



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

**PLANNING COMMITTEE**

A meeting of this Committee was held at The Hub Community Centre, Cambourne on Tuesday 5<sup>th</sup> September 2023. Meeting commenced at 19:03

Present:

Cllr P Gavigan (Chairman)

Cllr S Achall

Cllr Jones

Cllr J O'Dwyer

Cllr F Panrucker

Cllr R Poulton

Cllr H Touheed

In attendance: John Vickery – Town Clerk

6 members of the Public attended the meeting.

**1. APOLOGIES**

Apologies for absence were received from Cllr R Jayaraman. Acceptable reasons for absence were given.

It was:

**RESOLVED** to accept the apologies from Cllr R Jayaraman.

**2. MINUTES**

To approve as a correct record the minutes of the meeting PLN/M361 held on 1<sup>st</sup> August 2023.

It was:

**RESOLVED** that the Minutes of the meeting held on Tuesday 1<sup>st</sup> August 2023 (M361), were confirmed as a correct record and duly signed by the Chairman.

**3. MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.

Cllr Jones declared a non-pecuniary interest in application 23/03048/HFUL as he knew the applicant.

**4. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcements.

**5. PLANNING APPLICATIONS**

**23/01167/HFUL**

Proposal: Single storey side extension and single storey rear extension

Site address: 8 Short Drive Cambourne Cambridgeshire

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01167/HFUL>

It was

**RESOLVED** to defer the item and ask for an extension of time to the 21<sup>st</sup> September as the revised drawings were not available on the planning portal.

Signed

Date 19<sup>th</sup> September 2023

**23/03048/HFUL**

Proposal: Roof extension including front and rear dormers and the installation of velux rooflights and extension of front bay window with pediment roof.

Site address: 3 Albacore Road Cambourne Cambridgeshire

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/03048/HFUL>

It was

**RESOLVED** to support the application.

**23/02702/HFUL**

Proposal: Conversion of existing double garage and storage area to ancillary annex.

Site address: 3 Codling Walk Cambourne Cambridgeshire

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/02702/HFUL>

The committee agreed to reaffirm the previous response as below.

*Any conversion of garages should remain ancillary to the main dwelling. – Plans state garage conversion to rental accommodation.*

*The planning committee's general stance on garage conversions is that there should be no major loss of parking and it should remain ancillary to the dwelling.*

*Planning application states work hasn't started yet.*

*It was proposed to object on the grounds of loss of parking and conversion not remaining ancillary to the main dwelling. With the conversion being a separate rental property there would be an increase in the required parking.*

It was

**RESOLVED** to object on the grounds of loss of parking when there would be a higher parking requirement and the conversion not remaining ancillary to the main dwelling.

**S/2903/14/COND15B**

Proposal: Submission of details required by condition 15 (Landscape) of planning permission S/2903/14/OL

Site address: Land To The West Of Cambourne Excluding Swansley Wood Farm Ermine Street Caxton

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/2903/14/COND15B>

It was

**RESOLVED** to support the amendment.

**Delegated emailed applications**

**23/02775/HFUL**

Proposal: Flat roof finish with roof lantern and alterations to existing rear conservatory

Site address: 11 Bullrush Lane Cambourne Cambridgeshire

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/02775/HFUL>

**Response Sent** – Application Supported

**23/02887/FUL**

Proposal: Extensions to Building 2020 to comprise two MEP plant towers, a goods lift, feature lighting and associated works including: external cycle provision, waste compounds, hard and soft landscaping.

Site address: 2020 Cambourne Business Park Cambourne Cambridgeshire

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/02887/FUL>

**Response Sent-** Application Supported

It was

**RESOLVED** to confirm the responses.

**6. BUSINESS PARK DEVELOPMENT**

No consultation or latest amendments.

The Town Clerk been in discussion with officers at the District Council in regard to the s106 for various sites in Cambourne.

It has been suggested that a meeting should be held with all case officers to discuss the trigger points for contributions.

It was

**RESOLVED** to receive report and confirm the Town Clerk should arrange a meeting of the relevant case officers.

**7. CORRESPONDENCE**

No correspondence was received.

**8. DECISION NOTICES**

**Granted Permission**

23/02459/HFUL

1 Meadowsweet Close Cambourne Cambridgeshire CB23 6ET

Conversion of existing garage to form an annexe.

The planning committee supported this application with the condition the conversion remained ancillary to the dwelling.

**Granted Permission**

22/03802/OUT

Oak Tree Cottage St Neots Road Cambourne Cambridgeshire CB23 3PH

Outline application for a residential development (comprising up to 5 No. dwellings and associated development) with all matters reserved.

The planning committee objected to this application.

**Granted Permission**

23/02350/S73

3 Great Common Cottages Broadway Bourn Cambridgeshire CB23 2TE

S73 to vary condition 2 (approved drawings) of ref: 22/04300/HFUL (Replacement detached garage to side) to include provision of home office in roofspace, external stairs and additional rooflights.

The planning committee supported this application.

**Granted Permission**

23/0709/TTPO

Street Record Crow Hill Lane Cambourne Cambridgeshire

No. 692 - ash - reduce in height to approximately 4 metres allowing main stem to be retained as a habitat monolith - reason for the work is to clear the dwelling at 1 Crow Hill Lane

The planning committee supported this application.

Signed

Date 19<sup>th</sup> September 2023

It was:  
**RESOLVED** to receive the decision notices.

9. **DATE OF NEXT MEETING 19<sup>th</sup> September 2023.**  
Meeting closed at 19:19