



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

NOTICE IS HEREBY GIVEN that Meeting of the **Town Council** will be held at **The Hub Community Centre** on **5th December 2023**, **immediately following the Planning Meeting** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Town Clerk to the Town Council

29th November 2023

AGENDA

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).” **Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time.**

Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETING**
To approve as a correct record the minutes of CTC/M240 held on the 7th November 2023.
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
4. **CHAIRMAN'S ANNOUNCEMENTS**
5. **POLICE MATTERS**
[cambourne-policing-team](#)
6. **CLERKS UPDATE**
To receive an update from the Town Clerk.
7. **COUNTY COUNCIL MATTERS**
To receive a report from the County Councillor for Cambourne Ward.
8. **DISTRICT COUNCIL MATTERS**
To receive reports from the District Councillors for Cambourne.
9. **FINANCE**
 - 9.1 To receive the schedule of payments attached.
 - 9.2 To receive a report on the current financial position.

10. **GRANT APPLICATIONS**
To receive a report from the Town Clerk.
11. **CHAIRS GROUP**
To receive a report from the Town Clerk.
12. **FAITH BUILDINGS**
To receive an update from the Town Clerk.
13. **CORRESPONDENCE**
Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith)
14. **LAND TRANSFERS**
To receive a report from the Town Clerk.
15. **TRAFFIC MATTERS & ROAD SAFETY**
To receive an update on traffic matters.
16. **CALENDAR OF MEETINGS 2024-2025**
To receive the draft Calendar of meetings 2024-2025
17. **COMMITTEE REPORTS**
To receive minutes of meetings of the following Committees and consider any recommendations contained therein:
17.1 PLANNING held on 7th November 2023 PLN/M366 and 21st November 2023 PLN/M367.
17.2 LEISURE AND AMENITIES held on 21st November 2023 LA/M96.
PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
Exclusion of the press and the public.
MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
18. **CONFIDENTIAL MATTERS**
To receive a report from the Town Clerk.
19. **STAFFING**
To receive a report from the Town Clerk.
20. **CHAIRS GROUP**
To receive a report from the Chairs Group.
21. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
22. **TO CONFIRM DATE OF NEXT MEETING** – 16th January 2023.

John Vickery, Clerk to Cambourne Town Council. Town Office, The Hub, Cambourne Community Centre, High Street, Cambourne, Cambridge. CB23 6GW. Tel 01954 714403 E-Mail clerk@cambourneparishcouncil.gov.uk