	B2331	0.00	0.00	0.00	CCL Supplies	Cleaning supplies	1411	
10-Nov-22	B2332	350.00	0.00	350.00	Cambridge Medical Training	First Aid Training 14/10/22	501	
10-Nov-22	B2333	350.00	70.00	420.00	Cambridge Security	Unlock Of Hub & BS & Call Out x2	1419	M
10-Nov-22	B2334	15,000.00	0.00	15,000.00	CTC	CYP	302	
10-Nov-22	B2335	4.94	0.99	5.93	Cooleraid	19L Still Bottle - Hub	1421	
10-Nov-22	B2336	11.09	2.22	13.31	Mark Weatherhead	Throttle Cable	1104	
10-Nov-22	B2337	64.62	12.92	77.54	Rexel	1 x ramps	1107	
10-Nov-22	B2338	8.24	1.65	9.89	Madingley Mulch	white Cobbles	304	
10-Nov-22	B2339	135.00	27.00	162.00	McVeigh Parker & Co	30 x bags Quick Set Post Fix	1413	
10-Nov-22	B2340	750.00	150.00	900.00	Slatter & Cricket	Sports Centre 3G maintenance	1201	Q
10-Nov-22	B2341	107.43	21.48	128.91	ScrewFix	Door Wedges & Gloves	1107	
10-Nov-22	B2342	1,410.00	0.00	1,410.00	Event Medical Solutions	Ambulance & Medical Support R	1111	

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10-Nov-22	B2343	2,000.00	400.00	2,400.00	Cambridge Garden Studios	Tennis Pre works R	2004	
10-Nov-22	DD	42.70	2.76	45.46	BarclayCard	Card Charges	203	M
10-Nov-22	DD	173.60	34.72	208.32	BT	Mobile Phones	403	M
12-Nov-22	DD	80.80	16.16	96.96	SGW Payroll	Payroll processing	207	M
13-Nov-22	DD	675.80	135.15	810.95	Fuel Genie	Petrol & Diesel	1109	M
15-Nov-22	DD	108.32	21.67	129.99	Barclaycard	SharkNinja - Air Fryer SP R	1208	
15-Nov-22	DD	200.00	0.00	200.00	Barclaycard	Timpspons - Cylinder/Mortice Keys	1413	
15-Nov-22	DD	2.49	0.50	2.99	Barclaycard	Home Bargains - WD-40	1107	
15-Nov-22	DD	49.50	0.00	49.50	Barclaycard	Asda - Craft baskets - Squiggle	304	
15-Nov-22	DD	6.93	0.00	6.93	Barclaycard	Home Bargains - Craft - Squiggle	304	
15-Nov-22	DD	6.40	0.00	6.40	Barclaycard	Costa Coffee - Owen's Leaving lunch	413	
15-Nov-22	DD	6.75	0.00	6.75	Barclaycard	Morrisons - Owen's Leaving Gift/Card -	413	
15-Nov-22	DD	26.80	0.00	26.80	Barclaycard	McDonald's - Owen's leaving lunch	413	
15-Nov-22	DD	293.57	58.67	352.24	Barclaycard	Baker Ross - Squiggle	304	
15-Nov-22	DD	7.95	0.00	7.95	Barclaycard	Fish n Chicken - FA Training - Lunch	413	
15-Nov-22	DD	34.50	0.00	34.50	Barclaycard	Asda - Craft baskets - Squiggle	304	
15-Nov-22	DD	5.34	0.00	5.34	Barclaycard	Home Bargains - Squiggle	304	
15-Nov-22	DD	36.67	0.00	36.67	Barclaycard	Tesco - Squiggle	304	
15-Nov-22	DD	15.16	0.00	15.16	Barclaycard	B&M - Squiggle	304	
15-Nov-22	DD	60.48	0.00	60.48	Barclaycard	Amazon - Squiggle	304	
15-Nov-22	DD	20.00	0.00	20.00	Barclaycard	Morrisons - Squiggle	304	
15-Nov-22	DD	31.69	6.34	38.03	Barclaycard	Badgemaster - Name Tags - Staff	106	
15-Nov-22	DD	375.30	0.00	375.30	BarclayCard	Gedney Bulb Company Ltd - Landscaping	1107	
15-Nov-22	DD	28.65	5.73	34.38	Barclaycard	Amazon - puncture repair - Vehicles - Grounds	1107	
15-Nov-22	DD	454.61	0.00	454.61	BarclayCard	PESTFIX	1107	
15-Nov-22	DD	180.00	36.00	216.00	Barclaycard	PPL PRS Licence	1420	A
15-Nov-22	DD	381.90	76.38	458.28	Barclaycard	PPL PRS Licence	1420	A
15-Nov-22	DD	10.00	0.00	10.00	Barclaycard	Morrisons - Viakal Cleaning Supplies	1417	
15-Nov-22	DD	87.00	0.00	87.00	Barclaycard	Timpsons - Cylinder/Mortice Keys	1505	
15-Nov-22	DD	72.65	0.00	72.65	Barclaycard	Fish n Chicken - FA Training - Lunch	413	
15-Nov-22	DD	12.88	0.00	12.88	Barclaycard	Brita Cartridge - hub	1421	
15-Nov-22	DD	-6.38		-6.38	BarclayCard	credited	1107	
17-Nov-22	DD	140.04	7.00	147.04	Crown Gas Power	Gas bill - Hub	1416	M
18-Nov-22	B2344	2,012.32	402.45	2,414.77	Collings Brothers	Throttle cable, bolts, service Kioti	1109	
18-Nov-22	B2345	474.50	94.90	569.40	Briar Security	Annual Maintenance Charge - BS	1410	A
18-Nov-22	B2346	130.00	26.00	156.00	Airway Group	Labour, call out fee SP	1808	

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18-Nov-22	B2347	28.70	5.74	34.44	CCL Supplies	Dishwasher Tablets	1411	
18-Nov-22	B2347	28.70	5.74	34.44	CCL Supplies	Dishwasher Tablets	1411	
18-Nov-22	B2347	0.00	0.00	0.00	CCL Supplies	Cleaning supplies	1411	
18-Nov-22	B2348	260.02	52.01	312.03	Rexel	30 x Flood lights	1107	
18-Nov-22	B2349	112.00	22.40	134.40	Espo	Notice Boards for Soul	2011	
18-Nov-22	B2350	269.14	53.83	322.97	Thalia	2 x Skips - waste	1107	
18-Nov-22	B2351	500.00	100.00	600.00	Urban Forestry	Arboricultural Consultancy	207	
18-Nov-22	B2352	79.98	0.00	79.98	ScrewFix	Work Boots	106	
18-Nov-22	B2353	280.00	56.00	336.00	AJ Grab	Muck Away - Greenhaze	2010	
18-Nov-22	B2354	621.91	124.38	746.29	CFS	Flooring - BS	1413	
18-Nov-22	B2355	244.84	62.88	307.72	NC Plumbing & Heating	Labour & Materials - SP	1809	
18-Nov-22	B2356	87.29	17.46	70.20	Rexel	Flood Lights	1107	
18-Nov-22	B2357	964.59	192.92	1,157.51	Day & Coles	Ranger EV	1109	
18-Nov-22	B2358	1,059.02	184.96	1,243.98	NPH	Kubota Hire	2010	
18-Nov-22	B2359	2,360.00	472.00	2,832.00	RS Air conditioning	Air con Unit - SP R	1807	
18-Nov-22	B2360	45.00	0.00	45.00	The Handyman Contractor	Completion of Floor Repairs - BS	1413	
18-Nov-22	DD	116.62	5.83	122.45	Crown Gas Power	Gas Bill - Blue Space	1416	M
21-Nov-22	DD	7,496.38	0.00	7,496.38	PAYE		102	M
26-Nov-22	DD	36,392.13	0.00	36,392.13	Payroll		101	M
26-Nov-22	DD	13,535.03	0.00	13,535.03	Pension		103	M
27-Nov-22	DD	73.84	3.69	77.53	Southern Electric	Electricity - LC Cricket pavilion	1806	M
27-Nov-22	DD	631.07	126.21	757.28	Southern Electric	Electricity - The Hub	1407	M
28-Nov-22	DD	755.84	151.16	907.00	Scottish Power	Electricity - Muga	1202	M
29-Nov-22	B2361	5,070.00	1,014.00	6,084.00	Cambridge Garden Studios	Groundworks Week 1/3 – Tennis R	2004	
29-Nov-22	B2362	3,000.00	600.00	3,600.00	Cambridge Garden Studios	Screws Payment – Tennis R	2004	
29-Nov-22	B2363	240.00	48.00	288.00	R S Glazing	Repair Replace Glass - NCP	1809	
29-Nov-22	B2364	74.69	14.94	89.63	CCL Supplies	Cleaning Supplies	1411	
29-Nov-22	B2365	760.00	152.00	912.00	AH Electrical Ltd	SP Outside lighting, disconnect old Soul	2011	
29-Nov-22	B2366	1,665.16	333.03	1,998.19	Design Line Flooring Ltd	Supply & Fit Flooring - SP R	1413	
29-Nov-22	B2367	41.81	8.37	50.18	ScrewFix	Gate, Drill Bit, Bolt	1413	
29-Nov-22	B2368	203.22	40.64	243.86	Orona	Call out fee and quote -	1808	
29-Nov-22	B2369	5,000.00	1,000.00	6,000.00	Team Building Systems	Removal of Soul	2011	
29-Nov-22	B2370	280.00	56.00	336.00	AJ Grab Hire	Muck Away - Greenhaze	2010	
29-Nov-22	B2371	296.51	59.30	355.81	Thalia	Skip - Garstones	1107	
29-Nov-22	B2372	9,554.10	1,910.82	11,464.92	Everyone Active	Insurance Claim	2004	
30-Nov-22	DD	75.20	15.04	90.24	Adept IT Services	Office 365	404	M
01-Dec-22	DD	90.00		90.00	SCDC	Rates - Cemetery	906	M
01-Dec-22	DD	104.00		104.00	SCDC	Rates - Lower Cricket Pavilion	1811	M

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01-Dec-22	DD	167.00		167.00	SCDC	Rates - New Cricket Pavilion	1811	M
01-Dec-22	DD	464.00		464.00	SCDC	Rates - Muga	1206	M
01-Dec-22	DD	574.00		574.00	SCDC	Rates - Sports Pavilion	1811	M
01-Dec-22	DD	599.00		599.00	SCDC	Rates - Trailer Park	1711	M
01-Dec-22	DD	649.00		649.00	SCDC	Rates - The Hub	1415	M
01-Dec-22	DD	844.05		844.05	SCDC	Refuse collection	1422	M
01-Dec-22	DD	559.00	0.00	559.00	SCDC	Additional Waste Bins - SP	1422	M
01-Dec-22	DD	265.11	53.02	318.13	Shire Leasing	Avaya Telephone System	403	Q
01-Dec-22	DD	35.00	7.00	42.00	Shire Leasing	Avaya Telephone System	403	Q
01-Dec-22	DD	218.07	43.61	261.68	Southern Electric	Electricity - Soul	1502	M
01-Dec-22	DD	298.82	59.76	358.58	Southern Electric	Electricity - sports pavilion	1806	M
05-Dec-22	DD	53.50	0.00	53.50	Barclays	Commission Bank Charges A/C 93936082	203	M
06-Dec-22	B2373	38.40	7.68	46.08	IBBETTS	Drain Rod and sealant - SP	1809	
06-Dec-22	B2374	15.71	3.14	18.85	Madingley Mulch	Soft Sand 5x25kg bags - GS	1105	
06-Dec-22	B2375	525.00	105.00	630.00	SES Training Solutions	Electrical Safety x 3 Staff	501	
06-Dec-22	B2376	0.00	0.00	0.00	CCL Supplies		1411	
06-Dec-22	B2376	0.00	0.00	0.00	CCL Supplies		1411	
06-Dec-22	B2376	0.00	0.00	0.00	CCL Supplies		1411	
06-Dec-22	B2377	120.00	24.00	144.00	Cambridge Security Services	Unlock of Hub & BS	1419	M
06-Dec-22	B2378	115.25	23.05	138.30	CBS Office Solutions	Office Supplies	405	
06-Dec-22	B2379	1,417.26	283.45	1,700.71	NPH	Grounds machinery equipment	1103	
06-Dec-22	B2380	885.00	177.00	1,062.00	AH Electrical	Replacement and fitting lamp post lights	1107	
06-Dec-22	B2381	32.24	6.45	38.69	Madingley Mulch	Drain Rod Set	1809	
06-Dec-22	B2382	10,140.00	2,028.00	12,168.00	Cambridge Garden Studios	Tennis Building R	2004	
06-Dec-22	B2383	250.00	0.00	250.00	Capalc	Staff Training	501	
10-Dec-22		31.90	16.56	48.46	BarclayCard	Card Charges	203	M
11-Dec-22		171.50	34.30	205.80	BT	Mobile Phones	403	M
12-Dec-22		79.20	15.84	95.04	SGW Payroll	Payroll processing	207	M
12-Dec-22		810.48	162.06	972.54	Fuel Genie	Petrol & Diesel	1109	M
15-Dec-22		151.57	30.31	181.88	BT	Quarterly Bill - Town Council	403	Q
15-Dec-22	B2384	4.94	0.99	5.93	Cooleraid	19L Still Water Bottle	1421	
15-Dec-22	B2385	239.38	11.96	251.34	SSE Electricity	Town Council Office	1407	M
15-Dec-22	B2386	194.40	38.88	233.28	Orona	Lift SP	1808	
15-Dec-22	B2387	197.44	39.49	236.93	CCL Supplies	Cleaning Supplies	1411	
15-Dec-22	B2388	200.00	0.00	200.00	Marcus Gibbins	Pest Control	1107	
15-Dec-22	B2389	9,237.85	1,847.57	11,085.42	Cambridge Garden Studios	Tennis Building R	2004	
15-Dec-22	B2390	9,237.85	1,847.57	11,085.42	Cambridge Garden Studios	Tennis Building R	2004	

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15-Dec-22	B2391	111.18	22.24	133.42	NPH	Hire equipment Grounds team	2010	
15-Dec-22	B2392	45.27	9.06	54.33	ScrewFix	Materials - Preschool	1809	
15-Dec-22	B2393	240.00	48.00	288.00	Forde and McHugh	Testing Christmas lights	1110	
15-Dec-22	B2394	85.23	17.05	102.28	Huws Gray	Gloss paint and extension	1107	
15-Dec-22	B2395	100.00	0.00	100.00	Mandy Simmons	Glasses	504	
15-Dec-22	B2396	250.34	50.07	300.41	Balfour Beatty	Christmas Lights	1110	
15-Dec-22	B2397	150.00	0.00	150.00	Rendition	PA Hire - Hub Xmas Market	1412	
15-Dec-22	B2398	1,362.23	272.45	1,634.68	E-on Next	Soul Electricity	1502	M
15-Dec-22	B2399	3,150.80	630.16	3,780.96	Orona	Sp - Lift Renew & Repair	1808	
15-Dec-22	B2400	873.60	174.71	1,048.31	PPL PRS Music Licence	SP, Hub, NCP	1420	
16-Dec-22	DD	50.54	2.52	53.06	Southern Electric	Feeder Pillar Recreation Green	1102	½
16-Dec-22	DD	12.99	0.00	12.99	Barclaycard	Amazon	1107	
16-Dec-22	DD	95.00	0.00	95.00	Barclaycard	Post Office - Stamps	406	
16-Dec-22	DD	27.00	0.00	27.00	Barclaycard	T's Me Coffee Pod - Refreshments Bonfire Night	413	
16-Dec-22	DD	39.64	0.00	39.64	Barclaycard	Fish n Chicken - Bonfire Night - Lunch	413	
16-Dec-22	DD	26.32	0.00	26.32	Barclaycard	Morrisons Big Squiggle - Fruit	304	
16-Dec-22	DD	9.24	0.00	9.24	Barclaycard	Morrisons Big Squiggle - Icing/Cakes	304	
16-Dec-22	DD	25.02	0.00	25.02	Barclaycard	Morrisons Big Squiggle - Refreshments	304	
16-Dec-22	DD	11.99	0.00	11.99	Barclaycard	TK Max - Big Squiggle - Paper	304	
16-Dec-22	DD	55.88	0.00	55.88	Barclaycard	Amazon - cash box, calendar/diaries 2023	405	
16-Dec-22	DD	21.97	0.00	21.97	Barclaycard	Amazon - Wall Planners 2023	405	
16-Dec-22	DD	301.98	0.00	301.98	Barclaycard	Christmas Direct - New Sets Christmas Lights (R)	1110	
16-Dec-22	DD	30.00	0.00	30.00	Barclaycard	Cambourne Men's Shed - Membership	207	A
16-Dec-22	DD	26.50	0.00	26.50	Barclaycard	Amazon - Pens, hole punch, diary	405	
17-Dec-22	DD	247.20	49.44	296.64	Crown Gas Power	Gas bill - BS	1416	M
18-Dec-22	DD	212.07	42.42	254.49	Crown Gas Power	Gas Bill - Hub	1416	M
22-Dec-22	DD	15,633.36	0.00	15,633.36	PAYE		102	M
23-Dec-22	DD	28,734.91	0.00	28,734.91	Payroll		101	M
23-Dec-22	DD	9,814.38	0.00	9,814.38	Pension		103	M
29-Dec-22	DD	157.29	7.86	165.15	Southern Electric	Electricity - LC Cricket pavilion	1806	M
23-Dec-22	DD	239.70	47.94	287.64	Southern Electric	Electricity - NCP	1806	M
23-Dec-22	DD	407.29	81.45	488.74	Southern Electric	Electricity - sports pavilion	1806	M
29-Dec-22	DD	834.02	166.80	1,000.82	Southern Electric	Electricity - The Hub	1407	M
28-Dec-22	DD	755.84	151.16	907.00	Scottish Power	Electricity - Muga	1202	M
03-Jan-23	DD	90.00		90.00	SCDC	Rates - Cemetery	906	M
03-Jan-23	DD	104.00		104.00	SCDC	Rates - Lower Cricket Pavilion	1811	M

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03-Jan-23	DD	167.00		167.00	SCDC	Rates - New Cricket Pavilion	1811	M
03-Jan-23	DD	464.00		464.00	SCDC	Rates - Muga	1206	M
03-Jan-23	DD	574.00		574.00	SCDC	Rates - Sports Pavilion	1811	M
03-Jan-23	DD	599.00		599.00	SCDC	Rates - Trailer Park	1711	M
03-Jan-23	DD	649.00		649.00	SCDC	Rates - The Hub	1415	M
03-Jan-23	DD	844.05		844.05	SCDC	Refuse collection	1422	M
03-Jan-23	DD	180.00	0.00	180.00	SCDC	Premises Licence Fee - SP	1819	M
03-Jan-23	DD	556.90	0.00	556.90	SCDC	Additional Waste Bins - SP	1422	M
09-Jan-23	DD	53.50	0.00	53.50	Barclays	Commission Bank Charges A/C 93936082	203	M
10-Jan-23	DD	42.41	2.76	45.17	BarclayCard	Card Charges	203	M
10-Jan-23	DD	171.80	34.36	206.16	BT	Mobile Phones	403	M
12-Jan-23	DD	79.20	15.84	95.04	SGW Payroll	Payroll processing	207	M
12-Jan-23	DD	316.74	63.36	380.10	Fuel Genie	Petrol & Diesel	1109	M

9.2 CURRENT FINANCIAL STATEMENT: the council has been keeping within its agreed revised budgets and spending in accordance with our Financial Regulations, copy of Finance Spreadsheet as at 12th January 2023.

RECOMMENDATIONS: That the report on the Finance Spreadsheet as at 27th 12th January 2023 be received

ESTIMATES OF EXPENDITURE 2022/2023

ADMINISTRATION

	Code		2020/21	2020/21	2021/22	2021/22	2022/23	2022/23	2022/23	
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance	Power
EMPLOYEES										
Salaries	101	Admin	301,499.98	287,099.80	355,443.00	382,031.30	417,553.73	295,815.99	121,737.74	LGA 1972 s111
National Insurance	102	Admin	32,057.00	28,418.62	21,755.94	37,337.32	23,317.95	29,532.98	-8,215.03	LGA 1972 s111
Pension LGPS	103	Admin	80,588.78	59,272.29	80,492.09	72,727.26	82,555.72	58,821.92	23,733.80	LGA 1972 s111
Mileage & travel	104	Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s111
Protective clothing & uniform	106	Admin	2,000.00	974.80	2,000.00	2,099.62	2,200.00	404.50	1,795.50	LGA 1972 s111
Advertising (Staff)	108	Admin	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Advertising (Admin)	109	Admin	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	LGA 1972 s111
Payroll Processing	110	Admin	1,100.00	737.60	1,100.00	1,058.06	1,100.00	153.60	946.40	LGA 1972 s111
FINANCIAL										
Audit Fee	201	Admin	2,200.00	1,600.00	2,000.00	1,600.00	2,000.00	2,000.00	0.00	LGA 1972 s111
Internal Audit Fee	202	Admin	250.00	200.00	250.00	200.00	250.00	200.00	50.00	LGA 1972 s111
Bank charges/costs	203	Admin	2,000.00	1,119.77	2,000.00	1,244.10	1,500.00	1,019.15	480.85	LGA 1972 s111
Petty Cash (recharged)	204	Admin	500.00	0.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s111
Insurances	205	Admin	25,000.00	26,185.54	26,700.00	37,500.00	27,600.00	42,689.98	-15,089.98	Higher than expected premium.
Election contributions	206	Admin	1,000.00	0.00	1,000.00	0.00	5,000.00	9,905.41	-4,905.41	Exceptional cost of the size of ballot paper etc.
Fees/subscriptions	207	Admin	3,000.00	2,512.48	3,000.00	2,746.16	3,000.00	2,208.10	791.90	
Legal fees	208	Admin	1,000.00	1,491.00	1,000.00	2,393.00	1,000.00	0.00	1,000.00	
GRANT SUPPORT										
To organisations 137	301	Parish	500.00	0.00	500.00	0.00	500.00	0.00	500.00	LGA 1972 s137
Cambourne Youth Provision	302	Parish	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00	
Other Grant Aid	303	Parish	1,500.00	1,100.00	1,500.00	1,100.00	1,500.00	0.00	1,500.00	
Art Development	304	Parish	0.00	0.00	0.00	0.00	3,357.94	685.39	2,672.55	
Sports Development	1209	R&L	19,767.60	75.00	19,767.60	6,000.00	2,000.00	1,422.05	577.95	
Community Devt	1412	Comm	10,000.00	10,817.08	12,500.00	12,500.00	12,500.00	12,177.78	322.22	
PARISH										
Telephone/Internet	403	Parish	10,000.00	9,734.87	10,000.00	8,734.52	10,000.00	8,491.33	1,508.67	
Computer services	404	Parish	2,000.00	7,042.62	6,000.00	7,169.51	6,000.00	3,299.95	2,700.05	
Stationery/printing	405	Parish	2,000.00	2,671.34	2,500.00	1,795.57	2,500.00	933.69	1,566.31	
Postages	406	Parish	300.00	144.79	300.00	258.88	300.00	245.18	54.82	
Photocopying	407	Parish	2,500.00	1,209.38	2,500.00	987.22	2,500.00	1,282.29	1,217.71	
Equipment	408	Parish	1,200.00	746.97	1,200.00	2,819.70	2,000.00	16.67	1,983.33	
Data Protection/FOI	410	Parish	35.00	35.00	35.00	35.00	35.00	55.00	-20.00	
Web Site	411	Parish	1,000.00	0.00	1,000.00	140.00	1,000.00	1,020.00	-20.00	LGA 1972 s142
Newsletter/Annual rep't	412	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	LGA 1972 s142
Hospitality	413	Parish	500.00	9.14	500.00	43.42	500.00	167.19	312.81	LG (Misc Prov) 1976 s19
Festivals	414	Parish	2,000.00	0.00	2,000.00	2,690.71	3,000.00	2,569.40	430.60	
Chairman's Allowance	415	Parish	300.00	37.56	300.00	100.00	300.00	79.06	220.94	LGA 1972 ss15(5)
Youth Council	416	Parish	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Winter Gritting	417	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Crossing Patrol	418	Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
HEALTH & SAFETY, TRAINING and CONFERENCES										
Staff training	501	Parish	2,000.00	425.00	2,000.00	80.00	1,000.00	1,125.00	-125.00	
Members training	502	Parish	1,000.00	75.00	1,000.00	0.00	1,000.00	240.00	760.00	
Staff & Members conf	503	Parish	500.00	0.00	500.00	0.00	500.00	30.00	470.00	
Health & Safety	504	Parish	500.00	0.00	500.00	260.71	500.00	351.73	148.27	
TOTAL			543,798.36	473,735.66	593,843.63	615,652.06	650,670.34	506,963.34	143,607.00	
INCOME	100	Parish	50,000.00	142,247.06	100,000.00	198,674.72	110,000.00	325,844.25	-215,844.25	
NET EXPENDITURE			493,798.36	331,488.60	493,843.63	416,977.34	540,670.34	181,119.09	359,451.25	

SERVICES			2019/20	2019/20	2020/21	2020/21	2021/22	2021/22	2021/22
Code			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
CEMETERIES									
Electricity	902	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Repairs and renewals	903	Cem	750.00	0.00	750.00	0.00	750.00	0.00	750.00
Tree and hedge Maint.	904	Cem	200.00	0.00	200.00	0.00	200.00	0.00	200.00
Water	905	Cem	700.00	65.02	200.00	0.00	200.00	0.00	200.00
Rates	906	Cem	1,000.00	898.20	1,000.00	898.20	1,000.00	898.20	101.80
ALLOTMENTS									
Salaries	1001	Allots	1,880.15	0.00	2,429.00	0.00	946.38	214.45	731.93
National Insurance	1002	Allots	486.31	0.00	392.38	0.00	153.35	21.60	131.75
Pension LGPS	1003	Allots	119.93	0.00	390.17	0.00	83.14	45.43	37.71
Electricity	1005	Allots	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Materials	1008	Allots	300.00	0.00	300.00	0.00	300.00	0.00	300.00
Repairs and renewals	1010	Allots	500.00	330.95	500.00	449.86	500.00	207.45	292.55
Water	1011	Allots	1,000.00	290.39	1,000.00	730.27	1,000.00	399.09	600.91
PUBLIC OPEN SPACES & PLAY AREAS									
Electricity	1102	R&L	400.00	300.01	400.00	299.91	400.00	314.50	85.50
Plant & equipment	1103	R&L	35,000.00	8,737.00	19,000.00	22,461.75	30,000.00	2,084.32	27,915.68
Plant maintenance	1104	R&L	3,000.00	1,015.71	3,000.00	3,324.66	3,500.00	2,246.88	1,253.12
Materials	1105	R&L	2,000.00	6.10	2,000.00	485.69	2,000.00	377.84	1,622.16
RoSPA Fees	1106	R&L	800.00	617.50	800.00	661.50	800.00	633.50	166.50
Repairs & Renewals	1107	R&L	20,000.00	3,936.14	20,000.00	16,704.86	15,000.00	7,654.59	7,345.41
Water	1108	R&L	125.00	586.47	125.00	226.58	300.00	880.99	-580.99
Diesel/Serviceing etc	1109	R&L	14,000.00	7,488.80	14,000.00	12,852.12	14,000.00	11,980.64	2,019.36
Christmas Trees/Lights	1110	R&L	1,000.00	4,000.09	1,000.00	1,000.00	1,000.00	792.32	207.68
Fireworks	1111	R&L	2,660.00	5,740.00	2,660.00	0.00	2,660.00	1,410.00	1,250.00
Farmers Markets	1112	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bus Shelter Purchase	1113	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1953 s4
Refuse collection	1114	R&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPORTS SERVICES									
Maintenance	1201	R&L	6,000.00	8,849.00	6,000.00	2,383.20	5,000.00	7,085.64	-2,085.64 LG (Misc Prov) 1976 s19
Electricity	1202	R&L	14,000.00	13,162.16	14,000.00	10,442.67	12,000.00	6,802.51	5,197.49 LG (Misc Prov) 1976 s19
Plant & equipment	1203	R&L	600.00	0.00	600.00	0.00	600.00	9,425.00	-8,825.00 Cambourne Town FC made donation £9,425.00
Plant maintenance	1204	R&L	660.00	0.00	660.00	0.00	660.00	925.00	-265.00 LG (Misc Prov) 1976 s19
Materials	1205	R&L	7,500.00	0.00	7,500.00	8,199.58	8,000.00	5,500.80	2,499.20 LG (Misc Prov) 1976 s19
Rates MUGA	1206	R&L	4,500.00	4,640.70	4,800.00	4,640.70	4,800.00	4,827.70	-27.70 LG (Misc Prov) 1976 s19
Fees	1207	R&L	4,000.00	1,300.00	4,000.00	0.00	0.00	0.00	0.00 Based on % of Income
Repairs and renewals	1208	R&L	3,000.00	1,820.00	3,000.00	4,939.50	4,000.00	3,673.61	326.39 LG (Misc Prov) 1976 s19
Water	1210	R&L	1,000.00	0.00	500.00	0.00	500.00	77.19	422.81 LG (Misc Prov) 1976 s19
TOTAL EXPENDITURE		R&L	127,181.39	63,784.24	111,206.55	90,703.05	110,352.87	68,479.25	41,873.62
INCOME									
Interment fees	900	Cem	0.00	300.00	0.00	300.00	0.00	400.00	-400.00
Memorial fees	920	Cem	0.00	100.00	0.00	120.00	0.00	0.00	0.00
Exclusive Rights fees	930	Cem	0.00	250.00	0.00	100.00	0.00	350.00	-350.00
Cemeteries Other	940	Cem	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allotment fees	1000	Allots	2,750.00	2,475.27	2,750.00	3,206.30	3,000.00	2,215.57	784.43
Other income	1100		100,000.00	3,339.60	100,000.00	86,593.39	100,000.00	949.40	99,050.60
Muga and Pitches	1200	R&L	45,000.00	22,400.71	45,000.00	85,523.94	55,000.00	13,023.95	41,976.05
TOTAL INCOME		R&L	147,750.00	28,885.58	147,750.00	175,843.63	158,000.00	16,938.92	141,061.08
NET EXPENDITURE		R&L	-20,568.61	34,918.66	-36,543.45	-85,140.58	-47,647.13	51,540.33	-99,187.46

Code		2019/20 2020/21 Estimate	2019/20 2020/21 Actual	2020/21 2021/22 Estimate	2020/21 2021/22 Projected	2021/22 2022/23 Estimate	2021/22 2022/23 Spent	2021/22 2022/23 Balance	
COMMUNITY SERVICES									
Community Centres									
Salaries	1401	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
National Insurance	1402	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Pension LGPS	1403	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Training	1404	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Maintenance	1405	Comm	1,000.00	903.84	1,000.00	0.00	1,000.00	0.00	1,000.00 LG (Misc Prov) 1976 s19
Electricity	1407	Comm	15,000.00	15,557.99	15,000.00	10,041.02	12,500.00	8,982.12	3,517.88 LG (Misc Prov) 1976 s19
Telephone	1408	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Plant & equipment	1409	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Plant maintenance	1410	Comm	2,000.00	1,855.00	2,000.00	8,293.39	4,000.00	3,464.86	535.14
Materials	1411	Comm	2,000.00	248.60	2,000.00	799.77	2,000.00	4,202.41	-2,202.41 Additional materials due to transition from external to internal cleaning.
Repairs and renewals	1413	Comm	10,000.00	12,511.53	10,000.00	8,543.60	10,000.00	6,172.57	3,827.43 LG (Misc Prov) 1976 s19
Water	1414	Comm	12,000.00	30,755.77	15,000.00	27,782.05	30,000.00	5,880.12	24,119.88 LG (Misc Prov) 1976 s19
Rates	1415	Comm	18,000.00	6,487.00	15,000.00	6,487.00	15,000.00	6,487.00	8,513.00 LG (Misc Prov) 1976 s19
Gas	1416	Comm	10,000.00	3,633.40	5,000.00	5,817.95	6,000.00	3,080.42	2,918.58 LG (Misc Prov) 1976 s19
Cleaning	1417	Comm	23,050.00	26,390.21	23,050.00	20,501.21	23,050.00	6,405.44	16,644.56 LG (Misc Prov) 1976 s19
Security	1419	Comm	1,000.00	1,334.00	1,500.00	2,420.00	2,500.00	2,020.00	480.00 LG (Misc Prov) 1976 s19
Entertainments licence	1420	Comm	180.00	337.50	500.00	339.00	500.00	2,174.50	-1,874.50 LG (Misc Prov) 1976 s19
Water Cooler & supplies	1421	Comm	1,000.00	1,378.95	1,000.00	636.85	1,000.00	2,007.66	-1,007.66 LG (Misc Prov) 1976 s19
Refuse collection	1422	Comm	6,000.00	4,911.85	6,000.00	8,015.03	10,000.00	10,654.50	-864.50 LG (Misc Prov) 1976 s19
Re-payment of deposits	1423	Comm	0.00	192.00	0.00	133.33	0.00	424.00	-424.00
TOTAL			101,230.00	108,508.64	97,050.00	102,650.20	117,550.00	61,965.60	55,684.40
INCOME	1400	Comm	56,000.00	22,351.76	28,000.00	30,000.00	35,000.00	35,072.77	-72.77
NET EXPENDITURE			45,230.00	84,154.88	69,050.00	72,650.20	82,550.00	26,892.83	55,657.17
Youth Building									
Maintenance	1501	Comm	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00
Electricity	1502	Comm	0.00	0.00	0.00	0.00	4,000.00	2,347.02	1,652.98
Plant & equipment	1503	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plant maintenance	1504	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Repairs and renewals	1505	Comm	0.00	0.00	0.00	0.00	1,000.00	226.90	773.10
Water	1506	Comm	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00
Rates	1507	Comm	0.00	0.00	0.00	0.00	6,500.00	0.00	6,500.00
Cleaning	1508	Comm	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
Security	1509	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Entertainments licence	1510	Comm	0.00	0.00	0.00	0.00	200.00	0.00	200.00
Re-payment of deposits	1511	Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			0.00	0.00	0.00	0.00	27,700.00	2,573.92	25,126.08
INCOME	1500	Comm	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
NET EXPENDITURE			0.00	0.00	0.00	0.00	17,700.00	2,573.92	15,126.08
TRAILER PARK									
Salaries 0.9%	1701	Tra	3,075.13	3,067.99	3,210.24	3,883.84	3,823.00	2,950.45	572.85 LGA 1972 s137
National Insurance 0.9%	1702	Tra	0.00	70.36	0.00	65.24	211.38	21.60	189.78 LGA 1972 s137
Pension LGPS 0.9%	1703	Tra	0.00	46.60	0.00	28.95	757.45	45.43	712.02 LGA 1972 s137
Electricity	1705	Tra	200.00	371.33	400.00	459.27	693.00	374.10	125.90 LGA 1972 s137
Plant & equipment	1706	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LGA 1972 s137
Plant maintenance	1707	Tra	145.00	0.00	145.00	0.00	145.00	0.00	145.00 LGA 1972 s137
Repairs and renewals	1708	Tra	500.00	40.00	500.00	588.50	600.00	0.00	500.00 LGA 1972 s137
Vermin Control	1709	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LGA 1972 s137
water	1710	Tra	100.00	76.72	150.00	0.00	160.00	0.00	150.00 LGA 1972 s137
Rates	1711	Tra	6,000.00	5,988.00	6,000.00	5,988.00	6,000.00	5,988.00	12.00 LGA 1972 s137
Re-payment of deposits	1713	Tra	0.00	307.04	0.00	189.16	0.00	0.00	0.00
Refuse collection	1714	Tra	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			10,020.13	10,468.04	10,405.24	11,011.86	11,788.63	8,379.58	2,407.25
INCOME	1700	Tra	8,250.00	9,251.45	8,600.00	7,870.55	8,000.00	7,274.34	725.65
NET EXPENDITURE			1,770.13	1,216.59	1,805.24	3,141.41	3,788.63	2,105.24	1,681.59
Sports Buildings									
Salaries	1801	SP	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
National Insurance	1802	SP	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Pension LGPS	1803	SP	0.00	0.00	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Electricity	1806	SP	5,000.00	6,774.63	5,000.00	4,868.72	6,000.00	5,588.49	-588.49 LG (Misc Prov) 1976 s19
Plant & equipment	1807	SP	750.00	180.00	750.00	0.00	750.00	2,455.00	-1,705.00 LG (Misc Prov) 1976 s19
Plant maintenance	1808	SP	2,000.00	2,000.00	2,000.00	1,458.44	2,000.00	5,765.36	-3,765.36 LG (Misc Prov) 1976 s19
Repairs and renewals	1809	SP	2,000.00	9,309.68	2,000.00	1,984.46	2,000.00	2,754.74	-754.74 LG (Misc Prov) 1976 s19
Water	1810	SP	6,750.00	2,329.95	6,750.00	3,113.98	5,000.00	756.98	4,243.02 LG (Misc Prov) 1976 s19
Rates	1811	SP	8,500.00	8,445.58	8,500.00	8,445.58	8,500.00	8,445.58	54.42 LG (Misc Prov) 1976 s19
Security	1812	SP	1,000.00	287.50	0.00	0.00	0.00	0.00	0.00 LG (Misc Prov) 1976 s19
Re-payment of deposits	1813		0.00	40.83	0.00	0.00	0.00	56.00	-56.00
Entertainments licence	1819		200.00	180.00	200.00	0.00	200.00	360.00	-180.00
Cleaning	1820	SP	22,161.66	13,435.00	23,000.00	14,630.00	23,000.00	2,289.18	20,710.82
TOTAL			48,381.66	43,043.37	48,200.00	34,301.18	46,460.00	28,471.33	17,978.67
INCOME	1800		20,000.00	2,088.11	10,000.00	9,000.00	10,000.00	7,668.06	2,333.94
NET EXPENDITURE			28,381.66	40,955.26	38,200.00	25,301.18	36,460.00	20,803.27	15,644.73

17,978.67

SUMMARY		Code	2020/21	2020/21	2021/22	2021/22	2022/23	2022/23	2022/23
			Estimate	Actual	Estimate	Projected	Estimate	Spent	Balance
Administration			493,798.36	331,488.60	493,843.63	416,977.34	540,570.34	181,119.09	359,451.25
Services			-20,568.61	34,918.66	-36,543.45	-85,140.58	-47,647.13	51,540.33	-99,187.46
Community Services			45,230.00	84,154.88	69,050.00	72,650.20	82,550.00	26,892.83	55,657.17
Youth Building			0.00	0.00	0.00	0.00	17,700.00	2,573.92	15,126.08
Trailer Park			1,770.13	1,216.59	1,905.24	3,141.41	3,786.83	2,105.24	1,681.59
Sports Buildings			28,361.66	40,955.26	38,200.00	25,301.18	35,450.00	20,805.27	15,644.73
TOTAL			548,591.54	492,733.99	566,455.42	432,929.55	633,410.04	285,036.67	348,373.37
CAPITAL SCHEMES									
Scheme									
Cemetery path, fees and landscaping	2001		5,000.00	0.00	5,000.00	0.00	10,000.00	0.00	10,000.00
Allotments Hut / maintenance building.	2002		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Centre	2003		0.00	0.00	301,000.00	0.00	301,000.00	0.00	301,000.00
Sports Facilities	2004		34,000.00	33,905.72	34,000.00	92,680.67	40,000.00	50,840.63	-10,840.63
Cricket Pavilion	2005		0.00	0.00	0.00	0.00	0.00	2,200.00	-2,200.00
Renewables works	2006		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Env. Improvements	2007		74,000.00	0.00	100,000.00	17,387.07	100,000.00	0.00	100,000.00
Of site play	2010		50,000.00	0.00	100,000.00	100,000.00	100,000.00	18,569.25	81,430.75
Cambourne Soul	2011		230,892.64	7,343.75	967,000.00	967,000.00	10,000.00	365,102.55	-355,102.55
TOTAL			393,892.64	41,249.47	1,507,000.00	1,177,067.74	561,000.00	436,712.43	124,287.57
Income	2000		10,000.00	237,000.00	860,000.00	650,000.00	430,000.00	409,909.06	20,090.94
NET EXPENDITURE			383,892.64	-195,750.53	647,000.00	527,067.74	131,000.00	26,803.37	104,196.63
FUNDING SYSTEM									
TOTAL Revenue budget			548,591.54	492,733.99	566,455.42	432,929.55	633,410.04	285,036.67	348,373.37
TOTAL Capital Schemes			383,892.64	-195,750.53	647,000.00	527,067.74	131,000.00	26,803.37	104,196.63
TOTAL VAT				41,319.47				113,653.32	-113,653.32
Vat Payments				10,171.80				13,267.15	-13,267.15
Grant from SCDC									
Total Est. Expenditure			932,484.18	328,131.13	1,213,455.42	959,997.29	764,410.04	436,760.51	325,649.53
Less contribution from balances			400,194.18	-204,158.87	661,755.42	408,297.29	181,515.04	-144,134.49	325,649.53
Net Precept on SCDC			532,290.00	532,290.00	551,700.00	551,700.00	582,895.00	582,895.00	0.00
Income from SCDC			532,290.00	532,290.00	551,700.00	551,700.00	582,895.00	582,895.00	0.00
Balances remaining			-400,194.18	204,158.87	-661,755.42	-408,297.29	-181,515.04	144,134.49	
Allocated Reserves			104,532.87		75,000.00		75,000.00	0.00	
Balances remaining			-504,727.05	204,158.87	-736,755.42	-408,297.29	-256,515.04	144,134.49	
Balance from last year			652,209.70	622,957.21	889,011.70	827,116.08	418,818.79	418,818.79	
Balance			147,482.65	827,116.08	152,256.28	418,818.79	162,303.75	562,953.28	
Estimated Tax Base									
Average Band D	3764.4	3854.6	2020/21						
Average Band D	24.3	3878.9	2021/22		142.23				
Average Band D	99.9	3978.8	2022/23				146.50		

Recharged income in 2000
Recharge to energy fund

9.3 Bank Reconciliations: to consider approving the Bank reconciliations as at the 1st November 2022, 1st December 2022 and 3rd January 2023

RECOMMENDATIONS:

That the bank reconciliations for 1st November 2022, 1st December 2022 and 3rd January 2023 be received and approved.

Signed

Date 7th February 2023
24-29

CAMBOURNE TOWN COUNCIL
BANK RECONCILIATION AT 1st November 2022

Prepared by John Vickery Parish Clerk and RFO 11/11/2022

Total Receipts of the Council up to 31st October 2022		1,366,569.17
Total Receipts of the CPEF up to 31st October 2022		1,270,065.05
Total Payments by the Council up to 31st October 2022		981,253.73
Total Payments by the CPEF up to 31st October 2022		1,211,440.38
Balance	A	443,940.11

Barclays Bank PLC		
Account No 93936082		
Statement from Bank dated 1st November 2022		829.08
Account No 90496049		
Statement from Bank dated 1st November 2022		383,634.66
Account No 23365964 CPEF		
Statement from Bank dated 1st November 2022		58,624.67
Total		43,088.41

Unpresented cheques at 31st October 2022
Barclays

	TOTAL	-
Unrecorded income at 31st October 2022		
	TOTAL	851.70
Balance	B	443,940.11
Check A-B		- 0.00
Petty Cash	Total	122.34
Balance including Petty Cash	Total	444,062.45

Signed
Chairman Clerk Date

Independent Councillor Check Date

Signed Date 7th February 2023
25-29

CAMBOURNE TOWN COUNCIL
BANK RECONCILIATION AT 1st December 2022

Prepared by John Vickery Parish Clerk and RFO 12/12/2022

Total Receipts of the Council up to 30th November 2022		1,404,910.10
Total Receipts of the CPEF up to 30th November 2022		1,276,993.18
Total Payments by the Council up to 30th November 2022		1,115,117.34
Total Payments by the CPEF up to 30th November 2022		1,211,448.38
Balance	A	355,337.56

Barclays Bank PLC		
Account No 93936082		
Statement from Bank dated 1st December 2022		1,000.00
Account No 90496049		
Statement from Bank dated 1st December 2022		318,832.79
Account No 23365964 CPEF		
Statement from Bank dated 1st December 2022		65,544.80
Total		385,377.59

Unpresented cheques at 30th November 2022

Barclays		
B2361		6,084.00
B2362		3,600.00
B2363		288.00
B2364		89.63
B2365		912.00
B2366		1,998.19
B2367		50.18
B2368		243.86
B2369		6,000.00
B2370		336.00
B2371		355.81
B2372		11,464.92

	TOTAL	31,422.59
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Unrecorded income at 30th November 2022

TOTAL	1,382.56
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Balance	B	355,337.56
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Check	A-B	-	0.00
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Petty Cash	Total	122.34
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Balance including Petty Cash	Total	355,459.90
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Signed Chairman	Clerk	Date
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Independent Councillor Check	Date
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Signed	Date 7 th February 2023
	26-29

CAMBOURNE TOWN COUNCIL
BANK RECONCILIATION AT 3rd January 2023

Prepared by John Vickery Parish Clerk and RFO 11/08/2022

Total Receipts of the Council up to 30th December 2022		1,441,293.94
Total Receipts of the CPEF up to 30th December 2022		1,276,993.18
Total Payments by the Council up to 30th December 2022		1,226,912.06
Total Payments by the CPEF up to 30th December 2022		1,211,456.38
Balance	A	279,918.68

Barclays Bank PLC		
Account No 93936082		
Statement from Bank dated 3rd January 2022		1,000.00
Account No 90496049		
Statement from Bank dated 3rd January 2022		213,331.88
Account No 23365964 CPEF		
Statement from Bank dated 3rd January 2022		65,536.80
Total		279,868.68

Unpresented cheques at 30th December 2022
Barclays

	TOTAL	-
Unrecorded income at 30th December 2022		
	TOTAL	50.00
Balance	B	279,918.68
Check A-B		- 0.00
Petty Cash	Total	122.78
Balance including Petty Cash	Total	280,041.46

Signed
Chairman Clerk Date

Independent Councillor Check Date

Signed

Date 7th February 2023
27-29

Budget 2023 – 2024

South Cambs District Council sent through the consultation on the Tax Base for 2023/24. (copy attached).

The budget has been formulated to include all the requests considered in the report to the Council and Leisure and Amenities Committee.

In the next financial year, there are some s106 monies due and potentially grants coming in.

It has been a more challenging process than normal when setting the 2022/23 budget in January 2022 we allowed a 1% increase for 2021/22 pay awards and future years in line with previous awards, as the 2021/22 pay award was not agreed until March 2022. This was eventually agreed at around 2%. The 2022/2023 was agreed in November this year and was a blanket £1,925 payment to all staff. This ranges from 11% for the lowest and the % decreases as you move up the scales. This equates to £9,000 (2021/22) and £42,000 extra spend in (2022/23) not budgeted for and has an additional impact on following years as this is compounded. £42,000 equates to £10.17 on the Band D alone.

There have also been other pressures on the budget over the year due to increased inflation on fuel prices etc.

The budget was prepared based on a 3% increase in the band D rate in line with 2022/2023 agreed but, the Town Council would not have the required Risk Management funds for 2024/25 and future years meaning we would fail our Audit process.

To enable the Town Council to carry out the projects it is committed to and meet the risk management threshold for the next 3 years a 10% increase in the Band D rate is required.

To enable this to work we will have to use our allocated reserves for the 3G and rebuild this over the next three years. The balance is below the Risk Management figure, but by timing the major projects to towards the end of the financial year we will be able to manage the risk. The 10% increase also makes an allowance for West Cambourne growth which is coming on stream, the numbers of band D will be adjusted as required in future years.

If the Town Council was to receive additional income it had not budgeted for in 2023/24 this can be revisited to see if the increase in future years can be reduced to a lower rate. The speed of delivery of the new houses will also have an impact on the band D rate and future precepts.

It was:

RECOMMENDED that the Town Council levy a precept of £665,388.00 on South Cambs District Council, which is an increase of 10% which equates to an additional £14.65p. (£1.22/month)

Signed

Date 7th February 2023
28-29

