



## CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

A meeting of this Council was held at the Hub Community Centre on Tuesday 7<sup>th</sup> March 2023.  
Meeting commenced at 19:15

Present:

Cllr R Poulton (Acting Chair)

Cllr A Fisher

Cllr R Jayaraman

Cllr D Jones

Cllr P Mehta

Cllr F Panrucker

Cllr J Panrucker

Cllr J Patel

Cllr A Siddiqui

Cllr G Thompson

Cllr H Touheed

In attendance: John Vickery - Town Clerk

3 members of the public were in attendance.

1. **APOLOGIES**

Apologies for absence were received from Cllr S Achall, Cllr M Hettiarachchi, Cllr A Ramachandran, Cllr J O'Dwyer and Cllr P Gavigan. Acceptable reasons for absence were given.

It was:

**RESOLVED** to accept the apologies from Cllr S Achall, Cllr M Hettiarachchi, Cllr A Ramachandran, Cllr J O'Dwyer and Cllr P Gavigan.

2. **MINUTES OF LAST MEETING**

To approve as a correct record the minutes of [CTC/M231](#) held on the 7<sup>th</sup> February 2023.

The finance statement from the last meeting is to be added to the minutes prior to signing.

It was:

**RESOLVED** that the minutes as amended of CTC/M231 held on 7<sup>th</sup> February 2023 be approved and signed as amended.

3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr G Thompson declared a disclosable interest in item 17 as chair of Cambourne Town Football Club.

4. **CHAIRMAN'S ANNOUNCEMENTS**

No announcements were made.

5. **POLICE MATTERS**

Schedule of emails previously circulated to Councillors.

It was:

Signed

Date 7<sup>th</sup> March 2023

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**RESOLVED** to receive the circulated correspondence.

**6. INCLUSIVE DEVELOPMENT**

To receive a report from Phil Priestly. (Copy attached)

Phil Priestly went through the report and explained the close working relationship between the Police and Cambourne Village College (CVC). This will be strengthened by the appointment of PC Becca Williams as a Safer Schools Officer working with three schools including CVC. Phil is going to introduce her to local business etc.

Anti-social behaviour at local businesses has been an issue and a process has been put in place to deal with this using a sanction process based on CVC protocols. This involves CVC, parents, police and pupils. This is already having an effect. With the appointment of PC Becca Williams this should be more effective.

**Q:** is there an issue with drugs at CVC?

**A:** The taking of drugs into CVC has been an issue, a lot of work has gone into addressing the issue. The conviction of an individual has had a positive impact. The fact that there has been strong leadership by the Principal Claire Coates has helped with the work on the supply of controlled drugs and the ongoing work on County Lines.

**Q:** Is it the same or different young people causing the anti-social problems?

**A:** There is very small core group of 4-5 young people at the centre which then draw in other young people. The core group are being dealt with using all agencies to address the underlying issues. The other young people drawn in can be dealt with more easily. It is under 1% that are causing the issues.

**Q:** Is Cambourne Youth Partnership involved?

**A:** There is a cross over with the work being carried out by CYP. Cambourne residents and young people are very lucky with the new building, Cambourne is well provided with, Cambourne soul is a fantastic resource. Phil works in other communities, and they have no internal space for the youth. Cambourne is ahead of the curve. Cambourne Soul is an outstanding space.

**Q:** Do you work closely with the police?

**A:** There are close working relationships with PCSO John Coppard, Sgt Rob Taylor and Chief inspector Paul Rogerson. PCSO John Coppard is going to meet more of the young people to build up a rapport with them, so he can talk to them without being confrontational/threatening.

**Q:** Are the Young People involved in anti-social activities solely from Cambourne?

**A:** No there are very close ties with Cambridge with a number of young people coming over as Cambourne is popular and has good facilities.

**Q:** There is an issue with young people trespassing on the 3G. Most leave when asked, but some are reluctant. Is there anything that can be done to support the users in managing the issue.

**A:** Phil is willing to talk to the new Football Development Officer and Youth Workers from CYP to look at the problem and see if there is anything that can be put in place to solve the issue.

Phil stated that he would be happy to meet Councillors after school on a Thursday if they had questions.

It was

Signed

Date 7<sup>th</sup> March 2023  
2-10

**RESOLVED** to receive the report and thank Phil Priestly for attending the meeting and his work in Cambourne.

**7. CLERKS UPDATE**

To receive an update from the Town Clerk. (Copy attached)  
The Town Clerk responded to questions raised on the report.

With regard to, item 5, this was in relation to getting a meeting with CVC and Anthony Brown MP for South Cambs and also to help promote the access from the Business Park at the County Council.

Item 11, The Town Clerk confirmed they use the Blue Space.

Item 14, The Town Clerk presented the **Draft** drawings supplied by Taylor Wimpey and Vistry Homes.

They are proposing subject to agreement with the County Council, to open up the spine road and footpaths which runs from the Caxton bypass roundabout to Sheepfold Lane, in time for the new school year in September 2023. They would also look to reopen gate B on the A1198 (adjacent to Caxton Gibbet for a haul road to serve the north area, currently being constructed so that no construction traffic needs to use the spine road. The spine road cannot be opened earlier as the CVC construction traffic is using it which would cause a safety issue that Taylor Wimpey and Vistry Homes cannot control.

Until the spine road is opened, they are looking to run a minibus service from West Cambourne via Broad Street to Cambourne Village College. This will allow the residents to access the facilities in the town centre as well as serving the schools.

Work is being done in West Cambourne to identifying the number of school children and the schools they attend for the planning of the minibuses.

The situation will be reviewed if the County Council do not give consent to the developers.

The developers have agreed to hold a meeting with the West Cambourne residents to which the Town Clerk will be invited to attend.

It was

**RESOLVED** to receive the report.

**8. COUNTY COUNCIL MATTERS**

Cllr Mark Howell was not in attendance and had not produced a report for the meeting.

**9. DISTRICT COUNCIL MATTERS**

To receive a report from the District Councillors for Cambourne.

**8.1 Cllr Drew and Cllr Leeming**

A report was received from Cllr Drew and Cllr Leeming and they were in attendance to answer any questions arising from their report.

**Q:** How many volunteers have come forward for the Speedwatch?

**A:** Three new volunteers have joined. You need at least three people to carry out a speed check session and the location has to be approved by the police to ensure it is a safe location. They have suggested a number of locations which are awaiting the police to carry out a community safety audit.

Signed

Date 7<sup>th</sup> March 2023  
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**Q:** Is here an update on the pharmacy in Cambourne?

**A:** This is being investigated by Lesley McFarlane, Development Officer, Health Specialist (SCDC). She has been talking to the medical practice and the Cambridgeshire & Peterborough Integrated Care System. They are also looking into possible temporary solutions.

**Q:** Is there anything to add to the Town Clerks update on West Cambourne?

**A:** We are talking to senior County Councillors to ensure the officers look at the proposal from the developers in a more positive light with regard to the spine road and second haul road.

The District Councillors are also working to get the District Council to organise a transport summit covering the various transport issues in Cambourne.

It was

**RESOLVED** to receive the report and thank the District Councillors for their work in West Cambourne.

## **8.2 Cllr Bhattacharya**

Cllr Bhattacharya was not in attendance and had not produced a report for the meeting.

10.

## **GRANT APPLICATIONS**

To consider the grant applications received.

### **10.1 Cambourne Library**

Consideration was given to the request from Cambourne Library to support the Summer Reading Challenge for 2023.

It was

**RESOLVED** to give a grant of £600.00 to support the Summer Reading Challenge.

### **10.2 MAGPAS**

To consider a request for a grant of £100 to support the work of Magpas air ambulance.

It was

**RESOLVED** to give a grant of £100.00 to Magpas.

A question was raised about the balance in the Other Grant Aid budget and what happens to it. The Town Clerk said that it would go to reserves unless the Council vired the money into the Other Grant Aid budget for 2023-2024.

It was

**RESOLVED** to vire the balance of £200.00 into the Other Grant Aid budget heading 303 for 2023-2024

11.

## **FAITH BUILDINGS**

To receive a report from the Town Clerk.

The data provided by the faith groups is being collated to form a report for a future meeting. The data can then be used to inform decisions by the council on future buildings. It can also help the Town Council and District Council when considering future developments.

It was

**RESOLVED** to receive the report.

Signed

Date 7<sup>th</sup> March 2023  
4-10

**12. CORRESPONDENCE**

Town Clerk to report on any correspondence needing to be brought to the Council's attention.

**12.1 Bourn Windmill Opening**

Invite to the opening.

It was

**RESOLVED** to receive the invite and the previously circulated correspondence.

**13. LAND TRANSFERS**

To receive a report from the Town Clerk

It was:

**RESOLVED** that the report be received.

**14. TRAFFIC MATTERS & ROAD SAFETY**

To receive an update on traffic matters.

**14.1 Simon Manville- Cambridgeshire County Council**

Cambourne 20 mph Zone new process - Expressions of interest. The Town Clerk went through the report as circulated with the agenda.

It was:

**RESOLVED** that the Chairs Group and Town Clerks actions be confirmed.

**14.2 Cllr Drew and Cllr Leeming SCDC**

Safe access for residents from West Cambourne to Cambourne. To receive the report and petition contained within the document. The steps reported in Item 7 Clerks Report covers the proposed solution. If this cannot be achieved the situation will need to be revisited

It was:

**RESOLVED** to receive the report but continue to monitor the situation.

**14.3 National Highway**

Important roadworks information: A11 Babraham to Six Mile Bottom.

It was:

**RESOLVED** to receive the Email and note the contents.

**14.4 Letter from C2C**

Update on C2C's proposal and asking Town Council if it would want a meeting so the Town Council could be updated before it goes to the County Council for approval.

It was

**RESOLVED** to receive letter and try to organise a team's meeting for 6pm Tuesday 14<sup>th</sup> March 2023.

**15. COMMITTEE REPORTS**

To receive minutes of meeting of the following Committees and consider any recommendations contained therein:

**15.1 PLANNING** held on 17<sup>th</sup> January 2023 [PLN/M348](#) , 7<sup>th</sup> February 2023 [PLN/M349](#) and 21<sup>st</sup> February 2023 [PLN/M350](#)

**15.2 LEISURE AND AMENITIES** held on 21<sup>st</sup> February 2023 [LA/M92](#)

It was:

**RESOLVED** to receive the committee reports.

**16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Exclusion of the press and the public.

**MOVE:** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

It was:

**RESOLVED** that the Press and Public be excluded.

**Cllr G Thompson left the meeting for the following item.**

**17. CONFIDENTIAL MATTERS**

To receive an update from the Town Clerk.

The Town Clerk reported on the proposal from Cambourne Town FC to extend their hours using the Sports Pavilion.

Cllr A Siddiqui and Cllr H Touheed abstained from the discussions on the item and vote as they cannot support the sale of alcohol.

It was

**RESOLVED** that the reports be received, and permission be given subject to conditions.

**Cllr G Thompson re-joined the meeting.**

**18. STAFFING**

To receive a report from the Town Clerk.

It was

**RESOLVED** that the report be received, and the appointment of Alfie Tate as Football Development Officer and Martin Sadlaček as a Grounds Person be approved.

**19. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Re-admittance of the press and the public.

**MOVE:** that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

It was:

**RESOLVED** that the Press and Public be re-admitted.

**20. DATE OF NEXT MEETING** – 4<sup>th</sup> April 2023

The meeting closed at 21:54

**Agenda Item 6**

# Report for Cambourne Town Council – 7th March 2023.

Report compiled Monday 6th March 2023

## **Dear Councillors,**

Thank you for the opportunity to update you on the work that I have been doing. I am mindful of confidentiality – issues pertaining to GDPR sensitivity – and also the fact that my work is predominantly with juveniles (which in and of itself presents some reporting restrictions). I ask you to be mindful of these factors. I am aware that what is written here might be shared, reproduced or subject to a request for information sharing under the Data Protection Act/Freedom of Information Act.

Do accept my apologies if any aspects of the update appears vague as a consequence – however this is intended to safeguard individuals (particularly children) and to prevent any likelihood of legal action against the council itself.

## **Cambourne Village College**

I continue to work to assist and support the Village College with matters of behaviour and inclusion. Most recently this has included work reaching out into the community with the Morrisons Supermarket (who reported thefts) with Home Bargains (who reported thefts) and with Ladbrokes betting shop (who reported antisocial behaviour).

My work has been focused on identifying perpetrators, supporting the retail locations, and liaising on behalf of the school to organise sanctions against any young person found to have contributed actively towards any of the issues.

PCSO John Coppard has been working with me very closely to respond expeditiously to any crime or disorder in the community. We have organised sanctions regarding multiple identified parties across the three incidents – which has included working with parents and organising letters of apology and appropriate and proportionate reparations where needed.

This has proven to be a very quick and effective method of taking direction action and the stores involved have expressed their gratitude.

I will continue to work with John in this way and in fact we are currently resolving another incident of two younger students who have been causing issues by playing 'ding dong ditch' at residents front-doors.

Aside from the above I have been working with Chief Inspector Paul Rogerson on longer term support around the school and announcement is likely to be forth coming from police about additional plans that the town council will be reassured by. [www.inclusive-development.co.uk](http://www.inclusive-development.co.uk)

## **Primary School Support**

I am continuing to provide transitional support to students from the primary schools and specifically from within Jeavons Wood. I have an appointment with the head at Jeavons (Sue Wright) and with Lisa Hubbard around providing support to a specific small group of boys who will be transitioning this year. I have been working with this particular group since prior to Christmas.

Signed

Date 7<sup>th</sup> March 2023

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## Additional Matters

Via the Cambs Youth Panel I have continued to secure support and assistance around several students who have needed additional help – for example laptop computers.

I recently met with Simon Pollard – the owner of Millers Music in Cambridge – and I've secured a supply of free musical instruments for children in Cambourne. This includes woodwind, brass and stringed instruments (clarinets, flutes, guitars, pianos, cellos and more). We delivered a flute, clarinet and a violin to the music department at CVC last Friday. We will be working to identify disadvantaged children who cannot afford instruments, but would like to play, and we will look to equip them. This is part of a broader initiative towards diversionary activities.

PC Becca Williams will be starting as a Safer Schools Officer this week and I am meeting with Becca at Cambourne VC on Thursday morning. She has been designated initially to support three schools – of which CVC is one. When she comes into school on Thursday I will be helping her to integrate – introducing her to key people at the College and also to people in the community (local businesses and so on).

I am happy to take any questions at the meeting on 7th March.

Kind regards,

Phil Priestley  
Inclusive Development



[www.inclusive-development.co.uk](http://www.inclusive-development.co.uk)

Signed

Date 7<sup>th</sup> March 2023  
8-10



**CAMBOURNE TOWN COUNCIL**  
District of South Cambridgeshire

Council Meeting 7<sup>th</sup> March 2023

## **Town Clerks Report**

Below is a short update on activities since the 7<sup>th</sup> February 2023. Some elements are covered by separate agenda items.

1. Following the Full Council meeting where the Planning application for the Business Park was considered a response was made on behalf of the Town Council (Copy attached).
2. Correspondence with the Contractor and Tennis Club regarding the Tennis Clubhouse project and works on site including fencing.
3. Conversations with Andrew Cole Vine Technical regarding the completion of the cycle path between Beaufort Road and Gladiator Way.
4. Further discussions with Reece Horne, Adoptions Manager, Taylor Wimpey East Anglia and Mills and Reeve (the Councils solicitors) regarding their last areas in Upper Cambourne.
5. Meeting with Claire Coates and County Cllr Mark Howell at Cambourne Village College regarding access to the Village College.
6. Discussions with Simon Manville, Cambs County Council. regarding the Privately Funded Highway Initiative implementation of the 20mph speed limit in Cambourne. This is covered by Agenda Item 14 Traffic Matters and Road Safety.
7. Cambourne 10k meeting with the race organisers and Jessica Lydon regarding preparation for the 2023 race to be held on the 2<sup>nd</sup> April 2023
8. Meeting with a contractor regarding the Hub. Details of the meeting was reported to the Leisure and Amenities Committee.
9. Meeting with resident regarding the location of a memorial seat. This is to be sited to the north of Lake Sirius and consent has been given by Randall Thorpe.
10. Visits to Cambourne Soul related to making good defects.

Signed

Date 7<sup>th</sup> March 2023  
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11. Visit by Matthew Ponder Estate Compliance Manager for the Joint Cadet Units to discuss the compliance of the building for cadet use.
12. Meeting of Cambourne Safety Partnership subjects discussed included.
  - a. Bike lights and maintenance, which was run from Cambourne Soul.
  - b. Benches at the Bus stops outside Monkfield School.
  - c. Concern over the Pharmacy and looking at interim solutions.
  - d. Coronation
  - e. S106 West Cambourne and County Council elements.
  - f. County Lines and parent briefings.
13. Meeting with a contractor regarding the resurfacing of the MUGA.
14. Meeting with Bryn Maidman, Managing Director Taylor Wimpey East Anglia, James Shuttleworth, Managing Director Vistry Milton Keynes. District Councillor Stephen Drew, a resident, Victoria Southern, Vistry, Andrew Wright Taylor Wimpey and Mark Chapman Taylor Wimpey regarding access to the schools and the facilities in Cambourne. The Town Clerk will outline the draft proposal at the meeting.

It is  
**RECOMMENDED** that the report be received.

Signed

Date 7<sup>th</sup> March 2023  
10-10