



CAMBOURNE TOWN COUNCIL



INFORMATION PACK CAMBOURNE

www.cambournetowncouncil.gov.uk

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ABOUT CAMBOURNE

Construction of Cambourne began in 1998 with the first resident moving in in August 1999. In June 2021 the last home was occupied of the extra 950 homes in Upper Cambourne (the final phase of Cambourne). Planning permission was approved in 2017 for West Cambourne and construction began end of 2021/2022.

Cambourne was a Town of three villages: Lower, Great and Upper Cambourne. West Cambourne will be the fourth.

You can read about archaeological findings within Cambourne's development area and its history at www.cambourne.info/history.



Photo taken Summer 2000

TOWN COUNCIL



Cambourne Town Council has 19 councillors and they are summoned to attend the Council meetings to determine policy, make decision on agenda items and, where appropriate, delegate items to its 3 committees.

Planning Committee – meets twice a month and is responsible for making representation on the following:

- Planning applications
- Footpaths and Highways
- Street lighting
- Local and structure plans
- Bus routes and timetabling
- Street names

Leisure & Amenities Committee – meet once every other month and look after the following:

- Hub Community Centre & The Blue Space
- Pavilions
- Youth Centre
- Areas of Public Space
- Children's Play Areas
- Sports Areas
- Allotments
- Burial Ground
- Trailer Park



Finance & Policy Committee – meet once every other month and look after the following:

- Estimates of budget and expenditure
- Audit matters
- Grants
- Lettings and charges
- Land matters
- Payment of invoices
- Staffing matters
- Council Policy

Cambourne Town Council is made up of 19 councillors and 15 members of staff.

Your Councillors are:

- | | |
|---|---|
| 1. Joseph O'Dwyer
(Chair) | 9. Mahesh Hettiarachchi |
| 2. Ruth Poulton
(Vice-Chair) | 10. Ramesh Jayaraman |
| 3. Seema Achall | 11. David Jones |
| 4. Aftab Ahmed | 12. Pankaj Mehta |
| 5. Nishat Akhter | 13. Fran Panrucker |
| 6. Shrobona Bhattacharya | 14. John Panrucker |
| 7. Andy Fisher | 15. Jeyur Patel |
| 8. Patrick Gavigan
(Chair of Planning) | 16. Arvind Ramachandran |
| | 17. Arshad Husain Siddiqui |
| | 18. Greg Thompson
(Chair of Leisure & Amenities) |
| | 19. Hassan Touheed |

Correct at time of writing October 2023



Staff:

Town Clerk	John Vickery
Committee Clerk & Office Manager	Vacant
Finance & Premises Officer	Carla Gray
Community Development Officer	Vacant
Bookings Clerk	Mandy Simmons

Head Groundsman	Warren Bourne
Sports Facilities team leader	Kevin Taylor
Open Spaces team leader	Liam Jordan
Green Spaces team leader	Simon Mayes
Skilled Groundsman	John Smith
Skilled Groundsman	Chris Smith
Apprentice Groundsman	Morgan Groves
Apprentice Groundsman	Ethan Groves
Caretaker	Ross McNaught

What do we do?

Office team

There are currently 3 members of staff that work in the Town Office next to the Hub Community Centre. Below is an overview of their roles:

- The **Town Clerk** manages the running of the Town Council implementing Council policies and decisions. Also is the Responsible Finance Officer, Burial Officer and Allotment Officer.



- The **Committee Clerk** is responsible for producing the Council agendas and minutes, assisting with implementing actions, responding to correspondence and managing the office.
- The **Community Development Officer** is responsible for applying community development strategies, organise community events, manage social media, and work with the community to access facilities and services.
- The **Finance & Premises Officer** assists with the Council finances and responsible for the upkeep of community centres and pavilions in Cambourne.
- The **Bookings Clerk** manages the bookings for the premises for regular and private hiring, and deals with general enquiries.

Grounds Maintenance & Caretaking

- There are 8 members of staff on the **Grounds Maintenance** team including an apprentice. The team are responsible for maintaining many green spaces in Cambourne, playgrounds, sports pitches, emptying dog and litter bins, litter picking and other grounds maintenance jobs.
- The **Caretaker** ensures premises are kept to standard by repairing and decorating them as required and ensuring they meet cleaning standards. They also assist the grounds team when required.
- 3 part time **Cleaners** that clean the community buildings.



Community Buildings

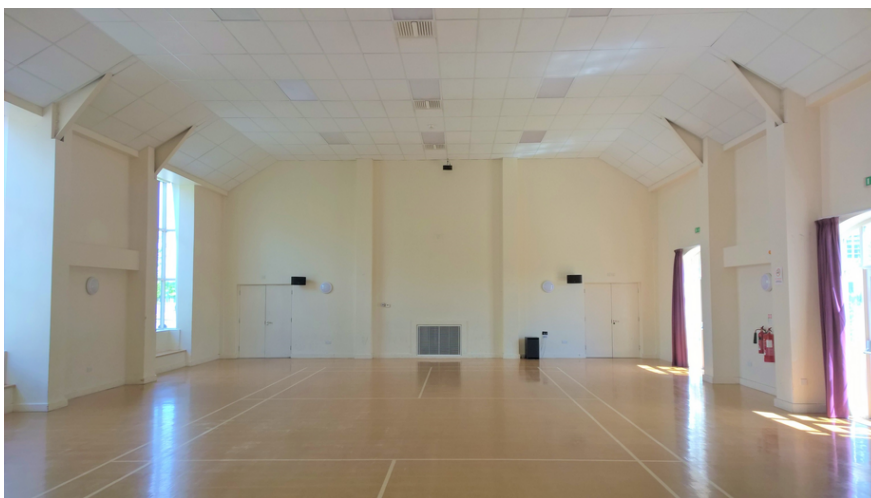
The Town Council owns and manages the bookings of several buildings in Cambourne such as:

- The Hub Community Centre
- The Blue Space
- Sports Pavilion
- Great Cambourne Cricket Pavilion
- Lower Cambourne Cricket Pavilion
- Bowls Pavilion
- Cambourne Soul (youth centre)

The community buildings are used by many community groups, local businesses, sports clubs and residents for private functions.

For enquiries on booking a venue and hire charges, please contact the Town Office.

Email: bookings@cambournetowncouncil.gov.uk



The Hub Main Hall



The Blue Space



Great Cambourne Cricket Pavilion



Cambourne Soul youth building



Allotments

The Town Council manages 2 allotment sites in Cambourne:

- Crow Hill in Great Cambourne
- Brace Dein in Upper Cambourne

Crow Hill has 68 plots and Brace Dein has 105 plots.

All tenants must sign a tenancy agreement and adhere to the rules. Tenancies are renewed annually and cost £20 for a full plot and £10 for a half plot. A full plot is normally 25m x 5m and a half plot is normally 12.5m x 5m.

Tenants can grow their own fruit and vegetables, keep chickens for eggs and keep bees for producing honey.

During the spring and summer, plots are inspected monthly by the Town Council to ensure they are being maintained.

Cambourne residents can be added to the waiting list by contacting the Town Office. A third allotment site is planned for West Cambourne.



Brace Dein Allotments



Trailer Park

The Town Council manages the Trailer Park on Garstones which is exclusively for Cambourne residents.

It has 33 full size pitches and 2 half size for smaller vehicles.

The Trailer Park has 24 hour CCTV, an anti-ram bollard, is partially barb wired and is double locked after close for extra security.

Cambourne residents can be added to the waiting list by contacting the Town Office.

Email: office@cambournetowncouncil.gov.uk



Trailer Park



Cemetery

The Town Council manages the burial ground on the High Street which opened in April 2016. It is a lawn cemetery which is maintained by the Town Council ground staff.

The burial ground is multi-denominational and the land is unconsecrated, however individual plots can be consecrated.

In March 2022, the Town Council opened a section of the burial ground for Muslim burials. Graves are marked out to be perpendicular to Mecca, with the deceased's body positioned so their right side faces the Islamic holy city.

Cambourne residents can enquire about the purchase of burial and ashes plots by contacting the Town Office.

There will also be a burial ground in West Cambourne.



Cambourne Cemetery



Play Areas

The Town Council maintains all the play areas in Cambourne:

- Great Cambourne play area on Greenhaze Lane
- Lower Cambourne play area on Woodfield Lane
- Upper Cambourne play area and Sand & Water play area on Mosquito Road
- Great Cambourne cricket field play area and outdoor gym on Back Lane
- Eco Park, Teenage Hangout and Trim Trail on School Lane

The Town Council also maintains SIPs (Site of Imaginative Play) such as the wooden boat on New Hall Lane.



Sand & Water play area



Skatepark

The Town Council also looks after other outdoor facilities such as the skatepark on Back Lane. It was extended in 2015 to include a half pipe, grind box and rail.

The original skatepark was refurbished in 2021 to construct a larger skatepark with a variety of ramps and equipment. The new ramps installed include small humps for beginners, roll in, hips and spine for the more advanced users.

The refurbishment cost over £100,000 with Town Council money and grant funding. Floodlighting was also installed so that the skatepark can be used throughout the year until 10pm.

A partially sheltered seating area was also installed for socialising.



Official opening of the refurbished Skatepark



Sports Facilities

Cambourne Fitness and Sports Centre is owned by the Town Council and managed by Everyone Active. The Sports Centre houses a gym, sports hall and exercise studio and offers a wide range of classes and activities. The sports centre is due to be enlarged with s106 funding from West Cambourne with potential to provide a 4 lane swimming pool and additional indoor sport facilities.

For more information, contact the Sports Centre directly on 01954 714070 or visit:

www.everyoneactive.com/centre/cambourne-fitness-and-sports-centre



Gym at Cambourne Fitness & Sports Centre



Football

The Sports Pitches are maintained by the Town Council and are marked up to accommodate adult, 9v9, junior and mini pitches for football matches. The pitches are home to Cambourne Town FC and other local football teams.

Cambourne Town FC has over 40 youth teams, Mens, Womens and Walking Football teams. The club also hosts an annual football tournament.

For more information on Cambourne Football Club visit www.cambournetownfc.org.uk

For enquiries on booking pitches, please contact the Town Office.



Sports Pitches



Football

In October 2016, the Council opened the new Artificial Turf Pitch (3G) which is marked for 11-a-side, two 9v9, two 7v7 and four 5-a-side football pitches. This was funded through s106 monies from Taylor Wimpey and Bovis Homes and a grant from the Football Foundation.

The 3G can be hired for regular training sessions, for matches, or for Pay & Play.

The MUGA (Multi Use Games Area) adjacent to the Bowling Green, is maintained by the Town Council and is a sand based pitch. It is used by Cambourne sports clubs, a local bootcamp and residents.

For enquiries on booking the 3G or MUGA, please contact the Town Office.



3G, MUGA and Tennis Courts



Tennis

The tennis courts situated to the rear of the Sports Centre are maintained by the Town Council. There are two courts that are marked out for tennis and netball and three new courts used exclusively for tennis. These were funded by the Town Council, Cambs LTA and the Lawn Tennis Association.

Bookings for the courts are made through Cambourne Tennis Club www.clubspark.lta.org.uk/cambourneltc

Cricket

The Town Council maintains two cricket pitches each with its own pavilion; one in Great Cambourne and one in Lower Cambourne. Both pitches are well used by Cambourne Cricket Club and other local teams.

For more information on Cambourne Cricket Club visit www.cambournecc.com



Great Cambourne Cricket Pitch



Bowls

The bowling green is located next to the Sports and Fitness Centre. It is maintained by the Town Council. Cambourne Bowls Club use the green from April to September. There is a small pavilion too.

Informal Basketball & Football

The basketball court was constructed and opened in 2018 next to the skatepark. It is an open access facility, so anyone can turn up and play on the court. The court can also be used for kick about football.



Basketball Court



Sports clubs and Fitness in Cambourne

- Aerobics classes (various)
- Basketball
- Bootcamp (various)
- Bowls
- Cricket
- Dance (various)
- Fishing
- Football
- Junior Park Run
- Karate
- Netball
- Pilates
- Running
- Tang Soo Do
- Tennis
- Trampolining
- Yoga



Lake Ewart fishing lake



Bootcamp



Junior Park Run



Grounds Maintenance

The Town Council grounds team not only do an excellent job of maintaining the sports pitches, but also maintain a lot of other green space around Cambourne such as the grass verges, village greens and LAP's (Local Area of Play).

Some areas of land are owned by the Town Council, and some areas of land are still to be transferred, but the developers pay the Town Council to maintain it. Some areas are County Council verges and the Town Council is paid to maintain it.



Upper Cambourne Village Green

The grounds team do regular inspections of the play areas to make sure equipment is safe, including litter picks and graffiti cleaning.

The team makes up to 3 trips a week to empty general waste, recycling and dog bins around the town. Did you know there are around 100 bins in Cambourne!



As well as their usual grounds maintenance jobs, the grounds team also work on a variety of projects. Previously this has included building bridges, creating the cemetery, culverting a ditch, and installing fencing.

During the Winter season, the grounds team put aside time to install the Christmas lights in the trees along Broad Street and erect the Christmas trees around the Town.



Positioning the Christmas tree and Winter gritting scheme

In the early hours of the freezing Winter mornings, the grounds team grit the main footpaths that residents use to walk to the bus stops and school routes.

Please note: The Town Council is not responsible for gritting roads in Cambourne. The Town Council also has no obligation to grit the pavements but do our best to make it safer for those walking during Winter under a gritting scheme with the County Council.



Community Development

The Town Council organises a variety of events throughout the year for the community.

Cambourne Community Fete is one of the big events that the Town Council organises annually in September. The first event was organised in 2015 and it has grown each year. The day consists of fun amusements, music, community stalls, local businesses and charities. It is always well attended and supported by the community whether it be rain or sunshine.



Cambourne Community Fete 2021

The Council has organised Cambourne Food Market since 2018 which have taken place on Bank Holiday Mondays in May and August. A variety of local market stall and street food traders are invited to attend that cover a wide selection of cuisines and dietary requirements. The last event was held in 2021 as other celebratory events were focused on such as the Queen's Platinum Jubilee and King's Coronation. The Council plans on reintroducing the event in 2024.



Community Events

The Town Council works in association with other committees in Cambourne to put on other annual events such as:

- Cambourne 10K & Fun Run
- Football Tournament
- Cambourne Fireworks
- Remembrance Parade
- Christmas Lights Switch On
- Repair Cafe
- SCDC Christmas Market



Cambourne Fireworks Display

The Town Council has also supported other community events such as:

- Cambourne Holi Festival
- Cambourne Mela
- Light Up Cambourne fundraising events (Bingo, Quiz, Murder Mystery)
- Cambourne Science Festival
- Cambourne School Fetes

And many charity events throughout the year.

Other events the Town Council has organised include:

- Community Clean-Up
- Christmas Market
- The Big Squiggle
- Volunteers Fair



Community events are advertised on the Town Council noticeboards and on our Facebook page [Cambourne Community Events](#). Posters and information can be emailed to the Community Development Officer to assist in promoting community events. A calendar of events can also be found on the Town Council website.

The Town Council can support community groups by loaning equipment for events such as marquees, tables, barbeque, garden games and a stage. Contact the Community Development Officer to check availability of borrowing equipment for community events.



Marquee and Garden Games used for community events

A limited amount of funding is available from the Town Council for groups, clubs, charities and services that need financial support. If you would like to apply for a grant to set up a new community group, club, service or to go towards a community event, please contact the Town Office for a grant application form. Grant applications are considered in March and October.



Volunteering

The Town Council is very fortunate and grateful to have over 100 volunteers signed up to the litter picking scheme to help keep Cambourne clean and litter free. This includes young people working towards their Duke of Edinburgh Awards. Volunteers are provided with litter pickers, bin bag hoops, gloves and high vis vests and are covered by the Council's insurance.



Volunteer repairers at Cambourne Repair Cafe

There are many groups in Cambourne that could not run without the support of volunteers. The Council organises an annual Volunteers Fair that usually takes place in January. Volunteer led groups include: Car Scheme, Food Bank(s), Repair Cafe, Light Up Cambourne, Men's Shed, Girlguiding groups, Scouts groups, Wildlife Trust, Timebank, Fireworks committee, Cambourne Crier and sports clubs.

Information on volunteering opportunities can be found on our website:

cambournetowncouncil.gov.uk/volunteering-volunteers-fair



EDUCATION

Primary schools:

- [Hardwick & Cambourne Community](#)
- [Jeavons Wood](#)
- [Monkfield Park](#)
- [The Vine Inter-Church](#)

Secondary school:

[Cambourne Village College](#) is the secondary school and will also introduce a sixth form in 2024.



Cambourne Village College

For information and admissions visit Cambridgeshire County Council website:

www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning

EDUCATION



Nursery/Pre-school:

- [Cambourne Pre-School](#)
- [Hardwick & Cambourne Community Nursery](#)
- [Jeavons Wood Pre-School](#)
- [Kindred Nursery](#)
- [Monkfield Park Pre-School](#)
- [The Vine Inter-Church Pre-School](#)



For information on childcare and early learning visit
Cambridgeshire County Council website:

www.cambridgeshire.gov.uk/residents/children-and-families/childcare-and-early-learning

Home Education:

There are many families in Cambourne that have opted for Home Education. If you are considering Home Education, you can find out more information via the Cambridgeshire County Council website:

www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/education-your-rights-and-responsibilities/elective-home-education-ehe

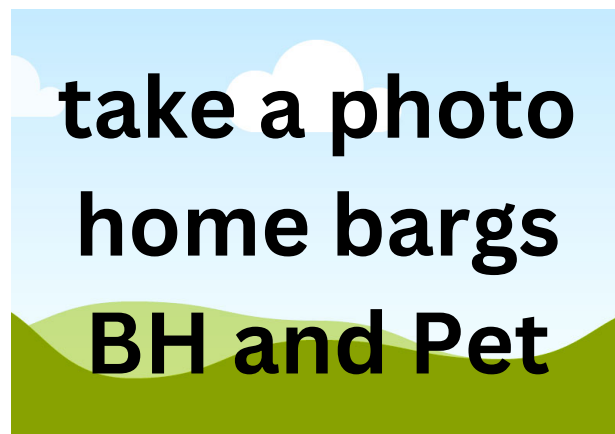


SHOPS AND BUSINESS

There are still areas of land to be developed on Cambourne High Street with shop units and residential. This is still in planning stages and the developers work closely with the Town Council on its progress.

Stores:

- British Heart Foundation Home Store
- Co-Op (Lower)
- Co-Op (Upper)
- Home Bargains
- Just for Pets
- Morrisons



Business:

- | | |
|------------------------------|---------------------------------|
| • BMW & MINI | • Ladbrokes |
| • Cambourne Dry Cleaners | • Lillys Property Management |
| • Cambridge Building Society | • Malcolms Estate Agents |
| • Connells Estate Agents | • Salon Se7en |
| • Cromwell Vets | • Sharman Quinney Estate Agents |
| • Jardines Pharmacy | • The Beauty Cabin |

There are also many businesses within the Business Park, and operating from home.



Food & Drink:

- Chutney Joe
- Domino's Pizza
- Fishnchickn
- Greens
- Monkfield Arms public house
- Wokswagon



Greens Coffee Shop

Accommodation:

- Cambridge Belfry Hotel & Spa
- Holiday Inn Express



Cambridge Belfry Hotel

Retirement homes:

- Cavendish Court
- Darwin Manor
- Uplands Place

Post Office:

A mobile post office van visits the Hub community centre car park twice a week:

- Mondays 1.30pm – 4pm
- Wednesdays 12.30pm – 4pm
- (closed on Bank Holidays)



Mobile Post Office

The van closes its doors promptly at 4pm to ensure post arrives back in time to be sorted and collected.

The Town Council continues work to find a solution for a permanent Post Office in Cambourne.

HEALTH



Monkfield Medical Practice

The doctors surgery is situated within Sackville House on the High Street/Sackville Way.

The surgery registers patients for all areas in Cambourne including West Cambourne.



Sackville House

Website: www.monkfieldpractice.co.uk

Cambourne Dental Clinic

The dental clinic is situated on Monkfield Lane in Great Cambourne. The clinic is part of Colosseum Dental and takes private and NHS patients.



Cambourne Dental Clinic

Website: www.colosseumdental.co.uk/practices/cambourne-dental-clinic

Other health services in Cambourne:

- [Healthy You](#)
- [Cambridgeshire Hearing Help](#)
- [Parish Nurse](#)
- Diabetes support group
- Blood Donation



EMERGENCY SERVICES

Police Station

The station is situated on Sackville Way and acts as a base for South Cambridgeshire Police. The front desk is open on particular days and times, but preferred method of contact is via the website online forms or email.



Cambourne Police Station

Website: www.cambs.police.uk

Email: SCambsCops@cambs.police.uk

In an emergency, call 999

Fire Station

Cambourne Fire Station is situated on Back Lane and is crewed by on-call firefighters.

Vehicles at this station:

- One Scania water tender
- High Volume Pump (HVP)
- Hose Laying Vehicle (HL)



Cambourne Fire Fighters

Website: www.cambsfire.gov.uk

In an emergency, call 999

TOWN COUNCIL CONTACT



Town Council Office

The Hub Community Centre

High Street, Cambourne

Cambridgeshire, CB23 6GW

Phone 01954 714403

Opening hours 9am - 5pm Monday to Thursday

9am - 4pm on Fridays

Closed Weekends and Bank Holidays

Emails

General Enquiries: office@cambournetowncouncil.gov.uk

Town Clerk: clerk@cambournetowncouncil.gov.uk

Booking Enquiries: bookings@cambournetowncouncil.gov.uk

All Councillors: councillors@cambournetowncouncil.gov.uk

Website www.cambournetowncouncil.gov.uk

Facebook [Cambourne Town Council](#)

[Cambourne Community Events](#)

Instagram [Cambourne Town Council](#)



USEFUL LOCAL CONTACTS

District Council

Website www.Scambs.gov.uk

Councillors

Shrobona Bhattacharya Cllr.bhattacharya@scambs.gov.uk

Stephen Drew Cllr.Drew@scambs.gov.uk

Hellene Leeming Cllr.Leeming@scambs.gov.uk

County Council

Website www.Cambridgeshire.gov.uk

Councillor

Mark Howell Mark.Howell@cambridgeshire.gov.uk

- [Cambourne Church](#) 01954 710644
- [Cambourne Dentist](#) 01954 718585
- [Cambourne Library](#) 03450 455225
- [Child & Family Centre](#) 01954 284672
- [Cambourne Sports Centre](#) 01954 714070
- [Monkfield Medical Practice](#) 01954 282153
- [South Cambs District Council](#) 01954 713000
- [Wildlife Trust](#) 01954 713500

Schools

- [Cambourne Village College](#) 01954 284000
- [Hardwick & Cambourne](#) 01954 210070
- [Jeavons Wood](#) 01954 717180
- [Monkfield Park](#) 01954 273377
- [The Vine Inter-Church](#) 01954 719630