



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

TRAILER PARK SECURITY

JOB TITLE:	TRAILER PARK SECURITY
RESPONSIBLE TO:	Committee Clerk/Office Manager
PURPOSE OF POST:	To act as part of the Trailer Park security.
	Note Items in bold below are delegated from the Town Clerk and become part of the role holder's responsibility
OVERALL RESPONSIBILITIES	
1	To lock and unlock the Trailer Park at designated times. Opening times (Summer): Monday – Friday 8am-7pm Saturday-Sunday 9am-6pm Opening times (Winter) Monday – Friday 8am-6pm Saturday – Sunday 10am-5pm
2	To routinely inspect the site to ensure the site is safe and secure.
3	To notify the Clerk of issues that require the Councils attention.
4	To be the first point of contact for any issues regarding access/security issues in the Trailer Park.

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Mission Statement

Cambourne Town Council will work with its residents and partners to make Cambourne a great place to live; providing an inclusive, accessible and sustainable environment; supporting and enhancing the local economy and continually reviewing and reducing its carbon footprint.

Objectives

- To develop a Council equipped for sustainable growth,
- Putting our residents at the centre of everything we do,
- To recognise, acknowledge and support the benefits brought by the diversity of our Community,
- To build a cohesive, inclusive community,
- To be a friend to the environment,
- To promote the reduction of the carbon footprint of Cambourne
- To maintain, enhance and promote the use of Open Spaces, Footpaths, Cycle Routes, Playgrounds and Country Parks to develop the health and social wellbeing of residents,
- To continue to develop good relationships and partnerships with local authorities, public bodies, and the private and voluntary sectors.

Cambourne Town Council Mission Statement
Adopted 3rd November 2020



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Cambourne Town Council Staffing Structure 2023-24

