



CAMBOURNE TOWN COUNCIL

District of South Cambridgeshire

FINANCE AND POLICY COMMITTEE

NOTICE IS HEREBY GIVEN that Meeting of the **Town Council** will be held at **The Hub Community Centre** on **19th December 2023**, **immediately following the Planning Meeting** to which members of the Council are hereby summoned to attend for the purposes of the following business.

Members of the public and press are also invited to attend.

John Vickery, Town Clerk

13th December 2023

AGENDA

PUBLIC ADDRESS TO COUNCIL

“Public question time is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of council (or committee) and is limited to 15mins (an additional 15 minutes can be allocated in exceptional circumstances at the discretion of the Chairman).”

Each resident wishing to speak will be allocated a maximum of 3 minutes in order to allow other people to also speak without the public session exceeding its allotted time. Please Note: Councillors will not be able to respond on items on the agenda but will take notice of the views put forward.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF LAST MEETINGS**
To approve as a correct record the minutes of FIN/M85 the Meeting held on 21st March 2023.
3. **MEMBERS DECLARATION OF INTEREST OR REQUEST FOR DISPENSATION** for items on the agenda.
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
4. **CHAIRMAN'S ANNOUNCEMENTS**
5. **FINANCIAL STATEMENT**
 - 5.1 **Schedule of Payments**
To receive the schedule of payments attached.
 - 5.2 **Financial Statement**
To receive a report on the current financial position.
 - 5.3 **Bank Reconciliation**
To receive the Bank Reconciliation

6. **2024.25 Parish Precept Requirement**
To receive the 2024/25 consultation letter regarding the Parish Precept.
7. **BUDGET 2024-2025**
To consider a report from the Town Clerk on the budget process for 2024-2025
8. **POLICIES**
To receive a report from the Town Clerk.
9. **FACILITIES**
To receive a report from the Town Clerk.
10. **CORRESPONDENCE**
Town Clerk to report on any correspondence needing to be brought to the Council's attention. (Schedule Herewith).
11. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Exclusion of the press and the public.
MOVE: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
12. **STARSHIP**
To receive a request for the siting of a docking station at The Hub.
13. **CONFIDENTIAL MATTERS**
To receive a report from the Town Clerk
14. **STAFFING**
To receive a report from the Town Clerk.
15. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
Re-admittance of the press and the public.
MOVE: that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.
16. **DATE OF NEXT MEETING – 19th March 2024**